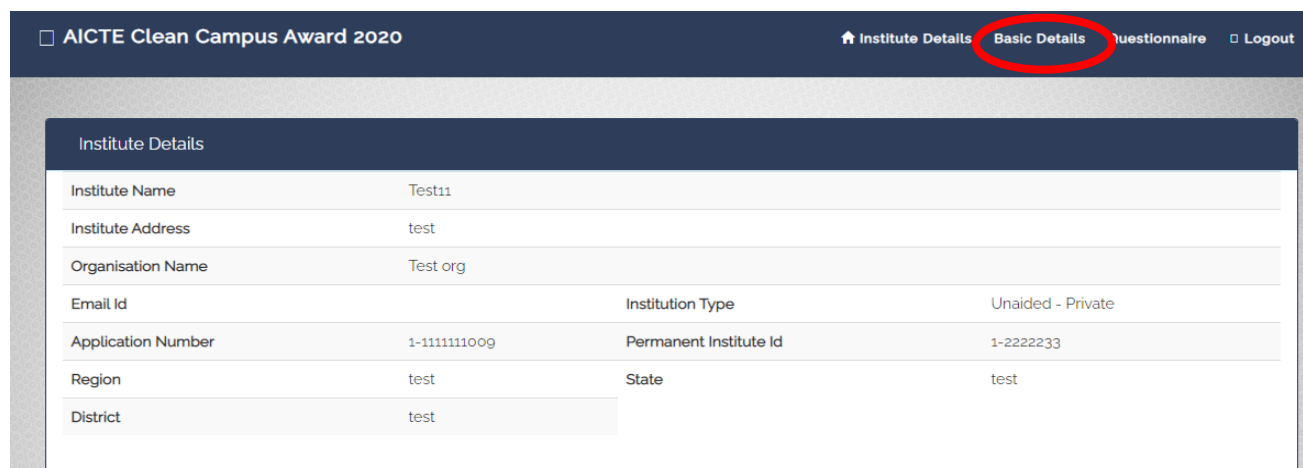


# AMPLIFICATION NOTES

## CLEAN AND SMART CAMPUS AWARD 2020

### How to Apply (Clean & Smart Campus Award 2020)

1. Only AICTE approved institutes can apply.
2. Interested institutes should register for the first time to generate the credentials for login.
3. A new User should register with their College Application ID / Permanent ID/ Valid Email-id. The email id should be the same as available/ used during the approval process. **The registration cannot be done from any other mail id.**
4. An OTP with Login Credentials will be sent to registered Email id.
5. Kindly login from the credentials (i.e. user id, password) send on the Email id entered during registration. Click on register button.
6. Kindly enter the OTP and submit the registration form.
7. **“Your registration is successful “**message will be displayed.
8. Kindly login from the credentials send on the Email id entered during registration.
9. Basic details as recorded during the approval process will automatically be fetched.
10. Cross check the details and proceed ahead with answering the questionnaire.
11. Click on the Basic Details tab and fill the correct responses as seen on the portal.



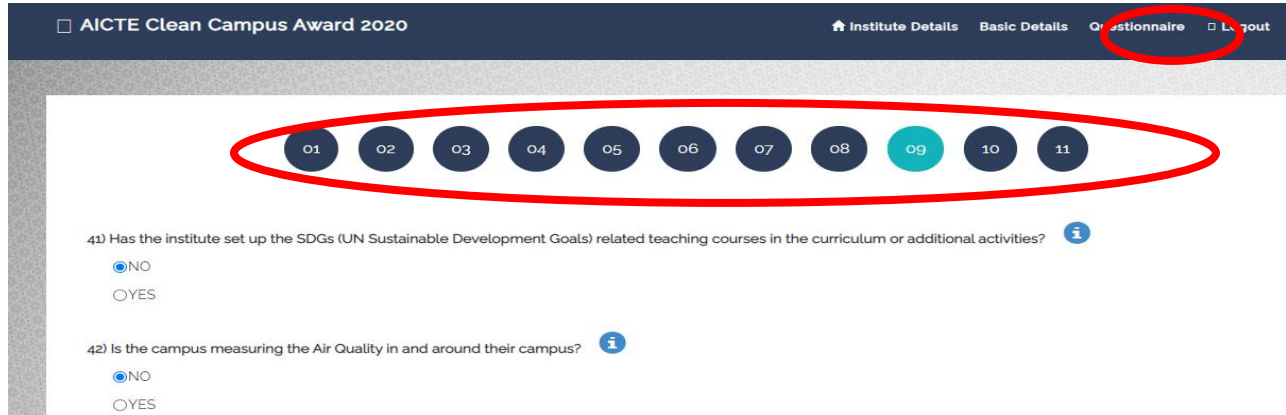
□ AICTE Clean Campus Award 2020 🏠 Institute Details **Basic Details** Questionnaire 🚪 Logout

