

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NEW DELHI**

Minutes of the 61st Meeting of the Executive Committee (EC) held on October 6, 2009 at 11.00 a.m. in the Meeting Room, All India Council for Technical Education (AICTE) Head Office at 7th Floor, Chanderlok Building, Janpath, New Delhi- 110 001.

The following members attended the meeting:

1. Prof. S.S. Mantha in Chair
2. Sh. Ashok Thakur, Additional Secretary, MHRD(*represented Secretary(Higher Education),MHRD*)
3. Dr. Dilip Kumar Bandyopadhyay, Chairman, Central Regional Committee, AICTE
4. Prof. S.C. Jain, Dean(Administration),(*represented Prof. S.C. Saxena(Chairman, Northern Regional Committee), AICTE*))
5. Prof. S.G. Dhande, Director, Indian Institute of Technology-Kanpur
6. Dr. Manjulika Srivastava, Director, Distance Education Council & Prof. Ajit Kumar, Director, School of Education](*represented Vice Chancellor, Indira Gandhi National Open University*)
7. Prof. Pritam Singh, Former Director Indian Institute of Management--Lucknow & Prof. Emeritus Management Development Institute-Gurgaon
8. Sh. Bodh Raj Verma, Secretary, State Board of Technical Education, Jammu & Kashmir(*represented Additional Chief Secretary, Jammu & Kashmir*)
9. Sh. Santosh Mehrotra, Director, Institute of Applied Manpower Research
10. Dr. R.K. Mittal, ADG(EQR)(*represented Director General, Indian Council of Agricultural Research*)
11. Dr. D.K. Paliwal Member Secretary(I/C)

The following members could not attend the meeting:

12. Financial Adviser, MHRD
13. Dr. Achyuta Samanta, Chancellor, Kalinga Institute of Industrial Technology, (Deemed University), Bhubaneswar
14. Secretary, Government of Dadar & Nagar Haveli
15. Secretary, Government of Goa
16. Commissioner & Secretary, Government of Himachal Pradesh
17. Chairman, University Grants Commission.

At the outset, the Chairman welcomed the members of the Executive Committee. Before taking up the formal agenda, he briefly apprised the members about the developments taken place since last Executive Committee (EC) meeting. The EC deliberated upon the agenda items and the following decisions were taken:

Item No. 61.01.01: To confirm the minutes of the 60th and emergent meetings of the Executive Committee held on 16.6.09 and 16.7.09 respectively.

The Executive Committee confirmed the minutes of the 60th and emergent meetings of the Executive Committee held on 16.6.09 and 16.7.09, respectively.

Item No. 61.02.01: To receive a note on action taken on the decisions taken and recommendations made in the 60th and emergent meetings of the Executive Committee held on 16.6.09 and 16.7.09 respectively.

The Executive Committee noted the action on the earlier decisions.

While noting action on **Agenda Item No. 60.03.06**, it was approved to include "Sociology and Psychology" also as one of the subjects under the essential qualifications for various cadres as prescribed in Annexure 7 of the Recommendations of the AIB-Management Board.

Item No. 61.03.01: To consider the matter regarding approval of the Annual Accounts for the financial year 2008-09.

The Executive Committee approved the Annual Accounts for the financial year 2008-09. It was also decided that in future, Head of the Finance Bureau will present a summary of the Accounts before the Executive Committee.

Item No. 61.03.02: To consider the matter regarding adoption of "Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian Employees" for the employees of AICTE.

The Executive Committee approved the proposal to adopt the "Modified Assured Career Progression Scheme(MACPS) for the Central Government Civilian Employees" as notified by the Government of India, Ministry of Personnel, Public Grievances and Pensions (Dept. of Personnel and Training) vide its OM No. 35034/3/2008-Estt.(D) dated 19.5.09 for the employees of the AICTE.

Item No. 61.03.03: To consider the Report of the Task force of AIB-MS on faculty augmentation, merit based admission and uniform calendar.

