MEMORANDUM OF UNDERSTANDING (MOU)
Under the National Skill Qualification Framework [NSQF]

Between
All India Council for Technical Education (AICTE), New Delhi
And
Indira Gandhi National Centre for the Arts (IGNCA), New Delhi

10th November, 2016
IGNCA, New Delhi
AGREEMENT

This Agreement is entered into and executed on this 10th day of November 2016 at New Delhi.

BY AND BETWEEN

All India Council of Technical Education (here-in-after called “AICTE”), a Statutory Body of Ministry of Human Resource Development, Government of India, established under the All India Council for Technical Education Act, 1987, represented by its Chairman, having its Office at Nelson Mandela Marg, Vasant Kunj, New Delhi-110067, which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the ONE PART.

AND

Indira Gandhi National Centre for the Arts (IGNCA), (here-in-after referred to as the “IGNCA”) an Autonomous Trust under the Ministry of Culture, Govt. of India having its Office at 11 Mansing Road, New Delhi - 110001 which expression, unless it be repugnant to the context or meaning thereof, shall be deemed to mean and include their executors, administrators and assigns, party of the SECOND PART.

WHEREAS, the All India Council for Technical Education (AICTE) has initiated a scheme of “National Skill Qualification Framework (NSQF) to provide competency based employability enhancement skills and education under the NSQF;

WHEREAS under the scheme IGNCA Skill Training Centres / Set ups are required to perform the role and function of providing hands-on skill training in Culture related areas with such training centers / set ups located preferably all over the country.

WHEREAS the First Party is to participate as a Regulator under the National Skill Qualification Framework (NSQF);

WHEREAS the Second party has expressed its keen interest and desire to be a key partner in the execution of the National Skill Qualification Framework (NSQF) in terms of the objectives of the scheme and policy as highlighted and specified in the said programme and particularly in view of the desire and interest of IGNCA to join and partner with AICTE in providing competency based skills through its Training Centres / Set ups for the purposes of the scheme;
H) The IGNCA-SKPs shall plan the Skill Modules as per the employability enhancement skill required under NSFQ.

I) The IGNCA-SKPs shall announce and inform through its website, the schedule of the Skill Modules, its plans to offer the courses in the Academic Year concerned for the information of the prospective students.

J) The IGNCA-SKPs shall be entitled to the fees as mutually agreed to by the IGNCA-SKPs and the institute with which the MOU is signed.

3. The IGNCA – SKP will conduct appropriate training sessions as per the following pedagogy:

(a) These various programmes on different topics under this project will focus on practical hands-on training in field / lab. Supplemented with structured academic content and can be supplemented with appropriate theory sessions in Academic Institutions / Colleges.

(b) Practical sessions shall be held in flexi-mode that shall expose the student to various equipments in terms of their operations.

(c) Academic content may focus on the various operational procedures / facets of the technologies present in the IGNCA networks related to the practical sessions in an attempt to provide the student with high and equipment handling practical skills as opposed to rote learning.

(d) Programme Academic Structure : The complete spectrum of practical skill may be modular. The duration of skill-part of the programme in IGNCA premises / training Centres shall be incorporated into the frame-work of NSQF.

(e) In brief, the training sessions shall introduce the trainee to various planning, operational and other aspects, of skill training described under NSQF.

A Summary of the project details is as per Schedule – II
4. **No Confidentiality:**

There shall not be any confidentiality of any information disclosed to by both parties to each other, either in operationalizing this agreement or for the purposes of implementing this agreement. The information sought under Right to Information Act or otherwise by any student shall be promptly made available.

5. The IGNCA agrees and undertakes that the IGNCA - SKP, as recognized and approved by it, which are shown in Schedule I to the agreement, shall act as Training Provider in terms of the agreement signed by them with the AICTE approved Institutes in their vicinity and the agreement to be signed between the AICTE approved Institutes and the Training Provider shall provide the details regarding the schedule of operation, in order to protect the interest of student and all concerned stakeholders.

6. The IGNCA agrees and undertakes that its IGNCA - SKPs reflected in Schedule-I to the agreement shall participate, operate and execute the scheme strictly in accordance with the scheme and AICTE for conduct of NSQF and shall not indulge in any violation of the scheme.