#### Institute Details

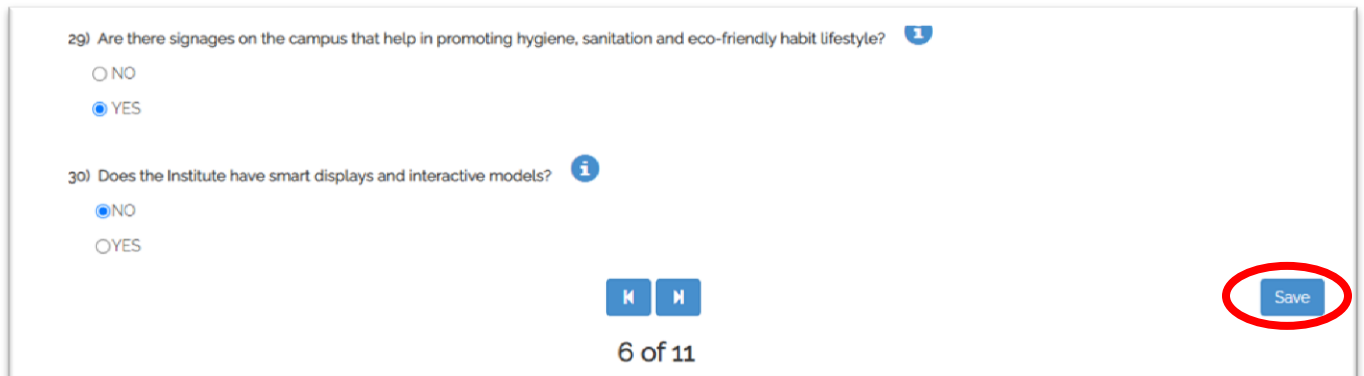
Institute Name	Test11		
Institute Address	test		
Organisation Name	Test org		
Email Id	Institution Type		Unaided - Private
Application Number	1-1111111009	Permanent Institute Id	1-2222233
Region	test	State	test
District	test		

12. About the Questionnaire -:

- I. The questionnaire is divided into 11 pages containing about 5 questions each.
- II. One can directly navigate through pages from 'buttons' present at the top of all pages that depicts the page number.



- III. Answer all the question on the page and press SAVE button at the end of the page. **Failing to this this will lead to data loss.**



- IV. Answer all the questions press Validate/Submit the questions at the last page.
- V. PDF document will be generated after submission. You may save it for reference.

13. **Assessment pattern.**

- I. The questionnaire is objectively framed and comprises largely of multiple choice questions (MCQ).
- II. No negative marking is applicable to this questionnaire.
- III. The assessment shall be done objectively by system and score shall be generated automatically.
- IV. Certain questions are purely for survey purposes and not assessed.
- V. Questions 45 to 54 are descriptive in nature.