The Executive Committee considered the Report and decided that the Chairman, AICTE may be authorized to constitute a Committee to analyze the report indepth as also to rationalize the recommendations. This committee will submit its report along with an Action Plan for development of faculty both for Engineering & Technology and Management & Technology. Chairman of the earlier Task Force may also be included in the Committee.

Item No. 61.03.04: To consider recommendations of the Task Force of AIB-MS for Fellow Programme in Management (FPM) programme.

The Executive Committee deferred the decision on the matter related to FPM programme.

However, it was decided that the Council may request the Ministry to convene a joint meeting of AIU, UGC and AICTE to explore the modalities of making PGDM programmes universally acceptable as equivalent to MBA.

Item No. 61.03.05: To consider desirability of starting M.Tech. programme in new emerging and thrust areas.

The Executive Committee considered the proposal and it was decided to refer the proposal back to the AIB-PG Board with a request to spell out the emerging areas and to re-submit the proposal after formulating the norms and model curriculum for such programmes in order to determine and maintain standards of technical education as mandated to AICTE.

Item No. 61.03.06: To consider recommendations of PG Board for Faculty Development and Research capacity & capability.

The Executive Committee deliberated the issue at length and approved the proposal. It was also decided as under:

- a) All Government aided Autonomous institutions running PG programmes for at least five years should be treated as QIP Centres and self-financing institutions fulfilling these norms may be advised to make an application to AICTE for recognition as QIP Centre.
- b) All the Universities should be advised that the teachers of PG departments with at least 03 years of teaching experience and a minimum of 05 Research papers in International journals of high impact index should be made eligible to act as supervisors for Ph.D. programme..
- c) All polytechnic teachers meeting the eligible criteria for joining a Ph.D. programme will also be eligible to pursue the same under the QIP programme.
- d) All eligible QIP Centres will be advised to start dual degree programmes of M.Tech. leading to Ph.D.
- e) Subscription to INDEST programme and high speed broad band connectivity under Government of India's National Mission on Education through Information and

Communication Technology should be made compulsory for all teaching institutions.

Item No. 61.03.07: To consider adopting the new PG diploma courses of Regulatory Affairs and Pharmaceutical Marketing.

The Executive Committee decided to refer the matter back to the AIB-PE Board with an advise to restructure the proposed syllabus with an emphasis on Regulatory Affairs and Pharmaceutical Marketing.

Item No. 61.03.08: To consider the model curriculum for UG programme in Town and Country Planning as recommended by All India Board of Town and Country Planning.

The Executive Committee approved the model curriculum for UG programme in Town and Country Planning as recommended by All India Board of Town and Country Planning.

Item No. 61.03.09: To consider recommendations of All India Board of Vocational Education regarding the role of AICTE in the field of Vocational Education and Training and to device a scheme for vertical and horizontal mobility of vocational and ITI students.

The Executive Committee took note of the Annexures to Agenda Item No.61.03.09 and 61.03.23 and appreciated the efforts to provide opportunity to the learners for vertical and horizontal academic mobility. It was noticed that these proposals (both in Agenda No.61.03.09 and 61.03.23) will help people from the working class and lower economic strata of the society who cannot afford high cost of education to pursue higher studies thereby ensuring individual's career advancement and a skilled society. The Executive Committee authorized the Chairman to constitute a Committee of Experts to develop a comprehensive scheme to give effect to these proposals.

Item No. 61.03.10: To consider for approval modification in the payment (TA/DA and Honorarium) system for the Chairman and Experts of visiting team for accreditation.

The Executive Committee approved the proposal that the TA/DA and Honorarium to the experts may be disbursed directly by the Council and the practice, wherever in use, of making such payments by the institutes should be discontinued. The cost of this expenditure should be built in the application fee.

Item No. 61.03.11: To consider a note on the progress of e-governance project for AICTE.

The Executive Committee took note of the developments related to e-governance project of the Council and accorded approval to the action taken in this regard i.e. the tender documents including R.A.F. document and the issuing of the advertisement. The Executive Committee also approved the proposed line of action, as explained by the Chairman to execute the e-governance project and desired that efforts should be made to seek refund of payment already made to NIC in this regard.

