

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Government of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110 067

Ph Nos. : 011-26131576-78, 80, Website: www.aicte-india.org

Advertisement No.:Estt/Deputation /09(01)/2016

The All India Council for Technical Education (AICTE) invites applications in the prescribed proforma from well qualified and experienced employees of Central or State Governments or Universities or Autonomous Bodies or PSUs, holding posts on regular basis in the parent Cadre or Department, for appointment to the following posts on **deputation basis** initially for a period of one year, extendable for further period of not exceeding three years' on year to year basis, The details of posts are as under:

Sl. No.	Name /Group of the Post	Pay Band + GP	No of Posts (Tentative)
1.	Advisor-II / Group 'A'	PB-4+8,900GP	03
2.	Director / Group 'A'	PB-4+8,700GP	03
3.	Deputy Director / Group 'A'	PB-3+7600 GP	01
4.	Assistant Director / Group 'A'	PB-3+6600 GP	15
5.	Chief Administrative Officer / Group 'A'	PB-3+6600 GP	01
6.	Asstt. Legal Advisor / Group 'A'	PB-3+6600 GP	01
7.	System Analyst / Programmer / Group 'B'	PB-2+5400 GP	01
8.	Sr. Accounts Officer / Group 'B'	PB-2+5400 GP	01
9.	Private Secretary / Group 'B'	PB-2+4600 GP	03
10.	Personal Assistant / Group 'C'	PB-2+4200 GP	04
11.	Office Superintendent-Cum-Accountant / Group 'C'	PB-2+4200 GP	09
12.	Assistant / Group 'C'	PB-2+4200 GP	03
13.	Upper Division Clerk / Group 'C'	PB-1+2400 GP	11
		Total	56

LAST DATE FOR RECEIPT OF APPLICATIONS: 30th September, 2016

The details regarding the Qualifications, Experience and General Terms & Conditions of appointment on deputation basis, along with prescribed proforma for application are available at the AICTE Website: www.aicte-india.org>bulletin>jobs. The number of vacancies may increase or decrease. The Council reserves the right to cancel the above advertisement for any of the above mentioned post(s), without assigning any reason thereto.

Member Secretary, AICTE



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ADVERTISEMENT FOR FILLING UP VACANCIES ON DEPUTATION BASIS

The All India Council for Technical Education (AICTE) was established by an Act of Parliament (No.52 of 1987) with a view to proper planning and coordinated development of the technical education system throughout the country, the promotion of qualitative improvements of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the technical education system and for matters connected therewith. The Council is a Statutory Body of Government of India with its headquarters in New Delhi and Regional Offices in eight States (Bhopal, Bangalore, Chandigarh, Chennai, Kanpur, Kolkata, Hyderabad, Mumbai and Camp Offices at Guwahati, Kerala and Vadodara.

Applications are invited from well qualified and experienced employees of Central or State Governments or Universities or Autonomous Bodies or PSUs, holding posts on regular basis in the parent cadre or department, for appointment to the following posts on **deputation basis** initially for a period of one year and extendable for further period of not exceeding three years' on year to year basis. The details of posts are as under:

Sl. No.	Name of the post/Pay Band	No. of posts (may vary)	Educational Qualifications and Experience prescribed for the post
1	Adviser-II PB-4, Rs. 37400-67000 +8,900 GP	03	Officers from the Central or State Governments or Universities or Institutions of Higher Education or Autonomous Bodies or PSUs. (a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) With four years service in the posts in the pay scale of rendered after appointment thereto on a regular basis in PB-4, Rs.37400-67000+ GP Rs 8700 in the parent cadre/ department; or (iii) Six years service in PB-3, Rs. 15600-39100+ GP Rs.7600 in the parent cadre/ department; and (b) Possessing the following educational qualifications and experience: Qualifications: (i) Master Degree in any of the subjects of Science or Mathematics or Computer Application or Management including Behavioral Science, Commerce and Business Economics or Economics or Pharmacy or Engineering and Technology or

			<p>Architecture and Town Planning from a recognized University or equivalent.</p> <p>Experience:</p> <p>(ii) Fifteen years experience in teaching or research, Educational Planning or Administration, Training in Central or State Government University or other Institution of higher education or Public Sector Undertakings.</p> <p>Note:</p> <p>1. Preference will be given to the persons with Doctorate Degree and /or published research work with evidence of writing the technical reports.</p> <p>2. Internal candidates in regular service, who fulfill the eligibility requirements, as provided in these regulations may also compete for selection to these posts.</p>
2.	Director PB 4, Rs. 37400-67000 + GP 8700/-	03	<p>(a)(i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department, or</p> <p>(ii) with four years service in the grade rendered after appointment thereto on regular basis in PB-3, Rs.15600-39100 + GP Rs.7600 in the parent cadre/ department, and</p> <p>(b) possessing the following educational qualifications and experience:</p> <p>Qualifications :</p> <p>(i) Masters Degree in any of the subject of Science or Mathematics or Computer Application or Management including Behavioral Science, Commerce and Business Economics or Economics or Pharmacy or Engineering and Technology or Architecture and Town Planning from a recognized university or equivalent,</p> <p>Experience:</p> <p>(ii) twelve years experience in teaching or research, educational planning or administration, training etc. in Central or State Govt. University or other Institutions of higher education or autonomous bodies or PSUs.</p> <p>Note: Preference will be given to the persons with Doctorate Degree and /or published research work with evidence of writing technical reports.</p>