- VI. Questions having multiple options generally carry one mark each for every option selected. However, some options may also be weighted depending upon the complexity of solution involved The exact score will be generated automatically.
- VII. Certain questions carry absolute score in descending/ ascending order.
- VIII. Feature of adding “OTHER” option has also been added to provide flexibility for entering any other details not available in the choices given.
- IX. The first stage scrutiny will be undertaken based on the objective scores. Select institutes based on the cut off score (as decided by the jury committee) shall be eligible for the second stage scrutiny.
- X. Certain survey questions (as per the select criteria) by the jury will be used for generating a ranked list which may be utilized for subsequent 2<sup>nd</sup> level scrutiny (if required).
- XI. Subsequently the physical visit/ presentation by the institute will be undertaken by an expert committee. The details as submitted in the questionnaire including question numbers 46 to 54 shall be scrutinized. The institute shortlisted for physical visit/Presentation shall produce all proofs.
- XII. In some of the questions, documents related to justification has been sought. It may be noted that information be provided within the space provided.
- XIII. There are certain questions which require the information but does not carry any marks. But the answers are related to the award which must be replied with proper justification. These may be used in case of a tie etc.
- XIV. Attachments include Photographs and detailed Document (supported format:- pdf /jpg/jpeg/png with max size 1MB) which is relevant to the respective question only.
- XV. This time some questions are directly or indirectly focused on New Environment Policy of AICTE also. Further, Indian Knowledge System a unit of Ministry of Education is also being part of the award. Therefore, some questions also need the information about the Indian Knowledge System. Weightage will be given to the institutes who have worked on Indian Knowledge System in and around the Campus.

14. **Misc. Aspects.**

- I. An institute shall be allowed to send **only ONE nomination.** Once submitted no change in the application/ data/ options shall be permitted
- II. Based on the objective evaluation criteria and subsequent screening, an expert

committee will visit the shortlisted institute to verify the claims of the institute.

- III. **A wrongful, false and unverifiable submission shall debar the institute from further participation for next five years.**
- IV. The institute shall produce all suitable documentation, showcase the work done, explain in detail the 'smart' component used in the campus etc. in respect of the claims as made in the questionnaire. The cut-off date providing and showing for such relevant documentation shall be **30<sup>th</sup> September 2020** and not what is done later.
- V. The said cutoff date pertains to records, reports, documents, implementation schedule, workshops etc. that the institute would like to present to the expert committee. Any event/ milestone relating to Clean and Smart Campus Award after **30<sup>th</sup> September 2020** shall not be considered

**4** **Time Lines.** The tentative timelines are as given under: -



15. **Important Timelines.**

<b>Sr.No.</b>	<b>Event</b>	<b>Date</b>
(a)	Clean and Smart Campus Award-2020 notification on AICTE Portal	From: 6 <sup>th</sup> Dec,2020
(b)	Start of Submission of Online Proposal	From: 23 <sup>rd</sup> Dec,2020
(c)	Last date of Submission of Online Proposal	On 18 <sup>th</sup> Jan,2021
(d)	Initial Scrutiny of Proposals	To be intimated later
(e)	Announcement of Awards	On January 2021

16. **Do's & Don'ts for the Participating Institutes**

**A. Do's**

- (a) Do participate in this Award cum survey. There are no negative marks
- (b) The data should be cross checked at institute level to avoid incorrect submission.
- (c) The responses should conform to the present context (within the given year/ cutoff period).
- (d) Effort should be made to install/ implement/ synergize resources to bring up system within the institute to submit responses truthfully.
- (e) Try to avoid those that are unrealistic things.
- (f) Motivate students and faculty members to contribute effectively for participation by implementing ideas which are possible in given time period.
- (g) Implement changes for permanency & for long term.
- (h) Follow the guidelines/ process manual/ other instructions
- (i) Prepare a presentation regarding the questions for information of experts when they visit the institute.
- (j) Present factual data to experts for the evaluation in the form of tables, records, documents, media reports, publications etc

## **B. Don't's**

- (a) Don't put false information/ incorrect data. (**See point 13 (III) above**).
- (b) Don't upload unrealistic/fake photographs.
- (c) Temporary/ short term installations should be avoided for enhancing the campus outlook/ substantiating claims. The long term view and commitment should emerge clearly.
- (d) Don't fabricate records/ documentation for presenting data.
- (e) Care must be taken to avoid un-verifiable facts.