Welcome To BBA/BCA/BMS Colleges
Registration Through NSWS Portal

Click on the [www.nsws.gov.in](http://www.nsws.gov.in) to register your Institute/ College/ Trust for AICTE Approval.
Click on Login and select **Investor Login**
If you are coming First time on portal click on the Sign up Now Button

Click Here
Enter the **OTPs** received on your **email Id** and **Mobile number** to verify
After successful verification of **Mobile** and **email**, a green tick will appear.
Now you need to **Set your Password** and click on the **Sign Up Now** Button.
After the successful registration again click on login and fill your credentials and click on Sign in button.
After the Login you have to select **SOLE PROPRIETOR** and fill your **Institute/College/Trust Name** and click on **next** button.
Fill your PAN Number and click on Get Details Button.
After entering **PAN Number**, your **name** will reflect then **tick** on the (I accept...) **check box** then click on **next button**.

Here your name will reflect as mentioned in **PAN**.
Fill all the details and click on the **next** button.
Click on **Proceed to verify** and verify your PAN card.
Click on the **Add New** button to add the detail of Authorized Signatory.
Fill the all details of **Authorized Signatory** Cont... (Next Page)
After filling all the details click on the save button.
Click on **proceed now** button and verify your **PAN** with **DSC**
Insert **DSC device** connected with **PAN** in your Laptop/Computer and fill the all details and verify.
After the Successful verification of PAN & DSC click on My Dashboard
click on the Add more Approval button

You haven’t applied/add any approval yet

Add New Approvals
Add new approvals which you want to apply
Select Central Approval
Search for AICTE Approval

1 Approvals

Ministries

- Ministry of Agriculture and Farmers Welfare (34)
- Ministry of Atomic Energy (32)
- Ministry of Chemicals and Fertilizers (2)
- Ministry of Civil Aviation (14)
- Ministry of Coal (4)
- Ministry of Commerce and Industry (144)

Ministry of Education

AICTE Approval

Don’t know which approvals you need?

Know Your Approvals
Move cursor on AICTE Approval and Click on the Add Dashboard button
In your **Dashboard** AICTE Approval will reflect. Click on **Apply Now**
Fill all the Details

User Registration Details

- User Name *
- Contact Last Name *
- Contact Email Address *
- Trust or Organization Name *
- Contact First Name *
- Contact Mobile *

**National Single Window System
CENTRAL APPROVALS
Issued by Ministries of Govt. of India
STATE APPROVALS
Issued by States of Govt. of India
GOVERNMENT SCHEMES
Avail the benefits by Govt. of India

Assam ST Technology ELectricity Approval
In Programme section, If you are a **University** select **YES** Otherwise select **NO** if you are **Institute**, then new Question will appear (*Is it a New Institute*) now you select **YES**.
Then you have to select a Programme (from the **Programme List drop down**)

**NOTE 1:** Please select only **Management** as the Programme from the drop down. **Computer Application (BCA)** is not Available in the drop down but it can be added in the AICTE Portal under Course Details Later on

**NOTE 2:** Colleges Willing to take Approval for both **BBA/BMS and BCA** also need to select **Management** as the Programme from the **Programme List drop down**
Example of above page
Fill all the details and click on **Review & Submit**
Now Click on the **Submit Application** Button

Tick Here

Click Here
After Successful Submission of your Application a new button **Go to Ministry Portal** will appear.

Click on the **Go To Ministry** button then you will Land on **AICTE Portal**.
Now you are on the AICTE Portal, Click Approval Process 2024-25
If Colleges are facing any difficulty for registration on NSWS portal, there is one more alternative for direct registration on AICTE's Web portal.

PLEASE CLICK (CTRL+CLICK) ON THE BELOW MENTIONED LINK.

HTTPS://PORTAL.AICTE-INDIA.ORG/PARTNERPORTAL_ENU/START.SWE?SWECMD=GOTOVIEW&SWEVIEW=AICTE2+NEW+USERID+REQUEST+VIEW

AFTER CLICKING ON THE LINK REGISTRATION FORM WILL BE OPEN. FILL ALL THE DETAILS IN REGISTRATION FORM AND CLICK ON THE SUBMIT REQUEST BUTTON AS SHOWN ON THE NEXT SLIDE.
Please fill all the details and click on Submit request button.
Unique service request number will be generated after submit. User Details preview will be shown then click on "Click here to send user credentials" button as shown in the below screenshot.
Login Credentials will be sent to the registered email id (as given in registration form).

