

USER MANUAL














How to Apply for PIO if your Institution has been selected for 'Study in India' Program by Govt. by India?
Approval Process 2020-21



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION,
NEW DELHI- 110070

ICONS FOR BUTTONS

Please refer following table in case of any confusion with buttons.

S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record

Q. Is your Institution selected for 'Study in India' Program by Govt. by India?

Note: Institute willing to apply for PIO and have been selected for 'Study in India' Program by Govt. by India? (as per APH2020-21 norms) Can apply for this change.

STEP-01

- a) Go to Questionnaire Tab.
- b) Select "Yes" against "Do you wish to apply for 'Extension of Approval (EOA)'?"
- c) Select "Yes" against "Do you wish to apply for any change(s) as per the provisions of this year Approval Process Handbook?"
- d) Then, select "Yes" against the question "Is your Institution selected for 'Study in India' Program by Govt. by India?"

STEP-02

- a) Click on Validate Questions Button
- b) After Successful Validation. Click on Save Button to move further.

STEP-03

- a) Continue till you reach at "Programmes & Courses" Tab
- b) Go to Course Details section
- c) click on **Edit/View Details** button to edit the course
- d) A pop up window will appear, select "**New Request**" or "**continuation**" against "PIO/Foreign Nationals/OCI" and Save
- e) click on Validate the Course button
- d) click on "Save" button to proceed further

Step -04

- a) Continue till you reach at “11 Attachment & Submit”
 - b) Go to Attachment section
 - c) Upload the document related to Study in India Program under attachment field.
 - d) Click on “Submit Application & Proceed to Payment” to submit your application and payment.
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