7. The Scheme of the AICTE to provide competency based skill under NSQF shall be treated as part and within the scope of the present agreement for all purposes.

8. Both the parties shall indemnify and keep the other party indemnified and harmless against any/all claims, actions, proceedings by third party (Including all costs, expenses, damages / losses) arising out of or in connection with this MOU due to breach of any provisions of this MOU by such party or as a result of any act of negligence / omission or commission on part of such party and / or its employees, agents etc.

9. The IGNCA – SKPs shall continue as such for a period of at least 3 years from the date of execution of this agreement, which may be renewed in accordance with the provision of the scheme from time to time subject to the sole decision and discretion of the AICTE and on such terms and
WHEREAS Both parties have held discussions and agreed for collaboration for conducting NSQF, whereby IGNCA will impart and award credits for the training conducted on its own, to the registered students;

THEREFORE, both the parties hereby agree that the Training Centres / Set ups of IGNCA (Ref list: Schedule I), as approved and recognized by IGNCA and registered with AICTE from time to time shall be known as and act / performs the role of “Skill Knowledge Providers” (SKPs) under the scheme to conduct National Skill Qualification Framework (NSQF) on the following terms and conditions:

1. The IGNCA agrees that Centres approved and recognized by IGNCA and registered with AICTE [here-in-after to be referred as “IGNCA-SKP”], as mentioned in schedule I, to this agreement shall act and perform the role of Training Provider to provide hands on skill training in Culture and all their related areas.

2. The IGNCA agrees that the following responsibilities shall be undertaken by the IGNCA-SKPs:

The IGNCA agrees and undertakes that its IGNCA-SKP as specified in schedule I to the agreement shall register with AICTE for conduct of training modules under the NSQF and shall perform following functions:

A) Announce the schedule of module for calendar year.

B) Register students for the modules and upload the same on AICTE website.

C) Conduct the modular training.

D) Conduct examination / evaluate the student, award the grade indicating completion of training level and uploading the same on the AICTE Website.

E) The IGNCA-SKPs recognized and approved by the IGNCA as provided in schedule I, may register students as per guidelines of AICTE for the purpose.

F) The IGNCA-SKPs shall sign a local MOU with AICTE approved institutes for the purpose and finalize the terms and conditions for such an engagement under the NSQF.

G) The IGNCA-SKPs as specified in schedule I to the agreement may take flexible training timing and schedule in consultation with the AICTE approved Institute.
condition, which may be decided or determined by AICTE additionally. However, in case the registration of either party with AICTE is suspended or terminated, the instant agreement shall stand determined and terminated with immediate effect.

10. During the operation of MOU, circumstances may arise which call for alterations or modifications or amendments to this agreement. These alterations or modifications or amendments will be mutually discussed and agreed upon in writing. No amendment or change hereof or additions hereto shall be effective or binding on either of the parties hereto unless set forth in writing and executed by the respective duly authorised representatives of each of the parties hereto.

11. The AICTE shall have the right to deregister any IGNCA – SKP as Training Provider under the scheme during the subsistence of the present agreement without assigning any reason for whatsoever. Additionally, it is open to AICTE to de-register a IGNCA – SKPs on account of receipt of complaint or malfunctioning in execution of the provision of the scheme or its objectives.

12. If any dispute arises between AICTE & IGNCA on operation and execution of the agreement, efforts shall be made to resolve the same amicably and if the dispute is not settled then it shall be referred for arbitration to the Chairman, AICTE, who shall be the sole arbitrator in the matter and whose decision shall be final and binding to the parties.

13. The present agreement can be terminated by the AICTE by giving a notice of one month to IGNCA without assigning any reason in this regard and the IGNCA shall have no claim against AICTE and its Official on account of termination of such agreement. However, the responsibilities and duties of both parties in respect of the common students already registered for any of the NSQF Programmes shall not end with the termination of the agreement, and these will remain valid in totality until completion of evaluation of the already registered students and reporting of their results by both parties.
14. **Effective Date:**

This agreement is effective from the date signed by both the parties will be valid for a period of three years until determined, suspended or terminated earlier.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this mutually binging Memorandum of Understanding (MOU) as of the date first written above.

