

## **AICTE GRANT FOR ORGANIZING CONFERENCE (GOC)**

### **Scheme Document:**

<b>1.</b>	<b>Introduction</b> The Scheme provides financial assistance to institutions for organizing conferences in various fields of Science and Technology, Management, Hotel Management including BBA, BCA and BMS institutions.
<b>2.</b>	<b>Objective</b> The basic objective of the scheme is to bring academicians and experts from different parts of the country and abroad to share knowledge, experiences and research findings. This will provide an in-depth analysis of subjects and update the knowledge of the participants from academic/ research institutions.
<b>3.</b>	<b>Types of Conferences supported</b> AICTE invites online proposal under its GOC scheme, for partial grant under two categories: <b>Category A:</b> For organizing conference in pre-defined themes that will be announced by AICTE. <i>* (Pre defined themes will be decided by the expert committee periodically)</i> <b>Category B:</b> For conferences proposed by the institutions in (a) Emerging areas (not identified upfront by AICTE) <i>* (Listed in Annexure – 1 which will be updated periodically)</i> (b) Core engineering/ technical disciplines/management/hotel management. (c) Multi-/ inter-/ cross-/ trans-/ (MICT) disciplinary areas <b>*BBA, BCA and BMS institutions are eligible for financial assistance only under category B.</b>  Note: a) Organizers must reach out overseas participants for International Conferences. b) For organizing conference at least 3 eminent National/ International experts (from National Awardee, State Awardee, academia, industry or R&D Labs) with outstanding contribution in the theme of the conference are necessary for delivering key-note address, enriching the theme. c) The duration of the conference under category A and category B must be at least two days.

<b>4.</b>	<b>Eligibility</b>
	<p><b>a)</b> AICTE approved institute with at least 8 years of existence.</p> <p><b>b)</b> Coordinator must:</p> <ul style="list-style-type: none"> <li>i. be full time regular Associate Professor or Professor or a senior faculty with at least 10-year experience in teaching and research with publications and</li> <li>ii. have organized at least three conferences if applying for international conference and one conference if applying for national conference.</li> </ul> <p><b>c)</b> Institute should also identify a Co-coordinator who must be a faculty with</p> <ul style="list-style-type: none"> <li>i. at least 7 year of experience in teaching and research and</li> <li>ii. have organized at least one conference if applying for an international conference.</li> </ul> <p><b>d)</b> The department organizing the conference should preferably be NBA accredited.</p> <p><b>e)</b> Weightage will be given to conferences supported by organizations (working in the theme of the conference) like:</p> <ul style="list-style-type: none"> <li>i. leading professional bodies like IEEE/ ASME/ ASCE etc.</li> <li>ii. reputed organizations/ departments/technical universities etc.</li> <li>iii. industry/ industry associations/ R&amp;D labs etc.</li> <li>iv. In case of collaboration, a letter from leading professional bodies like IEEE/ASME/ASCE, reputed organizations/departments/technical universities etc. as applicable may be furnished with the application.</li> </ul> <p><b>f)</b> The organizers should have in-house expertise in the subject field of the event proposed.</p>
<b>5.</b>	<b>Funding from AICTE</b>
	<p>Conference under Category A One-third of the total expenditure incurred on organizing the Conference subject to maximum of Rs. 3 Lakh.</p> <p>Conference under Category B One-third of the total expenditure incurred on organizing the Conference subject to maximum of Rs. 2 Lakh.</p>
<b>6.</b>	<b>Disbursement of the funds</b>

	On reimbursement basis after successful completion of conference and submission of requisite documents by the institute.
<b>7.</b>	<b>Processing Methodology</b>
	<ul style="list-style-type: none"> <li>(a) Online submission of application by the institution.</li> <li>(b) Applications received every two months will be processed in a single lot.</li> <li>(c) Screening/scrutiny of applications at Council.</li> <li>(d) Evaluation of applications by the expert committee.</li> <li>(e) The final decision will be taken by the Council, keeping in view the recommendations made by the experts and the availability of funds for the scheme.</li> <li>(f) After the Council's approval, the Offer Letter for the conference will be sent to the institution.</li> <li>(g) Offer Letter can be used by institute to raise funds from other sponsors.</li> </ul>
<b>8.</b>	<b>How and When to apply</b>
	<p>Applications are invited throughout the year.  Institute must apply through its login ID at <a href="http://www.aicte-india.org">http://www.aicte-india.org</a> and must apply at least 8 months prior to date of Conference.</p>
<b>9.</b>	<b>Terms and Condition</b>
	<p><b>For the Coordinator:</b></p> <ul style="list-style-type: none"> <li>(a) The approved Conference is required to be conducted within twelve months from the date of receipt of sanction letter from AICTE.</li> <li>(b) At least 15% participation from other states is must for conference.</li> <li>(c) Papers from host institution should not be more than 10% of the total papers.</li> <li>(d) Coordinator will maintain an electronic record of papers, participants, their institution &amp; its location, to ensure that norm of Pan-India participation, overseas participants in Conferences and papers from local faculty, are adhered to and also shared with AICTE.</li> <li>(e) Coordinator should maintain a web-page for the Conference on its institute's website.</li> <li>(f) The academic background of the coordinator, co-coordinator and paper presenters must be in conformity with the theme of the proposed conference.</li> </ul> <p><b>For the Institution:</b></p>