3.	Deputy Director PB-3 Rs. 15600- 39100 + 7600 GP	01	<p>(a) (i) Officers from the Central or State Governments or Central/ State Govt. Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department, in the field of teaching or research or Educational planning or training ; or</p> <p>(ii) with four years service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs.15600-39100 + GP Rs.6600 in the parent cadre/ department; or</p> <p>(iii) with eight years service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs.9300-34800 + GP 5400 in the parent cadre/ department; and possessing the following educational qualifications and experience:</p> <p>(b) (i) Qualifications: Possessing Master Degree in any of the subjects of Science or Mathematics or Computer Application or Management including Behavioral Science, Commerce and Business Economics or Pharmacy or Engineering and Technology or Architecture and Town Planning from a recognized University or equivalent;</p> <p>(ii) Experience: Ten years experience in teaching or research, Educational Planning or Administration, Training etc. in Central or State Governments or Universities or Other Institution of higher education or Autonomous Bodies or PSUs.</p> <p>Note: Preference will be given to the persons with Doctorate Degree and /or published research work with evidence of writing the technical reports.</p>
4.	Assistant Director PB-3 Rs.15600- 39100 + 6600 GP	15	<p>a (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs. holding analogous posts on regular basis in the parent cadre or department , or</p> <p>(ii) with four years service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs.9300-34800 + Grade Pay of Rs.5400 in the parent cadre/ department; and</p> <p>(b) Possessing the following educational qualifications and experience:</p>

			<p>Qualifications:</p> <p>(i) Master Degree in any of the subjects of Science or Mathematics or Computer Application or Management including Behavioral Science, Commerce and Business Economics or Economics or Pharmacy or Engineering and Technology or Architecture and Town Planning from a recognized University or equivalent.</p> <p>(ii) Experience: Four years professional experience at Supervisory level in an organization; or four years experience in Teaching/Research, Educational Planning or Administration or in Legal matters in Central or State Government or University or other Institutions of Higher Education or Autonomous Bodies set up by the Government.</p> <p>Note: Preference will be given to persons holding Doctorate Degree and/or published research work with evidence of writing the technical reports.</p>
5	<p>Chief Administration Officer PB-3, Rs.15,600-39,100 + GP Rs. 6600</p>	01	<p>Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with four years service in the grade rendered after appointment thereto on a regular basis in PB- 3, Rs.15600-39100+ Grade Pay Rs.5400 in the parent cadre/ department; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized University or equivalent.</p> <p>(ii) Eight years experience in a supervisory capacity in Central or State Government offices or Universities or PSUs or Autonomous Bodies.</p> <p>(iii) Knowledge in Administration, Establishment matters, Financial Rules and procedures of the Government of India, and</p> <p>(iv) Knowledge of Computer applications</p>
6.	<p>Assistant Legal Advisor PB-3 Rs. 15600-39100 + 6600 GP</p>	01	<p>(a)(i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs. holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with eight years service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs. 9300-34800 + GP Rs. 4200 in the parent cadre / department; or</p>

			<p>(iii) Officers in PB-2, Rs.9300-34800 + GP Rs.4200 and having following qualifications and experience :</p> <p>(1) Masters Degree in Law or equivalent from a recognized University or equivalent.</p> <p>(2) Eight years Legal practice as an Advocate in High Courts or Supreme Court of India; or</p> <p>(3) Eight years experience in dealing with legal matters in supervisory capacity in Central or State Governments Organizations or PSUs. or Universities or Autonomous Bodies.</p> <p>Desirable: Well versed with Administrative Laws, Constitutional Laws and other Civil Laws etc.</p>
7.	System Analyst/ Programmer PB-2 Rs. 9300- 34800 + 5400 GP	01	<p>(a) (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with three years service in the grade rendered after appointment thereto on a regular basis in PB-2 Rs. 9300-34800/- + GP 4200 in the parent cadre / department; or</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Master Degree in Statistics or Mathematics (with Statistics) or Operations Research or Physics or Economics (with Statistics) or Commerce (with Statistics) from a recognized University or equivalent; or</p> <p>(ii) Degree in Engineering or Computer Science from a recognized University or equivalent; and</p> <p>(iii) Three years experience of electronic data processing work, out of which at least one year experience should be in actual programming on an electronic computer.</p>
8.	Senior Accounts Officer PB-2 Rs.9300- 34800 +5400 G.P	01	<p>(a) (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with five years service in the grade rendered after appointment thereto on a regular basis in PB-2 Rs.9300-34800 + GP 4200 in the parent cadre / department; or</p> <p>(b) Possessing the following educational qualifications and experience :</p> <p>(i) Degree from a recognized University or equivalent.</p>

