

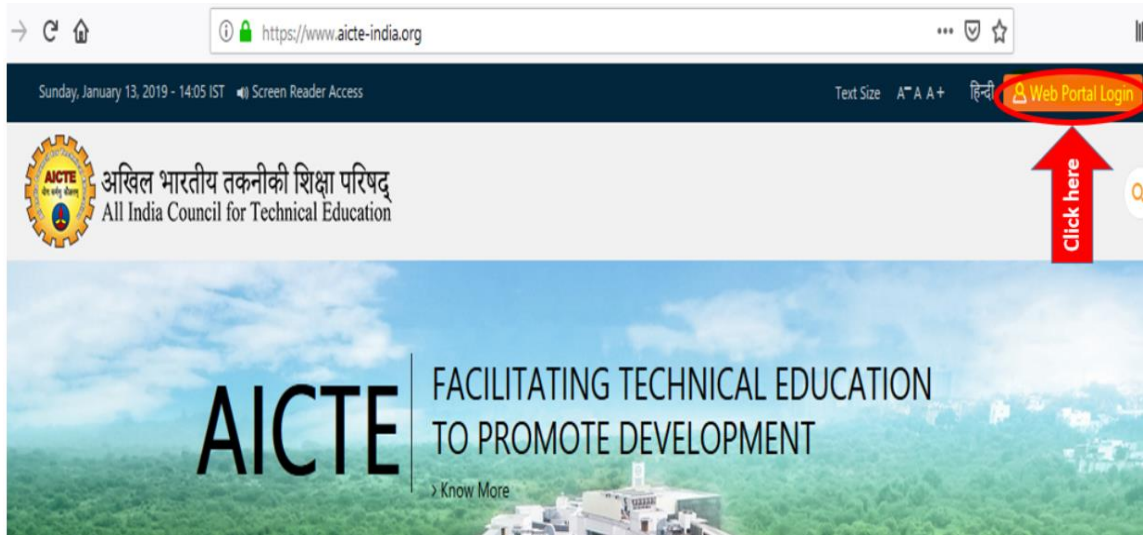
# SIMPLE STEPS TO APPLY for NEW USER ID & PASSWORD



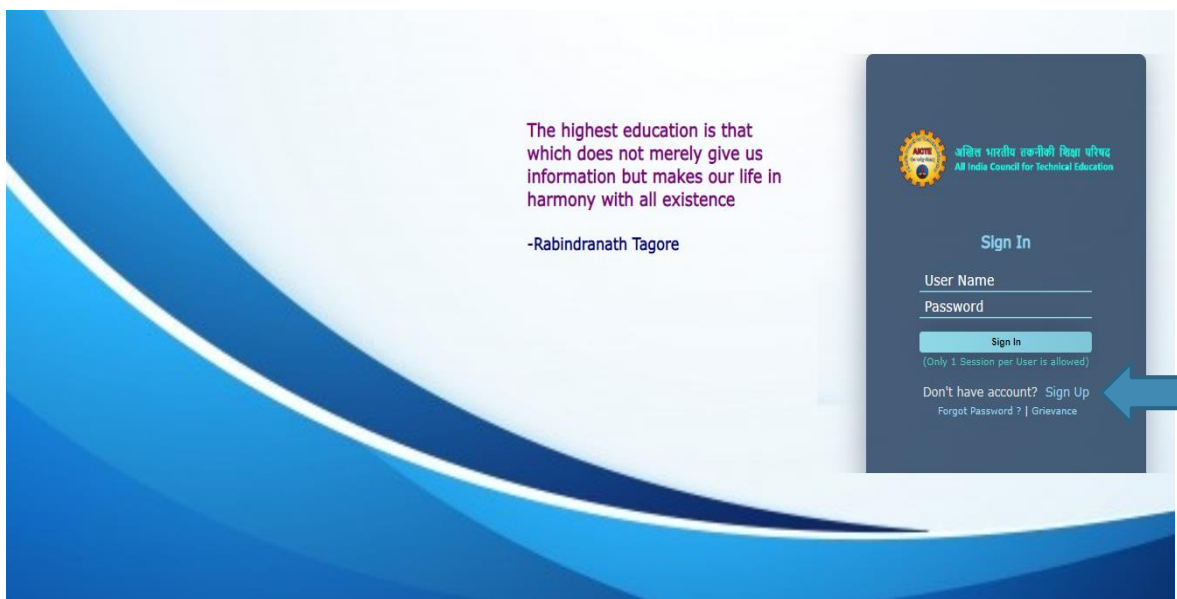
**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION,  
NEW DELHI- 110070**

SIMPLE STEPS TO APPLY FOR NEW USER ID

1. Visit AICTE Website @ <http://www.aicte-india.org> and Click on **Web Portal Login** button on home page of AICTE website.



