



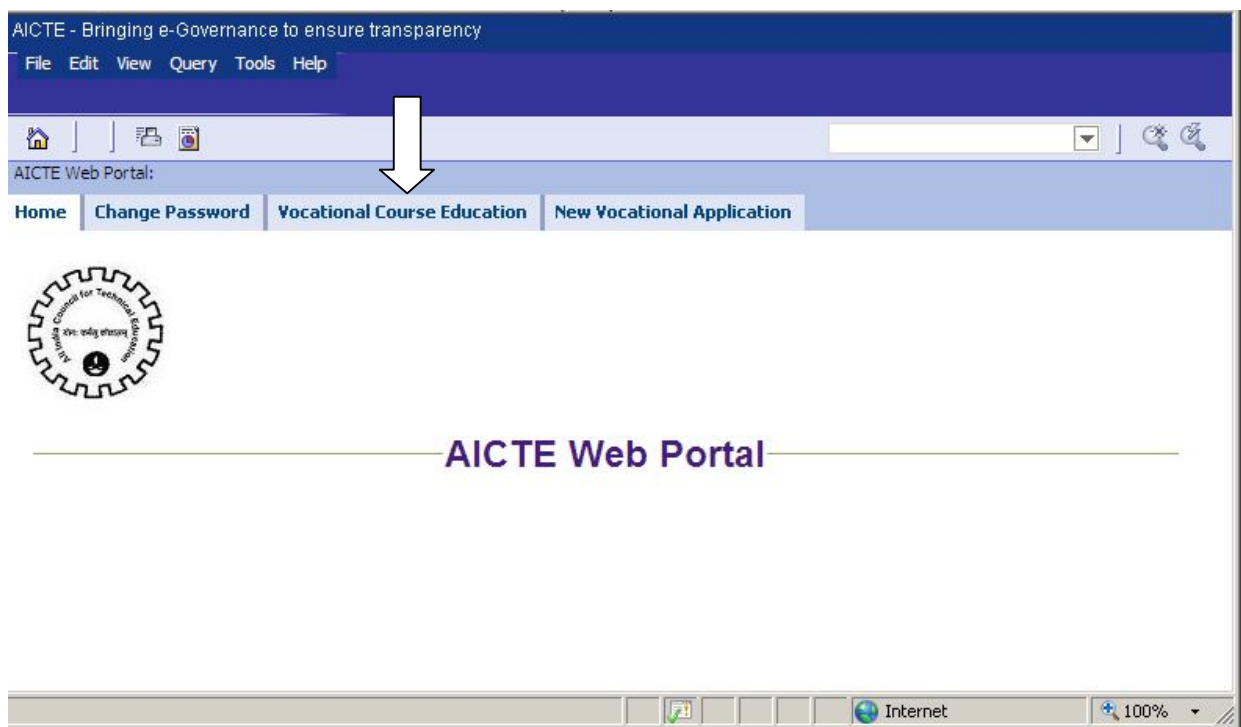
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Vocational Course Education

- ➔ User /Institute login to existing AICTE Portal with the credentials provided by AICTE.
- ➔ Click on '**Vocational Course Education**' tab to view the Vocational course Education screen.