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**For AICTE:**

Signed: [Signature]
Name: Prof. Anil D. Sahasrabudhe
Title: Chairman (AICTE)
Dated: 10th November, 2016

**For IGNCA:**

Signed: [Signature]
Name: Dr. Sachchidanand Joshi
Title: Member Secretary (IGNCA)
Dated: 10th November, 2016

**Witnessed by:**

Signature: [Signature]
Name: [Name]
Date: [Date]

Signature: [Signature]
Name: [Name]
Date: [Date]
**Schedule I**

List of Training Centres / set-up of Training Providers

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Indira Gandhi National Centre for the Arts</strong>&lt;br&gt;11, Mansingh Road,&lt;br&gt;New Delhi - 110001</td>
<td>011-23388445</td>
<td><a href="mailto:igncawebsite@gmail.com">igncawebsite@gmail.com</a></td>
</tr>
<tr>
<td>2</td>
<td><strong>Indira Gandhi National Centre for the Arts</strong>,&lt;br&gt;Southern Regional Centre&lt;br&gt;Kengunde Circle,&lt;br&gt;Mallathahalli, Jnanabharati Post, Bengaluru - 560056.</td>
<td>+91 80 23212320&lt;br&gt;+91 80 23212356</td>
<td><a href="mailto:igncasrc@gmail.com">igncasrc@gmail.com</a></td>
</tr>
<tr>
<td>3</td>
<td><strong>Indira Gandhi National Centre for the Arts</strong>&lt;br&gt;Eastern Regional Centre&lt;br&gt;Parshwanath Vidyapeeth Campus, ITI Road,&lt;br&gt;Karaundi&lt;br&gt;Varanasi - 221005</td>
<td>0542-2570169</td>
<td><a href="mailto:igncavaranasi@gmail.com">igncavaranasi@gmail.com</a></td>
</tr>
</tbody>
</table>

In addition IGNCA is planning to set up its Regional Centres at Guwahati (Assam), Trivendrum (Kerala), Puducherry, Baroda (Gujarat), Ranchi (Jharkhand), Jammu (J & K) and GOA, where these courses will be offered in due course of time. Also, IGNCA shall collaborate with various Universities / Institutions for conducting the above course and accepting the credits from the proposed course.
Proposed list of Institutions for conducting courses on Cultural Informatics under NSQF

- Indira Gandhi National Centre for the Arts, New Delhi
- National Museum Institute, New Delhi
- School of Planning and Architecture, New Delhi
- Indira Gandhi National Open University, New Delhi
- Rashtriya Sanskrit Sansthan, New Delhi
- Lal Bahadur Shastri Sanskrit Vidyapeeth, New Delhi
- Delhi Institute of Heritage Management, New Delhi
- National Cultural University, Odisha

Proposed list of Institutions for accepting credits from Cultural Informatics

- Central Universities offering interdisciplinary studies e.g. Delhi University, Jawaharlal Nehru University, IGNOU, BHU, etc.
- NITs, IITs, IITs and IIMs
- NIFT, New Delhi
- AIIMS and other Medical colleges
Schedule II
Operational Details

Role of Participants

Skill Knowledge Providers (SKP) shall:

- Register with AICTE for conduct of training modules.
- Announce the schedule of modules on offer for a calendar year.
- Register students for the modules.
- Conduct the modular training.
- Conduct examination / evaluate the student, award credits / grades at each level of certification.
- Register students for evaluation who have acquired skills on their own.
- Maintain record of registered students and certificates issued.
- Submit details of student registered, evaluation conducted and the result i.e. Credits / Grades acquired by the students for the skills to the concerned Board of Technical Education or the concerned University.

The Institute / State Technical Board / University shall:

- On verification of details provided by the SKP, the concerned Institute with which the SKP has a Memorandum of Understanding (MOU), shall add the education credits at each level and award a level Certificate to those who have satisfactorily acquired necessary credits in both in Vocational and formal streams. These are forwarded at appropriate levels to the concerned Technical Board or the University as the case may be for the award of a diploma or a Post / Advance Diploma or a Degree.

- On verification of details provided by the Institute, the concerned Board of Technical Education add the education credits at each level and award diploma at level 5, or award a Post / Advance diploma at level 7 to those who have satisfactorily necessary credits in both Vocational and formal streams.