Item No. 61.03.12: To consider the requirement of additional space for the office of AICTE.

The Executive Committee took the note of efforts made and indicated in Agenda note and approved the proposal contained therein, and directed to take all necessary steps to ensure early construction of AICTE Headquarters building at the plot of land allotted to the Council in the campus of Jawaharlal Nehru University at New Delhi.

Item No. 61.03.13: To consider the Office manuals prepared to deal with record management and legal matters.

The Executive Committee considered and approved the draft Office Manual annexed to the proposal and also the schedule for organizing and managing the records.

Item No. 61.03.14: To consider the matter regarding procedure to be adopted for handling pending court cases.

The Executive Committee noted the content of the Agenda Note and deliberated at length the present state of affairs of management and handling of the legal matters as explained to it. It approved the draft manual for dealing with the legal matters, appointment of Counsels and the proposed payment structure. The Council authorized the Chairman to appoint and remove the legal Counsels and hiring the services of Senior Counsels, including their terms and conditions for dealing with the legal matters.

Item No.61.03.15: To consider a proposal for developing a Record Management System for AICTE.

The Executive Committee approved the proposal for creating a centralized recording facility and archives for the Council at the

Council's Regional Office at Kanpur as also to provide a compact recording facility for Headquarters and Regional Offices. The proposal to procure and install the record/ filing system developed by Godrej company was also approved. It was also decided to equip Regional offices with modern office facilities.

Item No.61.03.16: To consider a proposal for a comprehensive and integrated electronic diarizing movement recording retention and weeding out of record system.

The Executive Committee approved the proposal and directed to integrate it as a module of e-governance system .

Item No.61.03.17: To consider a proposal not to process the proposals of the institutions seeking Accreditation and pending with the Council.

The Executive Committee considered and deliberated on the proposal. It was approved not to process the pending proposals of the institutions seeking accreditation for next 45 days until the new document is in place.

The Committee also decided that the National Board of Accreditation (NBA) should be set up as an autonomous body as a registered Society under Societies Registration Act and the present set up of NBA shall stand dissolved concurrently with the establishment of the said NBA as registered Society.

Item No.61.03.18: To consider the invitation to AICTE officials from ABET to participate in its Annual Meeting scheduled for October 29 & 30, 2009 in San Antonio, Texas.

The Executive Committee approved that the following delegation may participate in the ABET's Annual Meeting scheduled to be held on 29th and 30th October, 2009 in San Antonio, Texas:

1. Prof. S.S. Mantha, Chairman, AICTE
2. Shri Ashok Thakur, Additional Secretary, MHRD, Dept. of HE
3. Prof. Pritam Singh, Former Director, IIM Lucknow
4. Ms. Sushma Berlia, Apeejay Stya Education Research Foundation
5. Dr. D.K. Paliwal, Member Secretary, AICTE

The Executive Committee also approved the meeting of delegation with other approved accrediting agencies to develop an indepth of accreditation process in United States.

Item No. 61.03.19: To consider courses approved by the Indira Gandhi National open University (IGNOU), New Delhi through the distance education mode.

The Executive Committee took note of the situation and heard plea of IGNOU as explained by Prof. Ajit Kumar, representative of Vice Chancellor, IGNOU regarding offering of B.Tech./ M.Tech. programme especially by IGNOU through distance mode and resolved that the B.Tech./M.Tech programme offered by IGNOU or any other University/ Institution through distance mode should NOT be accepted/approved by the Council.

Item No. 61.03.20: To consider processing of proposals seeking various kinds of AICTE approval.

The Executive Committee approved the proposal that with the present status of affairs in AICTE regarding shortage of manpower etc. No proposal of any kind of approval be processed till **31.12.2009** and by this time, the Council should augment its manpower and other infrastructure etc.

Item No. 61.03.21: To consider processing of proposals seeking approval for conversion of women institutions to Co-educational institutions.