			<p>(ii) Eight years experience in accounts work in a supervisory capacity in Central or State Government offices or Universities or PSUs or Autonomous Bodies.</p> <p>(iii) Knowledge in Financial Rules and procedures of the Government Establishments and adequate experience in dealing with accounts, Audit, Budget and Financial matters.</p> <p>(iv) Knowledge of Computer applications.</p>
9.	Private Secretary PB-2 Rs.9300-34800 + 4600 GP	03	<p>(a)(i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with three years' service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs.9300-34800 + GP Rs.4200 in the parent cadre/ department.</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized University or equivalent,</p> <p>(ii) Possessing speed of 120 words per minute in Stenography in English.</p> <p>(iii) Knowledge in Computer applications; and</p> <p>(iv) Eight years of relevant experience in Central or State Governments or Central/ State Govt. Universities or Autonomous Bodies set up by Government.</p>
10.	Personal Assistant PB-2 Rs.9300-34800 +4200 GP	04	<p>(a) (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in PB-1, Rs.5200-20200/- +GP Rs.2400 with speed of 100 words per minute in Stenography; and</p> <p>(b) possessing the following educational qualifications and experience:</p>

			<p>(i) Degree from a recognized University or equivalent.</p> <p>(ii) Speed of 100 words per minute in Stenography in English.</p> <p>(iii) Five years experience as Steno in a reputed organization;</p> <p>(iv) Knowledge in Computer applications.</p>
11.	<p>Office Superintendent - Cum-Accountant PB-2 Rs.9300-34800 + 4200 GP</p>	09	<p>(a) (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in PB-1, Rs.5200-20200 + GP Rs.2800 in the parent cadre/ department; and</p> <p>(b) possessing the following educational qualifications and experience:</p> <p>(i) Degree in Commerce from a recognized University or equivalent.</p> <p>(ii) Possessing five years experience of Central or State Government offices or Universities or PSUs, or Autonomous Bodies in accounting/ budgeting/auditing / cash and general finance matters. Knowledge of Government rules and regulations.</p> <p>Desirable: Training in cash and accounts work in the Institute of Secretariat Training and Management (ISTM) or equivalent.</p>
12.	<p>Assistant PB-2 Rs.9300-34800+4200 GP</p>	03	<p>(a)(i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in PB-1 Rs. 5200-20200+GP Rs. 2400 in the</p>

			<p>parent cadre/department; and</p> <p>(b) possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized University or equivalent.</p> <p>(ii) Six years experience in General Administration/Accounts work.</p> <p>(ii) Working knowledge in Computer Applications.</p>
13.	<p>Upper Division Clerk PB-1 Rs. 5200-20200 + 2400 GP</p>	11	<p>(a) (i) Officers from the Central or State Governments or Universities or Autonomous Bodies or PSUs holding analogous posts on regular basis in the parent cadre or department, or,</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in PB-1, Rs.5200-20200 + GP Rs.1900, in the parent cadre/ department with experience in Administration/ Accounts matters and knowledge of Government of India rules/ regulations and noting and drafting; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized University or equivalent.</p> <p>(ii) Knowledge in Computer applications.</p> <p>(iii) Five years work experience in general administration and accounts from Central or State Government Organizations or PSUs or Universities or Autonomous Bodies.</p>

GENERAL TERMS AND CONDITIONS

1. Number of posts is tentative, may vary and the Council reserves the right to increase or decrease number of posts and may or may not fill any post(s).
2. The prescribed qualifications are the minimum and mere possession and fulfillment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview/ test.
3. Application must be neatly typewritten on A-4 size paper in the prescribed proforma (**Annexure-I**). The proforma can also be downloaded through the website **www.aicte- india.org**.
4. One recent passport size photograph should be pasted on the top right hand corner of the application and be signed by the applicant.
5. Envelope containing application should be super-scribed with “**APPLICATION FOR THE POST OF _____, Advt. No _____ (Sl. No. _____).**”
6. A candidate has to submit separate applications, if he/she desires to apply for more than one post.
7. The candidates short-listed for interview/ test will be informed by post. The Council will not be responsible for any postal delay.
8. Original certificates should be produced only at the time of interview/test. However, self attested photocopies of testimonials may also be attached with the application in support of their educational qualifications and experience etc.
9. Candidates may send an advance copy of application. However, such an application shall be entertained only when application **through proper channel (Forwarding Authority)** is received. It shall be necessary to furnish “**No Objection Certificate**” from the parent department/ present employer at the time of interview/test.
10. The decision of the Council in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
11. The Candidates who have not completed the prescribed “**cooling off**” period as per DoP&T regulations are not entitled to apply for any of the deputation posts as mentioned above.
12. The candidates who are already on deputation in any organization including AICTE on the third year of their deputation are not entitled to apply for any of the deputation post as mentioned above.

