

## CV of Sandeep Kumar

### **Synopsis :**

Result-driven professional with over 14 years of experience in the areas of Liaison, Market Research, concept development, business promotion. Worked with various giants in Education / Research Industry like Council of Scientific & Industrial Research, New Delhi, Structural Engineering Research Institute, and Indian Institute of Petroleum. A dynamic leader with honed communication, interpersonal, relationship management and team management skills.



### **Work Experience :**

#### **G.B Pant Engineering College, Pauri Garhwal : Training & Placement Officer**

##### *Responsibilities:*

- Emerging and Completing successfully entire Campus Recruitment Drives
- Heading Campus as an independent business
- Interaction with Students for Soft Skills enhancement.
- Arranging Event Management like Faculty Development Program, Technical and Cultural Feast.
- Public Relation Tie ups with Corporate, other colleges.
- Arranging Guest Lectures from Top Notch Industry persons.
- Prepare & submit all the reports related to AICTE.
- Dy. Officer –In –Charge Guest House.
- Chief Warden Vishawsheraya Hostel.

#### **Since April 97 with Different Institute of Council Of Scientific Industrial Research , New Delhi, as Incharge- Central Computing Facility & Public Relation Officer.**

##### *Responsibilities*

- Active member of the Examination Cell for conducting CSIR –NET Exam held twice a year for graduates
- Active member of the team organising SSB & young Scientist Award.
- Management of Centralize Computing Facility/ Computer Central and provide support to different division w.r.t Internet, LAN, Software Development, Completion of Project Report etc.
- Arranging Centralized Training Programme for the Staff.
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### **Academic Credential**

- Masters in Computer Application
- Pursuing M.Tech Computer Science.