The Executive Committee noted that AICTE has a scheme to grant approval to institutions exclusively for women based on certain relaxed norms with the objective to promote education for women and granted approvals to a number of institutions under this scheme. The Executive Committee observed that if the proposals to convert these institutions exclusively for women on relaxed norms into co-educational institutions are entertained and accepted, it shall defeat the very objective of the scheme. Further, such practice i.e. to start the institution as a women institution to avail the benefit of relaxed norms and thereafter convert it into a co-educational Institution may not be ethically healthy practice. It was therefore decided that in future no proposal to convert a women institution into a co-educational institution should be entertained. The Executive Committee also resolved that henceforth the Letter of Approvals, in case of fresh approvals for Women Institution, should have a clear condition that it cannot be converted into a co-educational institution at any stage. The Executive Committee also directed to dispose off the pending proposals for conversion of Women Institutions to co-educational Institutions accordingly.

Item No. 61.03.22: To consider Issuance of Letters of Approval for establishment of new institutions in compliance of directions of MHRD conveyed vide its letter no 1-4/2009-TS-II dated 10.09.2009.

The Executive Committee considered the matter and it was decided to issue Letter of Approval (06 cases) where approval was given subject to the condition of producing the required affidavit and the affidavits have been received after the prescribed date i.e. 20.08.2009.

The Executive Committee did not approve the issuance of Letter of approval to the institutions (15 cases), where the concerned committee had recommended for issuance of LOA and the files had been taken by CBI immediately after these are received back in AICTE.

Item No. 61.03.23: To consider the proposal of optimal utilization of resources available with institutions offering Technical Education in the country.

The Executive Committee approved the proposal and authorized the Chairman to constitute a committee for development of a comprehensive scheme as recorded against agenda Item No. 61.03.09.

Item No. 61.03.24: To consider adoption of a new and uniform system of maintaining files.

The Executive Committee has gone through the proposal and approved the uniform system for maintaining of files as given in Annexures attached to this Agenda Item i.e. 61.03.24 (a), 61.03.24(b) & 61.03.24 (c) i.e. the new system of assigning the numbering of files, procedure to be followed for maintenance and retention of files and the retention schedule, respectively.

Item No. 61.03.25: To consider obtaining of 'No Objection Certificate (NOC)' from the State as mandatory for establishment of new technical institutions.

The Executive Committee deliberated on this issue and decided that the State Governments may be consulted invariably on the proposals received from the Institutions located within their States. However, this consultation may be in a time bound manner. The Executive Committee decided that the States may be requested to furnish their recommendations within a period of 15 days. In case, the recommendations/view points of the State

Government are not available within the above said time frame, it may be presumed that they have nothing to say.

Item No. 61.03.26: To consider pending proposals for establishment of new technical institutions/ additional courses/ variation in intake after 20th August 2009 from the academic year 2010-2011.

The Executive committee considered the proposal and decided that all the pending proposals under different categories may be considered for the year 2010-2011 in accordance with the new norms, standards and procedure to be evolved. If necessary, the concerned Institutions may be advised to re-submit their application in a new format. However, the fee deposited earlier may be carried forward for processing the case for the year 2010-11.

Item No. 61.03.27: To consider and approve to grant Extension of Approval to the existing Institutions conducting programmes in collaboration with Foreign Universities and withhold processing of all other proposals for conducting foreign collaborative programmes.

The Executive Committee decided that letters granting extension of approval in respect of foreign collaborations may only be issued to such institutions, whose cases have been approved and a final decision has already been taken on the file. The processing of all other cases for foreign collaboration for the year 2009-2010 may not be undertaken at this stage. However, the Institutions may be advised to apply for appropriate approval for the year 2010-11, if they so desire.

Item No. 61.03.28: To consider and permit creation of supernumerary seats in concerned Institutes to adjust students admitted under foreign collaborative programme but could not go to foreign university due to denial of visa.

The Executive Committee appreciated the need of creation of supernumerary seats to accommodate those students who could not secure the visa to complete the later part of their studies abroad and authorized the Council to consider such cases on merit and accord approval to create supernumerary seats for accommodating such students.

Item No. 61.03.29: To consider and approve the Directory of Experts for accreditation and nomination to different committees of AICTE.

