

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
AND  
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY**

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This **Memorandum of Understanding (MoU)** executed at New Delhi on this 20<sup>th</sup> day of November, 2018 by and between:

All India Council for Technical Education, New Delhi, through its Chairman, (hereinafter referred to as the "**AICTE**") having its office at Nelson Mandela Marg, Vasant Kunj, New Delhi on the first part.

AND

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY through its Vice Chancellor (hereinafter referred to as the "**IKGPTU**") having its office at Jalandhar-Kapurthala Highway, near Pushpa Gujral Science City, Ibban, Kapurthala, Punjab on the second part.

**WHEREAS**, AICTE and IKGPTU are desirous to execute AICTE - IKGPTU joint training programs for teachers in AICTE's approved technical institutions affiliated with the University.

**NOW, THEREFORE**, both parties agree to the following terms and conditions: -

- i. **Objective:** The objective of the AICTE - IKGPTU training programs is to conduct training for faculty members to prepare them for being successful in a knowledge society.
- ii. **Eligibility:** All teachers from AICTE approved institutions affiliated with the IKGPTU are eligible to participate.
- iii. **Duration/Type/Participants:** The AICTE - IKGPTU training program will be of five days' residential program with minimum forty participants.
- iv. **Fund Limits:** The maximum total expenditure for conduct of one training program will be Rs. three lakh only to be equally shared by AICTE and IKGPTU.

**AICTE** will release a grant of Rs. 1.5 lakh to IKGPTU per training program to meet the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less on (i) TA/DA/ Honorarium to Resource Persons (Honorarium not to exceed 20% of the total



expenditure incurred on conduct of one such training program), (ii) TA to outstation participants and (iii) Course material to participants.

**IKGPTU** will meet from its own funds, the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less, to cover all items of expenditure such as (i) Boarding & lodging of participants, (ii) Honorarium to Programme Coordinator (not to exceed 1% of the total expenditure incurred on one such training program) and (iii) Working expenses (tea/ coffee/ stationary/ certificate/ printing etc.).

- v. **Number of Programs:** IKGPTU in association with AICTE will conduct training programs in the field of technical education. IKGPTU shall conduct 10 such training programs in a financial year.
- vi. **Certification:** IKGPTU will do the certification of these programs jointly with AICTE. IKGPTU will ensure that the certificates shall be issued only to those participants, who qualify the test.
- vii. **Host:** IKGPTU will act as the host.
- viii. **Submission of documents:** After conduct of each of the training program following documents shall be submitted to AICTE:
  - a. Detailed schedule of training program.
  - b. List of resource persons invited with full address, contact details, topics etc.
  - c. List of participants attended the training program.
  - d. Copy of question paper and mark sheet for the test conducted at the end of program.
  - e. Minimum five photographs and a video CD of selected sessions.
- ix. **Utilization Certificate:** IKGPTU shall submit yearly report, statement of expenditure and Utilization Certificate for sanctioned grants **within a month after the end of each financial year** duly audited by a certified Chartered Accountant firm. The accounts shall be open to inspection by the officials of AICTE and an audit by the Statutory Auditors.
- x. **Infrastructure:** Being a residential program, the IKGPTU shall have requisite infrastructure viz. guest house and dining hall etc.
- xi. **Role and Responsibilities of AICTE**
  - AICTE shall nominate a representative to attend the meetings of Monitoring Committee.





- AICTE shall sanction and release the grants in favor of IKGPTU as admissible.
- An appropriate advertisement shall be placed by AICTE & IKGPTU and applications will be invited online on IKGPTU web-portal with a link on AICTE's website.
- AICTE shall conduct surprise visits to some institutes while the program is in progress.
- AICTE will release a grant of Rs. 1.5 lakh to IKGPTU per training program to meet the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less.
- AICTE shall release its contribution towards the expenditure for the conduct of such training programs only on receipt of the documents from IKGPTU as stated at (viii) and (ix) above.

xii **Validity of Agreement:** This agreement shall be effective up to maximum of **five years**, starting from the date of signing of the Agreement and its continuance will be subject to annual review of the scheme and deliverables. This Agreement/MoU shall be enforceable within the jurisdiction of Delhi Courts only.

xiii **Resolution of dispute:**

- Any dispute between the parties arising in connection with the performance of this MOU shall be resolved amicably between the parties through a process of negotiation by the representatives of both the parties.
- In case the dispute is not resolved, then it shall be referred to the Chairman, AICTE and the Vice-Chancellor/Registrar of the University for settlement. Even then, if any issue still remains unresolved, then it shall be referred to the Arbitrator who shall be appointed with the consent of both the parties. The seat of the Arbitrator shall at New Delhi and proceeding shall be in accordance with the provisions of the Arbitration and Conciliation Act, 1996.

xiv **Termination: The AICTE in its sole discretion, by giving prior notice of one month to the other party, may terminate this agreement without assigning any reason.**


This MoU/agreement shall come into force from the date both the parties have signed the same.

Both the parties have considered and read the T & C of this agreement and thereafter agreed to sign this agreement on 20.11.2018.




IN WITNESS whereof, the parties hereto have caused this agreement to be signed in their respective name as on the day, month and year mentioned above.

For and on behalf of  
**AICTE, New Delhi**

  
20/11/18  
**( Prof. Anil D. Sahasrabudhe )**  
Chairman, AICTE

  
20/11/18

Witness

For and on behalf of  
**I.K. GUJRAL PUNJAB  
TECHNICAL UNIVERSITY,  
PUNJAB**

  
**(Prof. (Dr.) Ajay K. Sharma)**  
Vice-Chancellor,  
I.K. Gujral Punjab Technical  
University

  
20/11/18

Witness