	<p>(a) Institute will be eligible to receive the grant for Conference once in two years.</p> <p>(b) Any change in the programme for holding Conference, change of Coordinator name and Venue/ date would require prior approval of the council, failing which the offer for the grant already issued would be treated as automatically withdrawn.</p> <p>(c) The institution is required to post the link of funding schemes of AICTE on its website and conference webpage.</p> <p>(d) More than two applications from the same organization may not be entertained in the same period. The final discretion on the same would be taken by the committee based on the quality of proposals.</p>
<b>10.</b>	<b>Fund Utilization:</b>
	<p>(a) 10% of the funds sanctioned by AICTE may be utilized for registration fee of participants belonging to SC/ST category.</p> <p>(b) Funds once released/ sanctioned for organizing the particular Conference cannot be utilized for any other programme/ conference.</p> <p>(c) In case the conference is cancelled, it must be informed to AICTE immediately.</p>
<b>11.</b>	<b>Use of Logo of AICTE:</b>
	<p>(a) Wherever online information regarding a conference is displayed, the AICTE logo must be prominently displayed.</p> <p>(b) All publicity materials/ advertisements/ brochures/ invitation cards/ any other collaterals/ event backdrop etc. related to conference, must carry AICTE logo.</p> <p>(c) The Conference venue in terms of stage backdrop/ podium must prominently display the AICTE logo</p>
<b>12.</b>	<b>Documents to be uploaded on AICTE Portal On receipt of sanction letter:</b>
	<p>The Acceptance Letter with dates of Conference, within 15 days from the date of receipt of the Offer Letter duly signed and seal affixed by Coordinator and Head of the Institutions along with porforma for permission/ clearance of Government of India for organizing Conference.</p> <p>After conduct of the Conference: Institute has to fill up Report on AICTE portal and upload following documents:</p> <p>(a) Copy of proceedings of conference.</p>

	<p>(b) Feedback of the participants.</p> <p>(c) Geotagged photographs (maximum 15) of the conference.</p>
<b>13.</b>	<b>Documents to be submitted after conduct of conference</b>
	<p>(a) Statement of Accounts and Expenditure in prescribed format duly audited by the Chartered Accountant in the case of a private institution and by the Finance Officer/Account Officer in respect of government and government-aided institution.</p> <p>(b) Supporting bills/ documents on account of expenses incurred for the purpose duly attested by the Head of Institute.</p> <p>(c) Soft copy of final report submitted on portal.</p> <p>Note: AICTE may withhold fund released to the institute in its other schemes, if the project is not closed by submitting the documents after 30 days of conference.</p>
<b>14.</b>	<b>Monitoring</b>
	AICTE may depute an Officer/Observer to oversee the quality of the conference and collect feedback from the venue.
<b>15.</b>	<b>Expected Outcomes</b>
	<p>(a) Dissemination of knowledge and sharing of new innovative ideas among participants and delegates from across the globe which would further help them in developing new ideas relevant to their research work.</p> <p>(b) Awareness of the recent developments in the field.</p> <p>(c) Publication of the papers in a high impact journal.</p> <p>(d) Novel ideas for impact on the UG/ PG student projects.</p> <p>(e) New research areas or improvement in ongoing research.</p> <p>(f) Ideas to create roadmap for upcoming projects and possibilities for opening new avenues for research.</p> <p>(g) Collaborations between institutions and industry.</p> <p>(h) Learning of best practices</p>

## **ANNEXTURE - 1**

- Green Technologies
- Big Data, Machine Learning and Data Sciences
- Blockchain
- Artificial Intelligence
- Energy Production and Storage
- Electronics & Photonics
- Nuclear Engineering and allied Technologies
- Robotics and Mechatronics
- Augmented Reality (AR) / Virtual Reality (VR)
- Energy Efficiency, Renewable and sustainable Energy
- Green Hydrogen
- Electric and Hybrid Mobility
- Smart Cities, Housing and Transportation
- Internet of Things (IoT)
- 3D Printing
- Quantum Computing
- Smart Technologies for Agriculture and Food Industry
- Water purification, conservation and management
- Public Policy
- Social & Organizational Psychology & Behavior
- Cyber Security
- Waste Management
- Defense Technology
- Rural and Urban infrastructure
- Climate Change & Sustainable Solution
- Environmental Issues
- Digital Transformation in Hospitality
- Leadership Development
- Employee Engagement
- Crisis Management and Risk Mitigation
- Sustainable Food Sourcing
- Health and Wellness Tourism
- Entrepreneurship
- Innovation in Hospitality
- Corporate Social Responsibility (CSR)