13. **Candidates working in Institutions/Universities privately funded and managed or funded by the Government but privately managed, are not eligible for applying for any of the posts, as mentioned above.**
14. The terms and conditions of deputation will be regulated in accordance with the Department of Personnel & Training OM No. 6/8/2009-Estt.(Pay) dated 17th June, 2010, as amended from time to time. **A person in higher Grade Pay/ Academic Grade Pay shall not be eligible for appointment to a post carrying a lower Grade Pay.**
15. Forwarding Authority is to ensure that the applications must be accompanied by ACRs for last five years, Integrity Certificate and Vigilance Clearance Certificate. In case of photocopies of A.C.Rs are sent, these may be attested by an officer not below the rank of Under Secretary/equivalent.
16. The **maximum age limit for appointment by deputation shall not exceed 56 years** as on the closing date of the receipt of application.
17. The application complete in all respect must be sent through proper channel to Director (Admin), All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi-110 067, **latest by 30th September, 2016.**
18. Applications received after the last date (expiry of the prescribed period) and/or found to be incomplete in any manner or not submitted in the prescribed proforma will not be entertained.

DIRECTOR (ADMINISTRATION)

11.	Professional Training									
	Sl.No.	Designation	Name of Organization	Period of service			Particulars of training			
				From		To				
12.	Knowledge of working on PC / work station and familiarity with software packages (Please specify):									
13.	Employment Record (details in reverse chronological order, starting with the last job)									
	Sl. No.	Designation	Name of organization	Address of organization	*Type of organization	Pay Scale/Pay in Pay Band+ GP/AGP	**Nature of Appointment	Period of Service		Nature of work and level of responsibilities
								From	To	Period
	<p>*Central Government /State Government/ Government aided Department or Central Government /State Government/ Government aided Institute or Central Government /State Government/ Government aided University or Central Government /State Government Autonomous Institute or Central Government /State Government Autonomous body or Any other (please specify)</p> <p>** Regular/ Contractual / Adhoc / Any other (please specify).</p> <p>Note: Please indicate your total experience for eligibility to the post applied for _____ year _____ months</p>									
14.	Publications and Report (Please enclose list under three separate heads: Journals, Conferences, Reports)									

PART-B

		Additional details about present employment, if any.	
1.	a	Present Pay Scale: (Central or State Governments or Central/ State Govt. Universities or Autonomous Bodies set up by Government) <i>(Please specify</i>	
	b	If pay scale has been revised recently, state the date of revision and also the pre	
			Pre-Revised Revised
		1 Basic Pay 2 Dearness Allowances 3 Other Allowances (Please specify) Total Gross Salary: <i>Attach copy of Last Pay Slip in support of above)</i>	
2.		Member / Fellowship of professional society	
3.		Any other information you may wish to furnish (in brief and no annexure be enclosed)	
4.		Name and address of 2 persons (not related to you) who are well acquainted with your academic record and professional work for	
	a	Reference-1	
	b	Reference-2	

PART - C

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. At any time I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation.

Date :

Signature of Candidate

Place :

PART - D

FORWARDING AUTHORITY / EMPLOYERS ENDORSEMENT

This is to certify that Dr./Sh./Smt. is working as..... from **on regular basis** in our department / institute / organization. The above details given by him/her are verified and found correct as per our records. It is further certified that no vigilance / disciplinary case and departmental enquiry is either pending or contemplated against him / her. The integrity of the officer is also certified. In case of his / her selection, he / she will be relieved on deputation basis and his / her lien will / will not be retained by this organization.

Date :

Signature of employer with Office Stamp

Place :

CHECK LIST

Sr. No.		Tick Yes or No	
1	Signature on the Application	Yes	No
2	Affixed the photograph	Yes	No
3	Attested Copies of all the Educational Certificates / Testimonials / Experience Certificates	Yes	No
4	Last Pay Slip	Yes	No
5	Age proof	Yes	No
6	SC/ST/OBC/Differently abled Certificate	Yes	No
7	Forwarding form the employer	Yes	No
8	Any other (Please Specify)	Yes	No

Note : Self attested copies of all the relevant documents must be attached with the application.