NOTE: Kindly store the request number for all future communications.
Kindly go to the **AICTE website** and click on **Web portal Login**.
Enter your **Login Credentials** and click on **Sign in** button.
Click on the Approval Process 2024-2025 ICON.
Click on **Apply/View Application** button
You have to pay Rs. 6000 (Six Thousand) **Registration Charge**. Click on the **initiate new payment** button and select the payment gateway and complete your payment.
After the Successful compilation of Payment you have to once again click on Approval Process 2024-2025
Click on **Create Application** button and fill all the details.
Create New Application & Fill Institute Details

Profile Picture

Institution: Basic Details

- Current Application Number: * 1-43651003044
- Academic Year: * 2023-2024
- Application Opened Date: 24/11/2023

This is your Institute Application ID
Fill the Contact & Faculty Details

### Contact Person/Registrar Details

<table>
<thead>
<tr>
<th>Title</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>State/UT</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr.</td>
<td>TEST</td>
<td></td>
<td>TEST</td>
<td>Andhra Pradesh</td>
<td>CHITTOOR</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Designation</th>
<th>Postal Code</th>
<th>STD Code</th>
<th>Landline Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEST</td>
<td>PRINCIPAL</td>
<td>343532</td>
<td>123</td>
<td>1234561</td>
</tr>
</tbody>
</table>

### Faculty Details

<table>
<thead>
<tr>
<th>Faculty Designation</th>
<th>First Name</th>
<th>Last Name</th>
<th>Qualification</th>
<th>Date of Joining</th>
<th>Mobile Number</th>
<th>Email Address</th>
<th>Date of Birth</th>
<th>Gender</th>
<th>PAN No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSISTANT DIRECTOR</td>
<td>DGD</td>
<td>VJVJ</td>
<td>HIJHI</td>
<td>5/12/2023</td>
<td>6699797790</td>
<td><a href="mailto:xfg@dhdh.com">xfg@dhdh.com</a></td>
<td>11/1/2005</td>
<td>Female</td>
<td>XCHCHGHGHG</td>
</tr>
</tbody>
</table>
Questions

1-43651003044 | NotSubmitted

Questionnaire

Questionnaire Details

Do you want to apply for New ODL/Online Stand Alone Institute?:

If you are applying for off-Campus, then please enter your existing Parent Application Id:

Are you an existing institute running BBA \ BCA and coming first time in the portal?: *

Save Edit

1 of 1+
Fill the Programme & Course
Infrastructure & Library Cont.. (Next Page)

### Land Details: More Information

<table>
<thead>
<tr>
<th>Land Registration Number</th>
<th>Date of Registration</th>
<th>Area of Land</th>
<th>Khasra Number</th>
<th>Plot Number/Survey Number</th>
<th>Land Situated at</th>
<th>Land Registered in the Nac</th>
</tr>
</thead>
</table>

No Records

### Building Details: More Information

<table>
<thead>
<tr>
<th>Building Name</th>
<th>Building Approval Num</th>
<th>Sanctioned Build Up Area</th>
<th>Constructed Build Up Area</th>
<th>Approved Carpet Area-Instructional</th>
<th>Constructed Carpet Area-Instructional</th>
</tr>
</thead>
</table>

No Records
## Infrastructure & Library

### Instructional Area - Common Facilities

- **Room Type**
- **Room Id/Name**
- **Area of Room in sqm**
- **Readiness of Flooring**
- **Readiness of Wall & Painting**
- **Readiness of Electrification & Lighting**
- **Readiness of Furniture/Fixtures**

No Records

### Library Books

<table>
<thead>
<tr>
<th>Programme Name</th>
<th>Number of Titles</th>
<th>Number of Volumes</th>
<th>Number of Journals Published in India</th>
<th>Number of Journals Published at Abroad</th>
<th>Number of e-Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMPUTER APPLIC.</td>
<td>10</td>
<td>30</td>
<td>32</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>MANAGEMENT</td>
<td>12</td>
<td>36</td>
<td>33</td>
<td>30</td>
<td>6</td>
</tr>
</tbody>
</table>
Calculation of TER Charges

Technical Education Regulatory (TER) Charges details

- Total TER Charges: 100000
- Total Amount Paid: 0
- Late Fee (if Applicable) (B): 0
- Balance Amount to be Paid: 100000
Submit and Attachment

After successful submit user need to make payment
Thank You