

USER MANUAL

How to Apply for Start Diploma in Degree Pharmacy Institute and
vice-versa














Approval Process 2020-21



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION,
NEW DELHI- 110070

ICONS FOR BUTTONS

Please refer following table in case of any confusion with buttons.

S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record

Steps to Start Diploma in Degree Pharmacy Institute and vice-versa

Note: Institute willing to Start Diploma in Degree Pharmacy Institute and vice-versa (as per APH 2020-21 norms) Can apply for this Question as Y/Yes.

STEP-01

- a) Go to Questionnaire Tab.
- b) Select "Yes" against "Do you wish to apply for 'Extension of Approval (EOA)'?"
- c) Select "Yes" against "Do you wish to apply for any change(s) as per the provisions of this year Approval Process Handbook?"
- d) Then, select "Yes" against the question Start Diploma in Degree Pharmacy Institute and vice-versa"

STEP-02

- a) Click on Validate Questions Button
- b) After Successful Validation. Click on Save Button to move further.

STEP-03

- a) Continue till you reach at "Programmes & Courses" Tab
- b) Go to Course Details section
- c) Click on + button to add New course
- d) A pop up window will appear, fill the details of new course by selecting the Pharmacy program and new level (UG/ Diploma) and save the record by clicking on save button in pop window.
- e) click on Validate the Course button
- d) click on "Save" button to proceed further.