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सलाहकार -I

Prof. Dileep N. Malkhede
Advisor-I



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

मानव संसाधन विकास मंत्रालय, भारत सरकार

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110067

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)

Ministry of Human Resource Development, Govt. of India

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

F.No. AICTE/J&K-PMSSS/2017-18/

Dated 07.08.2017

All Students

Sub: **Steps to be Taken for Claim of Scholarship under PMSSS AY 2017-18.**

In order to process the scholarship more efficiently as per the guidelines approved by MHRD, the following steps are to be followed:

For Student:

- Candidates to log in to AICTE Portal using the username and password.
- Click on **Proceed for DBT Tab**. Go through the Instructions Document then click on **Proceed Further Tab** to access DBT application.
- Click on the **Basic Details Tab, Institute Details Tab & Bank Details Tab** and fill in all the necessary information.
- Click on **Attachments Tab** and upload Scanned Copies of Joining Report, First Page of the Bank Pass Book showing Account Holders Name, Account Number, IFSCCode, MICR, Bank Address and AADHAAR Card.
- Finally click on **Submit Tab** and log out from the Portal.
- You should now contact institute for verification of DBT application & submit online.

For Institute:

- If the institute is admitting PMSSS students for the first time they should apply issue of User ID & Password by clicking at:
http://www.aicte-india.org/jnkadmissions_2017-18.php
- Before log on to J & K Admission Portal, keep the following Information and documents ready:
 - i. Institute Bank Account Details
 - ii. Scanned Copy of First Page of Bank Account Pass Book showing Account Holders Name, Account Number, IF'S Code, MICR, Bank Address
 - iii. Mandate Form in prescribed format
 - iv. Academic Fee details (in the prescribe format available on AICTE portal)
 - v. State Fee Regulatory Committee Document (SFRC).
- If the institute has already admitted students under PMSSS, then you may use the **old User ID & Password and submit SFRC only of 2017-18.**
- Login on to J & K Admission Portal using authorized "User Id" & "Password" sent on your official email address.
- Fill in the necessary Information & upload relevant documents under three Tabs namely "**Institute Details**", "**Bank Details**" & "**Fee Details**" **Submit & Proceed for "Candidate Verification"**.
- Verify the details of all the students one by one. After Verification of all the Students move on to "**Verified & Admitted Students Tab**" & "**Institute Details Tab**" to see the list of Verified & Admitted Students in your Institution and details of Your Institute along with Bank Details entered by you.

Yours Sincerely,

(Dileep N. Malkhede)

Advisor-I

07.08.17