

Instructions for Renewal of Scholarship Under PM's Special Scholarship Scheme for Jammu & Kashmir

RATE OF SCHOLARSHIPS:-

The components of scholarship under the scheme are as under:

Tuition Fees:

- Upto Rs.30,000/- per annum for General Degree Courses OR
 - Upto Rs.1.25 lakhs per annum for Engineering Courses OR
 - Upto Rs.3.00 lakhs per annum for medical studies, including Bachelor of Dental Surgery.
-
- Tuition Fee, payment will be made as per actuals or as per the norms laid down by State Fee Regulatory Authority, whichever is less and within the overall ceiling of the guidelines.

Hostel fees and incidentals:

Upto Rs. 1 lakh per annum, including maximum reimbursement of Rs 15,000/- towards Books and stationary.

- Course fees, Hostel fees, etc. would be paid as per 'actuals', subject to the production of receipts.
- Reimbursement of Hostel Charges/mess (dining) charges and expenses towards books and stationery would be based on the certification by the college / institute authorities and as per actuals, within the overall ceiling of the guidelines.
- The expenses incurred by the students, who are not residing in the hostel and have paid rent for private accommodation and incurred expenses on account of food and books/stationery would be reimbursed subject to the institute certifying the reasonableness of these expenses & non-availability of hostel accommodation, as per actual and rent should be restricted to the Hostel Fees charged by the institute/ College or as per the overall ceiling of the guidelines, whichever is less.

SCHOLARSHIP DISBURSAL PROCEDURE:

From the academic year 2015-16 the scholarship will be disbursed under the Direct Benefit Transfer (DBT) scheme only. The scholarship would be disbursed directly into the bank account of the beneficiary which needs to be preferably seeded with the Aadhar Number. The students are required to pay the fee to the Institute and upload the following documents after getting it verified from their institute:-

1. **Copy of Mark sheet** of the last semester /end term 2014-15 result showing the academic progress of the student.
2. In case result is not declared by the affiliating university or examination is not conducted and student is promoted to next class, a certificate in this regards issued by the Head of the Institution.

3. **Fee Receipts** (Tuition/ Hostel/ Other Incidental chares) for the Academic Year 2015-16, for which the scholarship is being claimed. **(Annexure-I)**.
4. In case no fee has been paid by the student the head of the Institute may issue a certificate stating the same. In such cases Tuition fee would be paid as per DTE fee structure and Hostel fee as per Institute fee structure. **(Annexure-II)**.
5. In case if student not residing in the Hostel:-
 - a. Certificate from University/Institute regarding Reasonability of Rent claimed **(Annexure-III)**.
 - b. Rent agreement for the period of rent claimed/rent receipts.
6. **Book receipts** in the name of students detailing names of books purchased for the AY for which the scholarship is being claimed and duly attested by the Authorized signatory of the Institute.
7. Copy of first **two page of Bank Pass Book** clearly indicating followings:

a) Name of Account Holder	b) Name and Address of the bank
b) IFSC Code, CBS Code	d) Bank Account Number
8. Copy of **Aadhar Card** (if available)

PROCEDURE TO UPLOAD DOCUMENTS:

- Students to log in to AICTE Portal at <http://www.aicte-india.org/JnKadmissions.php> > Registration for renewal of scholarship
- Submit details for Registration
- The details furnished in the Registration Form will be verified from the available data of all such candidates who are availing the scholarship in previous years.
- On successful verification, a Username and Password will be sent to the mail ID of the eligible candidate.
- **Using the Username and Password provided to you, you are requested to login to <http://www.aicte-jk-scholarship-gov.in/> and for the first time you need to provide your valid email id and password of your choice.**
- **This will be your final username and password for further logins into the <http://www.aicte-jk-scholarship-gov.in/>.**
- Using the user name and password all eligible students will submit their Personal, Academic and Bank Account details on the AICTE Portal.
- Scanned copies of following documents are to be uploaded on Portal -
 1. Copy of **Marksheets/end term 2014-15** result showing the academic progress of the student.
 2. In case result is not declared by the affiliating university or examination is not conducted and student is promoted to next class, a certificate in this regards issued by the Head of the Institution.
 3. Fee Receipts (Tuition/ Hostel/ Other Incidental chares) for the Academic Year 2015-16, for which the scholarship is being claimed.
 4. In case no fee has been paid by the student the head of the Institute may issue a certificate stating the same. In such cases Tuition fee would be paid as per DTE fee structure and Hostel fee as per Institute fee structure. (Annexure-II).

5. In case if student not residing in the Hostel:-
 - a. Certificate from University/Institute regarding Reasonability of Rent claimed (Annexure-III).
 - b. Rent agreement for the period of rent claimed/rent receipts.
6. Book receipts in the name of students detailing names of books purchased for the AY for which the scholarship is being claimed and duly attested by the Authorized signatory of the Institute.
7. Copy of first two page of Bank Pass Book clearly indicating followings:
 - a) Name of Account Holder
 - b) IFSC Code, CBS Code
 - c) Name and Address of the bank
 - d) Bank Account Number
8. Copy of Aadhar Card (if available)

Note: For any further information please refer the Revised Guideline of the scheme available at <http://www.aicte-india.org/downloads/REVISED%20JnKSSS.pdf>

(To be given on letter head of Institute)
TUITION FEE RECEIPT CERTIFICATE

Received a sum of Rs. _____ from _____ (Student's name)

Class _____ Roll No. _____ towards **Tuition Fee** for the academic year _____.

Authorized Signatory with Seal

(To be given on letter head of Institute)
HOSTEL FEE RECEIPT CERTIFICATE

(In case where students are staying in college hostel and hostel fee charged by the college)

Received a sum of Rs. _____ from _____ (Student's name)

Class _____ Roll No. _____ towards **Hostel Fee** for the academic year _____.

Authorized Signatory with Seal

Date:
Place:

ANNEXURE- II

<On the letter head of the Institution>

CERTIFICATE

This is to certify that no fee towards tuition fee and hostel charges has been charged from Mr./Ms _____ (*Student's name*), Candidate ID _____ persuing _____ Course under Engineering/General/ Medical Category for the Academic Year _____.

As per the State Fee Regulatory Authority Order / Fees Structure of the Affiliating University/ Resolution of the Governing Board of *<Name of the Institute>*, Order Number..... dated the following are the fee structure towards tuition and hostel charges:

Tuition Fees:

Hostel Fees:

Authorized Signatory

(With Seal)

Date:

Place:

ANNEXURE-III

(To be given on letter head of Institute)

CERTIFICATE REGARDING REASONABILITY OF CLAIMED RENT

This is to certify that the claim for the rent of the accommodation hired by _____(Student's name) Class_____ Roll No. _____ for the academic year _____ who is not staying in the College Hostel is as per the prevailing rate in the locality where the student is staying and that the amount Rs. claimed is within the hostel charges of the college and the overall ceiling under the scheme guidelines.

Authorized Signatory with Seal

Date:

Place: