

## **FACULTY DEVELOPMENT PROGRAMME (FDP)**

<b>1.1</b>		<b>Objectives</b>
	(a)	The Faculty Development Programme (FDP) intends to provide financial assistance to facilitate up-gradation of knowledge, skill and intends to provide opportunities for induction training to teachers employed in disciplines Engineering & Technology, Pharmacy, Hotel Management & Catering Technology, Architecture, Town Planning and Applied Arts & Crafts.
	(b)	A award Faculty Development Programme (FDP) to cover areas such as technical education policy, new concepts, methods and techniques, theory and skills development and up gradation of pedagogy educational technology, motivation, communication skills, management and other relevant issues to keep pace with the changing scenario in Technical Education.
	(c)	The scheme is designed to enhance the teaching and other skills of the faculty. And to make them aware about modern teaching tools and methodologies. It provide an opportunity to acquire knowledge about current technological developments in relevant fields. It will not only promote the professional practices relevant to technical education but also motivates the faculty to achieve competitive teaching and learning environment, thus channelizing development with respect to academic qualifications and personal matters.
<b>1.2</b>		<b>Eligibility</b>
	(a)	AICTE approved Technical Institutions / University Departments with at least 10 years of existence.
	(b)	Coordinator must be a full time regular faculty with adequate experience in teaching and research with publications.
	(c)	Maximum 2 proposals per institute per year including sanctioned, earlier but not completed, would be considered.
<b>1.3</b>		<b>Duration of Project</b>
	(a)	The proposed/approved FDP shall be conducted within six months from the date of receipt of offer letter. The Duration of the FDP shall be 2 weeks.
<b>1.4</b>		<b>Limit of funding</b>
	(a)	Rs. 7 Lakh
<b>1.5</b>		<b>Disbursement of the Funds</b>
	(a)	90% amount as advance to Government/ Govt. aided institutions and 10% after submission of UC and all required documents.
	(b)	50% amount as advance to self financing institutions and 50% after submission of UC and all required documents.
<b>1.6</b>		<b>Types of Training</b>
	<b>I.</b>	Pedagogical Training
	<b>II.</b>	Subject related Training
	<b>III.</b>	Training related to Moral Values, Ethics, Behavioural Sciences & Attitude etc.
	<b>IV.</b>	Training on Leadership & Faculty Development under U.K. India Education Research initiative (UKIERI)

		<p><b>International Collaborative FDP under UKIERI</b></p> <p>AICTE has signed an Implementation Agreement (IA) to establish cooperation between All India Council for Technical Education (AICTE) – Government of India and the Department for Business, Energy and Industrial Strategy (DBEIS), on the joint operation of the activities under UK India Education and Research Initiative (UKIERI).</p> <p>The Council under the Faculty Development Programme in its Quality Improvement Scheme invites applications from eligible institutes to conduct FDP under UKIERI.</p> <p>In this collaborative International FDP, Technical Experts will be identified by AICTE from United Kingdom and selected Indian host institution will identify faculties to be given training.</p> <p>The host institution will make all other logistic arrangements for participants. Travel expenses of experts from their own country to India will be borne by British Council and their hospitality in India will be taken care by the host institution in India. Their International travel cost will be borne by British Council.</p>
<b>1.7</b>		<p><b>Processing Methodology:</b></p> <p>The proposal shall be assessed by an Expert Committee constituted as follows:</p>
	(a)	Three member expert committee not below the rank of Associate Professor.
	(b)	At least one member among the experts shall be from the concerned stream.
<b>1.8</b>		<p><b>Terms and conditions</b></p>
	(a)	For conducting a FDP following is essential:
	(i)	Offer letter of AICTE sponsorship for conduct of the FDP.
	(ii)	An acceptance letter by the Institute in response to the offer letter.
	(b)	Funds once released/sanctioned for organizing the particular topic/ area of FDP cannot be utilized for any other programme.
	(c)	In case the event is cancelled, the funds will be returned back to AICTE immediately with interest accrued.
	(d)	Any change in the schedule for holding FDP, change of Coordinator's name, venue and date would require prior approval of the council, failing which the offer for the grant already issued would be treated as automatically withdrawn.
	(e)	<p>The funds under the scheme are released in two installments.</p> <p>(a) The first installment (fifty percent of the total amount sanctioned) is released before the event on the receipt of acceptance letter ;</p> <p>(b) The second installment is released after the receipt of the following documents.</p> <p>(i) Feed-back of the participants with signatures;</p> <p>(ii) Photographs of the Conducted events.</p> <p>(iii) Supporting bills/documents and paid vouchers on account of expenses incurred for the purpose.</p> <p>(iv) Copies of proceedings.</p> <p>(v) These should be counter signed by the Coordinator.</p>
	(f)	The University/Institution should submit the documents necessary for release of 1 <sup>st</sup> installment within 15 days of receipt of the offer letter and document necessary for release of 2 <sup>nd</sup> installment within 1 month of the conduct of the event.
	(g)	As per AICTE guidelines the programme should be of two weeks with minimum 50 participants.
	(h)	The council shall sanction a maximum grant of Rs.7.0 Lakh to conduct one Programme. The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.