2. Click on **“Sign Up”** on Login Page of AICTE Webportal.




3. A “**User Name Request Form**” window will appear, fill all the details.[NOTE: Kindly do not use any rediff mail-id against email field].

New User Login Request Form


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Your Request is of Type  
New User Login Request

Is this a New Institute?	Applying for New University?	Name of Trust/Organization
Contact First Name	Contact Last Name	Contact Person's Designation
Street Address 1	Street Address 2	State
District	City	Pin Code
Contact Mobile # (10 digit)	Contact Email Address	Confirm Contact Email Address
Please Enter Valid 10 Digit Mobile Number	Please Enter Valid Email Address.	Your Username and Password will be sent to this Email Address
Security Question	Security Answer	

Kindly Save the Details before Proceeding further.

For latest terms & conditions of ePayments, please refer to terms and condition on main page of AICTE website.  
You are now required to make a payment towards the issue of Username and password by using credit card/ debit card on the Online payment gateway by clicking the link in the next page.  
(The total amount payable shall include fee of Rs.5000 + Bank transaction charges+ taxes)  
I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same  
If you are a department of particular University/State, private University with multiple Constituent Colleges, you need to take separate logins for colleges at each location and apply as New Institute.

 **No**  
**Submit Request**

4. After submission of “New User Login Request Form”, a **service request number** will be generated (Refer Screen Shot Below). **Note down this Service Request Number for all your future correspondence in respect of New User id Password.** Now the user is requested to click on **Service Request Number** section (Refer Screen Shot Below). Kindly confirm the details and click on the “**Click here to Make Payment**” link.

List of Your Request			1 - 1 of 1
Request Number	Status	Name of The Organisation	
1-6500464781	Submitted	abc	



#### Additional Notification from AICTE

Your User Name Request has been successfully accepted.

Please note the below mentioned Service Request Number and quote the same in all future communication in this matter.

You are now required to make a payment towards the issue of Username and password by using credit card/ debit card on the Online payment gateway by clicking the below link.

(The total amount payable shall include fee of Rs.5000 + Bank transaction charges+ taxes)

For latest terms & conditions of ePayments, please refer to terms and condition on main page of AICTE website.

Service Request Number : 

Is this a New Institute? <input type="text" value="Yes"/>	Name of Proposed Institute/Existing Institu <input type="text" value=""/>	Name of The Institute <input type="text" value=""/>
Name of Trust/Organization <input type="text" value="abc"/>	Contact First Name <input type="text" value="ravi"/>	Contact Last Name <input type="text" value="b"/>
Contact Person's Designation <input type="text" value="hde"/>	Street Address 1 <input type="text" value="aa"/>	Street Address 2 <input type="text" value="aa"/>
State <input type="text" value="Bihar"/>	District <input type="text" value="aa"/>	City <input type="text" value="aa"/>
Postal Code <input type="text" value="123456"/>	Contact Mobile # (10 digit) <input type="text" value="9787886677"/>	Contact Email Address <input type="text" value="rab@gmail.com"/>
Request Number <input type="text" value="1-6500464781"/>		

[Click Here to Make Payment](#)

5. Click on "Proceed to payment button" and then kindly make payment.

**Order Form**

SR Id : 1-1Z1UJOL

SR Type : New User Login Request

SR Number : [REDACTED]

Transaction Date Time : 2019:01:14-10:34:10

Chargetotal : 5127

[Proceed for Payment](#)

**First Data.** | **ICICI Merchant Services.**

Amount ₹ 5127.00 INR

This is a secure page which uses SSL/TLS (Secure Socket Layer/Transport Layer Security) to encrypt and securely transmit your payment data.

Please select payment method

MasterCard  
VISA  
MasterCard  
Maestro  
RuPay

[uPay](#)

[Cancel](#) [Continue](#)

[REDACTED]

6. After successful payment, the new user-id and password will be shared through e-mail on your registered e-mail id within 48 working hrs.

**NOTE: Grievance**

Institutions are requested to register their grievance at the following url (only in case new password NOT received).

**URL:** [www.facilities.aicte-india.org/approvalprocess/apformEmail.php](http://www.facilities.aicte-india.org/approvalprocess/apformEmail.php)