



Proforma for submission of proposal under the scheme

Share and Mentor Institutions (Margdarshan)

Application ID	
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1.1	Details of Institute			
(a)	Institute Permanent ID No.			
(b)	Name of the Institute			
(c)	Address			
(d)	Contact details	Email	FAX	Telephone
(e)	Reference of Extension of Approval letter for the current	Letter No.	Date	
(f)	Does the Institute have a PG course (Only Institute with PG course is eligible)			

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Code	

1.2	Details of the Chief Coordinator		
(a)	Faculty ID		
(b)	Name of the Chief Coordinator		
(c)	Department		
(d)	Appointment Type (Only Regular faculty is eligible)		
(e)	Contact details	Email	FAX
			Telephone

1.3	Academic Credentials of Chief Coordinator					
	Parameter/ Criteria	Input by Institute	Input by Institute on specialization	Max. Marks	Marks Allocation Criteria	Marks Awarded by the Experts
(a)	PhD (Yes/No)			4	Yes = 4 mark No = 0 mark	
(b)	Total Experience including teaching, industrial & Research (In years)			4	Less than 5 years = 1 mark 5-10 years = 2 marks Above 10 years = 4 marks	
(c)	Number of publications in last three years (National/Inter national journals)			6	1-5 publications = 2 marks 5-10 publications = 4 marks More than 10 publications = 6 marks	
(d)	Number of Patent Registered			3	Yes = 3 marks No = 0 mark	
(e)	Number of PhD student guided			3	1 PhD guided = 1marks 2 PhD guided = 2marks More than 2 PhD guided= 3 marks	
		Sub Total		20	Total	

1.4	Credential of Institution / Department					
	Parameter/ Criteria	Input by Institute	Input by Institute on specialization	Max. Marks	Marks Allocation Criteria	Marks Awarded by the Experts
(a)	Type of Institute (Whether TEQIP-I or TEQIP-II)			8	TEQIP I = 4 marks TEQIP II = 4 marks	
(b)	Standing of the Organization for more than 15 years (Yes/No)			5	Upto 15 years = 0 15-25 years = 3 marks Above 25 years = 5 marks	
(c)	Academic autonomy (Yes/No)			5	Yes = 5 marks No = 0 mark	
(d)	Financial autonomy (Yes/No)			5	Yes = 5 marks No = 0 mark	
(e)	Number of Programs the Institute have at UG level			5	Less than 5 = 0 mark 5- 10 = 2 marks Above 10= 5 marks	
(f)	Number of Programs at PG level			5	1-5= 0 marks 6- 10 = 2 marks Above 10= 5 marks	
(g)	Number of PhD qualified Faculty			2	For every 3 Ph.D faculty = 1 mark (Max. 02 marks)	
(h)	Number of Professors in the Institute			2	For every 3 Profs = 1 marks (Max. 02 marks)	
(i)	Research projects completed in last 3 years.			3	Upto 5 = 2 marks Above 5 = 3 marks	
(j)	Consultancy projects completed in last 3 years			5	1 to 10 = 2 marks 10-20 = 3 marks 20-50 = 5 marks	
(k)	Number of courses Accredited in the Institute.			5	Minimum 3= 2 marks More than 3 = 3 marks More than 5 = 5 marks	
		Sub Total		50	Total	

1.5	Credentials of programme			
	Parameter/ Criteria	Input by Institute	Max. Marks	Marks Awarded by Experts
(a)	Objectives, relevance and context (Maximum 500 words)		10	
(b)	Profile of participating Institutions (Maximum 500 words)		10	

(c)	Expected Outcomes		10	
	Subtotal		30	
	Grand Total (Sum of marks scored in section 1.3, 1.4 & 1.5)		100	

1.6	Budget Estimates Per FDP conducted under this scheme			
	Head of expenditure	% of total amount to be allocated	Assistance requested from Council in Rs.	Amount Recommended by experts in Rs.
(a)	Honorarium to Course coordinator	01%		
(b)	Honorarium to Resource Persons	20%		
		Total (a+b) (Not more than Rs. 5 lakhs)		

1.7	Total Budget Estimate		
	Other head of expenditure	Assistance requested from Council in Rs.	Amount Recommended by experts in Rs.
(a)	Training		
(b)	Guest Lectures		
(c)	Misc.		
	Total (a+b+c) (Not more than Rs. 45 lakhs)		
	Grant Total (Budget Estimate) (Sum of amount mentioned in section 1.6+1.7) (Not more than Rs. 50.00 lakhs)		

Declaration:

I/We solemnly confirm and verify that the information uploaded on the portal in respect of this proposal for seeking grant from AICTE under AQIS is true and correct to the best of our knowledge and belief. In case, at any point of time it is found that information provided in this proposal is false or incorrect, AICTE will be at liberty to withdraw the grant given to us and we shall be liable to refund the entire amount of the grant with interest thereon and also liable for any other action that AICTE may deem fit.

I/we accept all the terms & conditions laid down in the scheme and convey our consent to implement the programme if approved. Also ensure submission of all them and additional documents required to be submitted on acceptance of our proposal.

I/we also understand that AICTE may not consider our future proposal in this circumstance.

Place:

Name & Signature of Applicant

Date :

Institute Seal

Name & Signature of Expert	Name & Signature of Expert	Name & Signature of Expert

2	Mandate Form (For Institutes / Colleges)
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2.1	Institute Details	
	(a)	Name of the Institute
	(b)	Institute Permanent ID No
	(c)	Head of the Institute (Director/Registrar/ Principal)
	(d)	Type of Institution (Govt./Self Finance/Private)
	(e)	Address of Institute
		PIN
	(f)	PAN of the Institute (enclosed the copy)
	(g)	Telephone No. of the Head of the Institute
	(h)	E-Mail id of the Head of the Institute
	(i)	Name of Bank where RTGS amount is to be sent
	(j)	Branch Name
	(k)	Address of the Bank
		PIN
	(l)	Telephone No. of the Bank
	(m)	Name of the A/c holder (Principal/Director/Registr ar with Designation)
	(n)	Account Type (Savings /Current Account)
	(o)	Account Number (Full)
	(p)	Banker's IFSC Code

It is declared that all information we have provided are true in all respect.

Signature of Account holder
Or authorized Signatory with Seal

Banker's Signature and Seal

Date :
Place :

Note: (1) All Data needs to be filled mandatorily for facilitating RTGS transfer of the amount against Institute name.
(2) Name of Institute and Name of Account holder should be same for remitting RTGS.