The Executive Committee approved the Directory of Experts for Accreditation, Engineering & Technology and PGDM programmes.

The Executive Committee also decided that the procedure for drawing Experts for various visits should also be clearly laid down and put up in the next meeting of Executive Committee for approval. It was also decided that Experts from private self financing institutions may also be considered for inclusion in the Directory of Experts.

Item No. 61.03.30: To consider and approve the accreditation documents for Engineering Undergraduate Programme.

The Executive Committee approved the documents.

Item No. 61.03.31: To consider the proposal of shifting of North Western Regional Office of AICTE from Chandigarh to Delhi and opening of a camp office of Eastern Regional Office-Kolkata at Guwahati.

The Executive Committee approved the proposal as under:

a) To shift the Headquarters of North Western Regional Office from Chandigarh to Delhi/ Gurgaon and maintain a camp office at Chandigarh as and when the Council is comfortable with staff position.

b) To defer the opening of the camp office of Eastern Regional Office, Kolkata at Guwahati till adequate staff is available with the Council.

Item No. 61.04.01: To receive a note on the 9th Biennial meeting of the International Engineer Meetings (IEM), 2009 held during June 14-19, 2009.

The Executive Committee received the information.

Item No. 61.04.02: To receive a note on the Minutes of the 48th and 49th meetings of the National Board of Accreditation.

The Executive Committee received the information.

Item No. 61.04.03: To receive a note on matters pertaining to review of the Deemed to be Universities by UGC.

The Executive Committee received the information.

Item No. 61.04.04: To receive a note on the approval of the Joint Committee of UGC, AICTE and DEC to Distance Education programmes.

The Executive Committee received the information.

Item No. 61.05.01: To ratify the matter regarding issues related to strengthening the security system of AICTE.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.02: To ratify the matter related to recruitment of staff for AICTE.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.03: To ratify the procedure adopted for handling RTI cases.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.04: To ratify the Minutes of the meetings of the All India Boards of Studies.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.05: To ratify the matter regarding constitution of the Committee to review the existing Approval Process.

The Executive Committee ratified the action taken by AICTE and noted the first document of approval process presented as accepted.

Item No. 61.05.06: To ratify the approvals accorded by AICTE for establishment of new technical institutions for the academic year 2009-10.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.07: To ratify processing of various cases in compliance of MHRD directions conveyed vide letter no 1-4/2009-TS-II dated 12.08.2009.

The Executive Committee ratified the action taken by AICTE.

Item No. 61.05.08: To ratify the decision of NBA on the accreditation status of technical programmes.

Any Other Item:

1. The Executive Committee also considered the tabled agenda with the permission of Chairman, regarding the constitution of the Standing Committee of Advisers to consider the cases of Foreign Collaboration. It was decided that in case one of the Advisor is not in position, the Member Secretary may act as Member Chairman of the Committee.
2. Towards the end of the meeting, Prof. D.V. Singh, Adviser(E&T/M&T) brought to the notice of the Executive Committee that the Letter of Approval to Sophitorium Engineering College, in front of Collector's Office, Khurda, Baniatangi, Khurda, Bhubaneswar, Orissa 725050 under the aegis of Heritage Charitable Trust, P.B. No. 20, College Road, Jatni, Khurda, Bhubaneswar, Orissa 725 050 has been issued, inadvertently, without the requisite approval of the Competent Authority,

The Executive Committee deliberated on the issue at length and it was decided to set up the following Committee to inquire into the circumstances that led to issuance of this Letter of Approval and suggest further course of action in the matter within a period of 45 days:

1. Dr. Maitri, Dean, Graduate Programme, Management Development Institute, Gurgaon
2. Prof. J.P. Gupta, Former Member Secretary, AICTE & Vice Chancellor, Jaypee Institute of Information Technology, Noida
3. Prof. S.C. Jain, Dean(Administration), Indian Institute of Technology-Roorkee

The meeting ended with a Vote of Thanks to the Chair.

Sd/-

(Dr. D.K. Paliwal)
Member Secretary

Sd/-

(Prof. S.S. Mantha)
Chairman