- Similarly, on verification of details provide by the Institute SKP, the concerned University add the education credit at each level and award a bachelors in Vocational Education B Vocational at level 7 to those who have satisfactorily acquired necessary credits in both in Vocational and formal streams.
Integration of Vocational Education and Conventional Education:

- A student registers with an AICTE approved Technical Institute for a Vocational Diploma or a Vocational Degree or registers with any other Institute affiliated to any Technical Board or a University.

- The student completes the skill modules as required at various certifications, levels, one level at a time, acquires the necessary credits from the Skill Knowledge Provider / Partner (SKP), and gives them on to the Institute where he is registered for Diploma or a Degree.

- These credits are transferred to the Technical Board or the University as the case may be, which compiles the Vocational Skills credits and the Formal Education credits and if all such credits are available as required by the certification at that level, then the Technical Board or the University shall award the certification at that level.

- Certification levels as required will entail the student for the award of a Vocational Degree or a Vocational Diploma.

- The candidates may enter the job market after each certification level or may continue to acquire additional credits in part time / full time mode in order to complete the requirement of Vocational Diploma or a Vocational Degree.

- Each level requires 1000 hours of education and training per annum. For the Vocational stream leading to a Degree or a Diploma, these hours shall have both Vocational and academic component. The Vocational component will go on increasing as the level of certificate increases. The Skill modules or the Vocational Content at a certification level could be a single skill or a group of skills of the no. of hours prescribed.

- A candidate shall have freedom to choose either a Vocational stream or a Conventional stream to reach graduation level. In addition, it is proposed that the candidates shall have freedom to move from Vocational stream to current formal higher education stream or vice-versa at various stages, as indicated by 'a' or 'f' in the following table. This multi level entry and exist system shall allow the candidate to seek employment after any level and rejoin the education as and when feasible to upgrade qualifications / skill competency.
<table>
<thead>
<tr>
<th>Qualification</th>
<th>Skill Level</th>
<th>Vocational Stream</th>
<th>Contact Hours of education &amp; training</th>
<th>Current formal higher education stream</th>
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<tr>
<td></td>
<td></td>
<td>Vocational</td>
<td>Academic</td>
<td></td>
</tr>
<tr>
<td>Grade IX</td>
<td>1</td>
<td>200 - 300</td>
<td>700 - 800</td>
<td></td>
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<tr>
<td>Grade X</td>
<td>2</td>
<td>200 - 300</td>
<td>700 - 800</td>
<td></td>
</tr>
<tr>
<td>Grade XI</td>
<td>3</td>
<td>300 - 400</td>
<td>600 - 700</td>
<td>a</td>
</tr>
<tr>
<td>Grade XII</td>
<td>4</td>
<td>300 - 400</td>
<td>600 - 700</td>
<td>b</td>
</tr>
<tr>
<td>Diploma</td>
<td>5</td>
<td>400 - 500</td>
<td>500 - 600</td>
<td>c</td>
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<tr>
<td>Advance Diploma</td>
<td>6</td>
<td>500 - 600</td>
<td>400 - 500</td>
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<tr>
<td>Degree</td>
<td>7</td>
<td>600 - 700</td>
<td>300 - 400</td>
<td>f</td>
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<tr>
<td>Post Graduate</td>
<td>8</td>
<td>900 - 1000</td>
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<tr>
<td>a.</td>
<td>Candidate undergoing Vocational education upto Grade X moves to conventional stream and goes on to complete a conventional degree.</td>
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<td>b.</td>
<td>Candidate undergoing Vocational education upto Grade XII moves to conventional stream and goes on to complete a conventional degree.</td>
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<td>c.</td>
<td>Candidate acquiring a Vocational Diploma moves to conventional stream and goes on to complete a conventional degree.</td>
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<td>d.</td>
<td>Candidate who is of 18 years of age and has acquired specific level of skill in a particular trade can join at level 4 onwards in Vocational stream after passing a test of skill level attained, and Candidate who has passed Grade X in Conventional stream can join Vocational stream at level.</td>
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<tr>
<td>e.</td>
<td>Candidate undergoing Conventional education upto Grade XII move to Vocational steam and goes to complete a Vocational degree.</td>
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<tr>
<td>f.</td>
<td>Candidate acquiring a Conventional degree on completion of 1000 hours of Vocational training can receive a Post-graduate Diploma in Vocational education.</td>
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