

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A Statutory Body of the Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi – 110 070

F.No.2(297)/Admin-III/ 2019-20

Dated: 11.01.2021

CIRCULAR

Sub: Flag Hoisting Ceremony on the occasion of Republic Day at AICTE Hqrs. New Delhi – regarding

The Flag hoisting Ceremony on the occasion of the celebration of Republic Day will be held on 26.01.2021 at 09.30 A.M. at AICTE Hqrs., New Delhi. The Flag will be hoisted by the Hon'ble Chairman, AICTE, New Delhi.

All the Officers/Officials of AICTE and members of the outsourced staff are requested to assemble for the Flag Hoisting ceremony on 26.01.2021 at AICTE Flag area at 09.00 A.M. following the social distancing norms, wearing masks. etc. as issued by Ministry of Home Affairs and Ministry of Health & Family Welfare, so that the ceremony could start at 09.30 A.M. sharp.

EMC is requested to arrange foot operated sanitizers to be placed in appropriate locations in the Flag Hoisting area.

A copy of the minute-to-minute schedule for the programme is enclosed herewith.

Refreshments would be served after the ceremony

This is issued with the approval of Competent Authority

(Col. A. Shreenath)
Director (Admin)

Encl.: As stated

Copy to:

1. P.S. to Hon'ble CM, VCM, Member Secretary, for kind information please.
2. All Regional Officers/Camp Offices with a request to organize similar programme at their respective office on the date & time specified above send photographs of the said occasion following all guidelines related to Covid-19 issued by the Ministry of home Affairs, Ministry of Health & Family Welfare and respective State Government.
3. All Bureau Heads/Officers/Officials, AICTE Hqrs., New Delhi
4. Director/Dy. Director (e. Governance Cell –For making necessary arrangement for playing the National Anthem, displaying the recorded version of military bands through large screens/social Media and also request upload the circular on AICTE Mailer.
5. Deputy Director(EMC) AICTE, Hqrs. New Delhi- For making necessary arrangement for seating, public address system and music system, illumination of building, area maintenance, sanitization and layout for tea arrangement
6. Sr. AO(Admin)- To make arrangement for refreshment, ceremonial drill by Security Personnel, flower decoration, conduct of programme with master-compere(Hindi) etc.
7. Assistant Director (Media Cell)- To make arrangement for photography and videography for Half Day on 26.01.2021
8. Assistant Director (Admin)- To make arrangement for printing of award certificate
9. Hindi Officer (Hindi Cell) To make arrangement for compering the programme
10. Notice Board
11. Assistant Director, Administration, for kind information please.
12. Guard file.

**MINUTE-TO-MINUTE PROGRAMME:
REPUBLIC DAY CELEBRATION 2021
AT AICTE H.QRS. NEW DELHI**

S. No.	Time	Event	Details & Place
1.	09:30	Arrival of Hon'ble Chairman	Bugle Call
2.	09:30-09:40	Marching Band Display	Band Troupe
3.	09:40-09:45	March past & Salute	Security Guards, AICTE
4.	09:45	Flag Hoisting by Hon'ble Chairman and National Anthem	Flag Area
5.	09:45-09:55	Address by Member Secretary	Front lawn
6.	09:55-10:05	Address by Vice-Chairman	Front lawn
7.	10:05-10:15	Address by Hon'ble Chairman	Front lawn
8.	10:15-10:25	Distribution of Incentive Awards by Hon'ble Chairman	Front lawn
9.	10:25-10:40	Prabhat Pheri in AICTE Campus and Aarti at Ganesh Mandir	Accompanied by AICTE Staff and Band Troupe
10.	10:40-10:55	Video presentation /Short film	Reception Area
11.	10:55-11:10	Rendering of Patriotic songs by Band and AICTE Staff	Front Porch
12.	11:10-11:15	Felicitation of Band Troupe	Front Porch
13.	11:15-11:45	Refreshments	Dining Hall
14.	11:45	Departure of Hon'ble Chairman	

All the officers/officials may also bring their spouse and children for participating in the various activities on the occasion of Republic Day.