

Instructions for Institutes for requesting Assessment on AICTE portal under PMKVY-TI for AY 2017-18

PMKVY-TI approved institutes/ Polytechnics whose courses are about to finish, are supposed to submit the request for Assessment of course to the Council. As per the guidelines of the scheme, different Job Roles will be assessed and certified by the respective Sector Skill Councils. The detailed instructions for institutes to submit the request for Assessment of approved Courses on AICTE portal are as under: -

Steps to be followed for submitting Assessment request:

1. Login in AICTE – PMKVY portal.
2. Select the Course for Assessment from the approved courses at your Institute
3. Fill in the column “Student Appearing for Assessment”.
4. Update the “Actual Date of Assessment”
5. Click the button for “Request Assessment”

Brief Description:

- I. To submit the request for Assessment, Institutes are requested to login into the AICTE Portal, under PMKVY-TI Tab for AY 2017-18 and select the Course for Assessment from the “PMKVY Student Batch Information” for which the Assessment has to be conducted.

The screenshot displays the PMKVY Student Enrollment portal interface. At the top, there is a navigation bar with the PMKVY logo and the text "All India Council for Technical Education". Below the navigation bar, there is a section for "PMKVY Student Enrollment" with a dropdown menu and a search bar. The main content area is divided into two sections: "PMKVY Student Batch Information" and "PMKVY Student List Applet".

The "PMKVY Student Batch Information" section shows a table with the following columns: Batch ID, Batch Start Date, Sector, Specialization, NSQF Level, Batch Status, No of Batch, Studes, Enrollment Closure Date, No of, Number, Minimum Qualific, Actual Date of An, and No of Student Coor. The first row of data is circled in red, showing a Batch ID of 13184003451, a Batch Start Date of 08/02/18, and a Sector of Agriculture.

The "PMKVY Student List Applet" section shows a table with the following columns: Student Id, Title, First Name, Middle Name, Last Name, Mother's Name, Father's Name, Landline No, Mobile Number, Gender, Date of Birth, and Sector. The first row of data shows a Student Id of 13184003451, a Title of Mrs, and a Date of Birth of 04/09/2007.

- II. Next fill in the column “**Student Appearing for Assessment**” under the PMKVY Student List Applet. Choose **Yes/No** from the available drop-down. Click “**Yes**” for students who are willing to appear for Assessment.

Batch ID	Batch Start Date	Sector	Specialization	NSQF Level	Batch Status	No of Batch	Student	Enrollment Closure Date	No of Number	Minimum Qualification	Actual Date of Assessment	No of Student Continuing
1-3784003461	08/02/2018	Agriculture	Hydroponics Technician	4	Applied for 3rd Installment	270	26/0	25/02/2018	2	10th Class Preferably	04/05/2018	3

III. Scroll to the right end and look for the column **“Actual Date of Assessment”** under **“PMKVY Student Batch Information”**. Update the date of Assessment from the available window. You can change the date of assessment as per your convenience.

Bank Details

Bank Name: ABHYUDAYA C IFSC Code: ALLA0210056 Account Number: 1234567890

Bank Branch: TEST Confirm IFSC Code: Confirm Account Number:

Account Holder Name: TEST Account Type: Current Accou MICR Code: 123456789

PAN Number: DFGHJ2145J Target allocated: 20

Contact Person Details

Name: Test Email: test@test.com Mobile Number: 4569874125

Designation: Alternate Mobile Number:

Declaration

This is an Institute level account. This has to be entered correctly in consultation with the Finance Officer and Head of Institute. Once entered it will become non-editable. The same account will be used for disbursement of grants by AICTE. For any wrong entry in the above data, the concerned Individual/Institute will be responsible. I have read the declaration and accept it b

PMKVY Student Batch

PMKVY Student Batch Information

Batch ID	Batch Start Date	Sector	Specialization	NSQF Level	Batch Status	No of Batch	Student	Enrollment Closure Date	No of Number	Minimum Qu	Actual Date of Assessment	No of Student Continuing
1-3784003461	08/02/2018	Agriculture	Hydroponics Technician	4	Applied for 3rd Installment	270	26/0	25/02/2018	2	10th Class Preferably	29	3

IV. Finally, click on the button **“Request Assessment”**. Once the button is clicked, an auto-generated mail will go to the concerned Sector Skill Council, informing your institutes details along with the list of students appearing for assessment. On receiving your request, the concerned Sector Skill Council (SSC) will send you the payment link and other necessary details to complete the process of Assessment at your Institute.

PMKVY Student Enrollment

Once entered it will become non-editable. The same account will be used for disbursement of grants by AICTE.
For any wrong entry in the above data, the concerned Individual/Institute will be responsible. I have read the declaration and accept it by ticking this checkbox.

PMKVY Student Batch

PMKVY Student Batch Information 1 - 1 of 1

Submit Apply For 2nd Installment Apply for 3rd Installment **Request Assessment**

Once Clicked on Request Assessment Email will be sent to concern Department

Batch ID	Batch Start Date	Sector	Specialization	NSQF Level	Batch Status	No of Batch	Students	Enrollment Closure Date	No of Number	Minimum Qualification	Actual Date of Assessment	No of Student Continuing	
I-3784003401	08/02/2018	Agriculture	Hydroponics Technician	4	Applied for 3rd Installment	270	26/0	3	25/02/2018	2	2	10th Class Preferably	3

PMKVY Student Enrollment

PMKVY Student List Applet 1 - 3 of 3

Home District of the student	Country	Pincode	Result	Student Placed	Student Eligible Yes/No	Student Continuing	Students appearing for Assessment
CHURACHANDPUR	India	123450	Pass		Yes	Yes	
HARDA	India	450021	Pass		No	Yes	
ANANTAPUR	India	450098	Pass		Yes	Yes	

Note:

- Repeat the same process as above of initiating the Assessment request for each Course by selecting the Course separately, for which the Institute wants Assessment to be conducted.
- For any queries or assistance, drop a mail to: pmkvy-ti@aicte-india.org or call at 011-29581031/32/33/12.