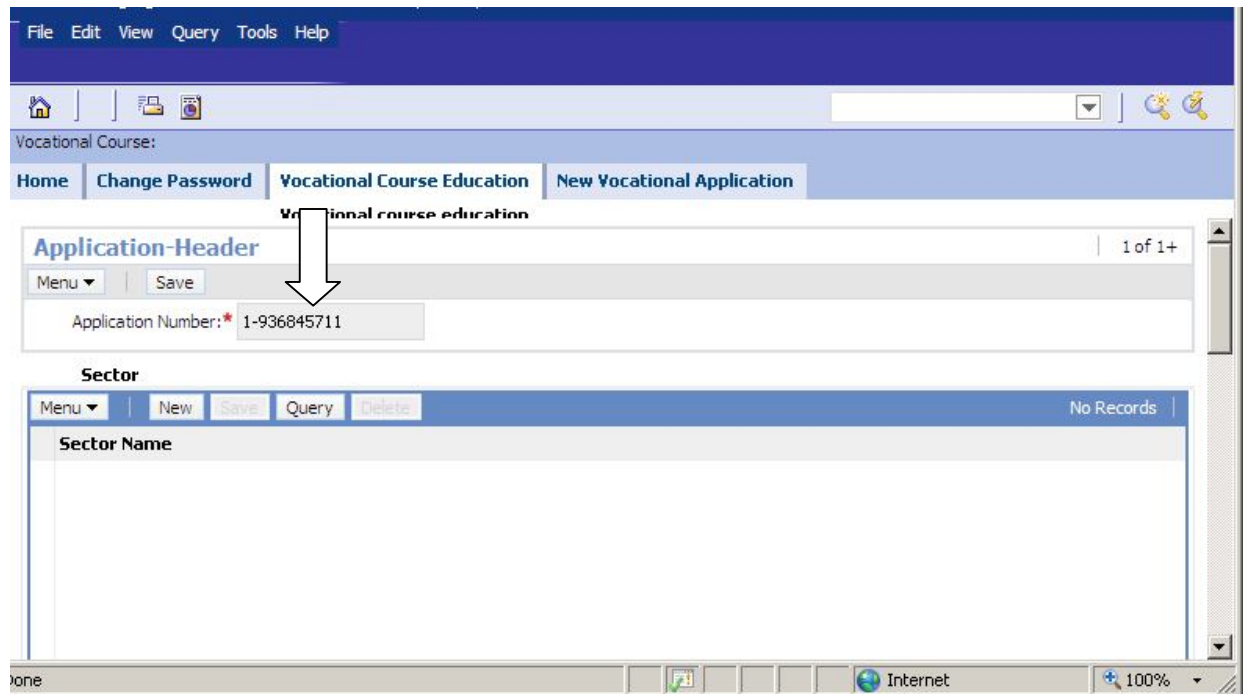




Vocational Course Education Screen :

Permanent Institute ID gets populated in the Application Header when user clicks on Vocational Course Education tab.

If a New Institute then Application Number gets automatically populated.



- ➔ Click on '**New**' button to create a new Sector record .
- ➔ Select the Sector Name from the drop down provided.



Help Manual for Vocational Education(AICTE Institutes)

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File Edit View Query Tools Help

Vocational Course:

Home Change Password Vocational Course Education New Vocational Application

Vocational course education

Application-Header | 1 of 1+

Menu Save

Application Number: * 1-936845711

Sector

Menu New Save Query Delete | 1 - 1 of 1

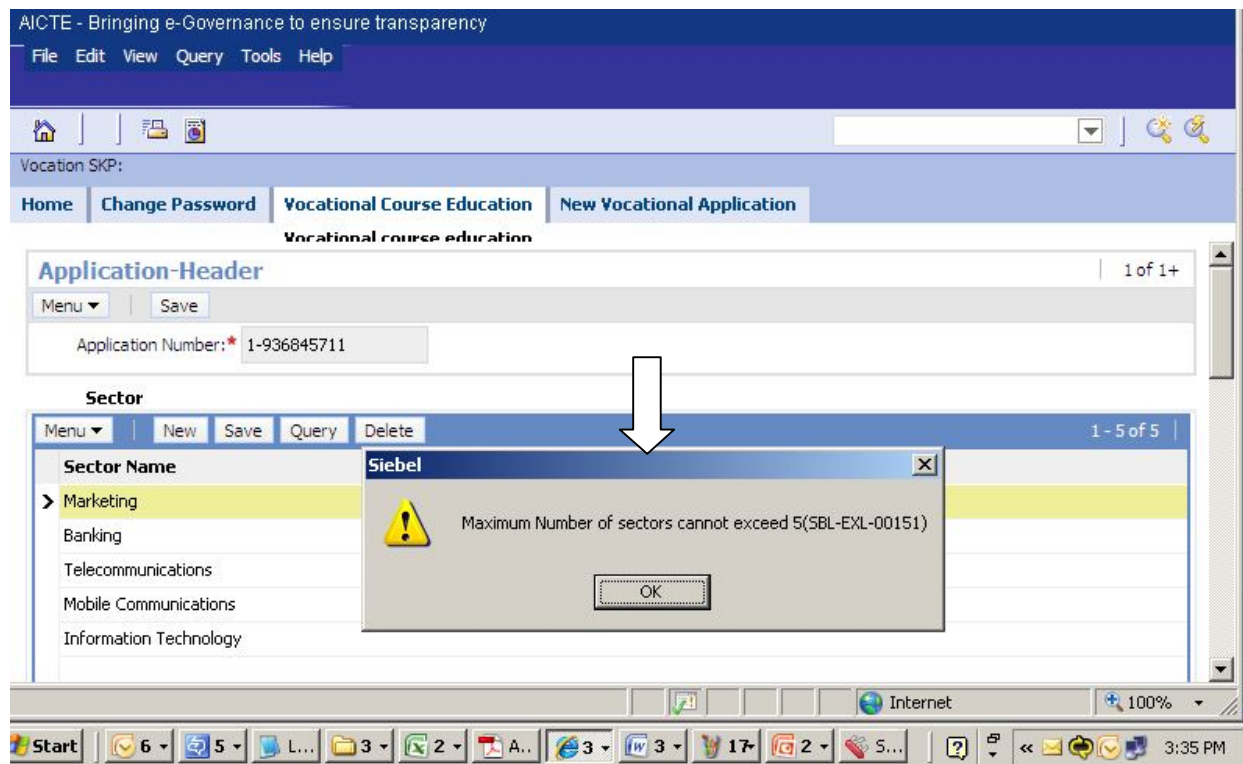
Sector Name

> Information Technology

Internet 100%



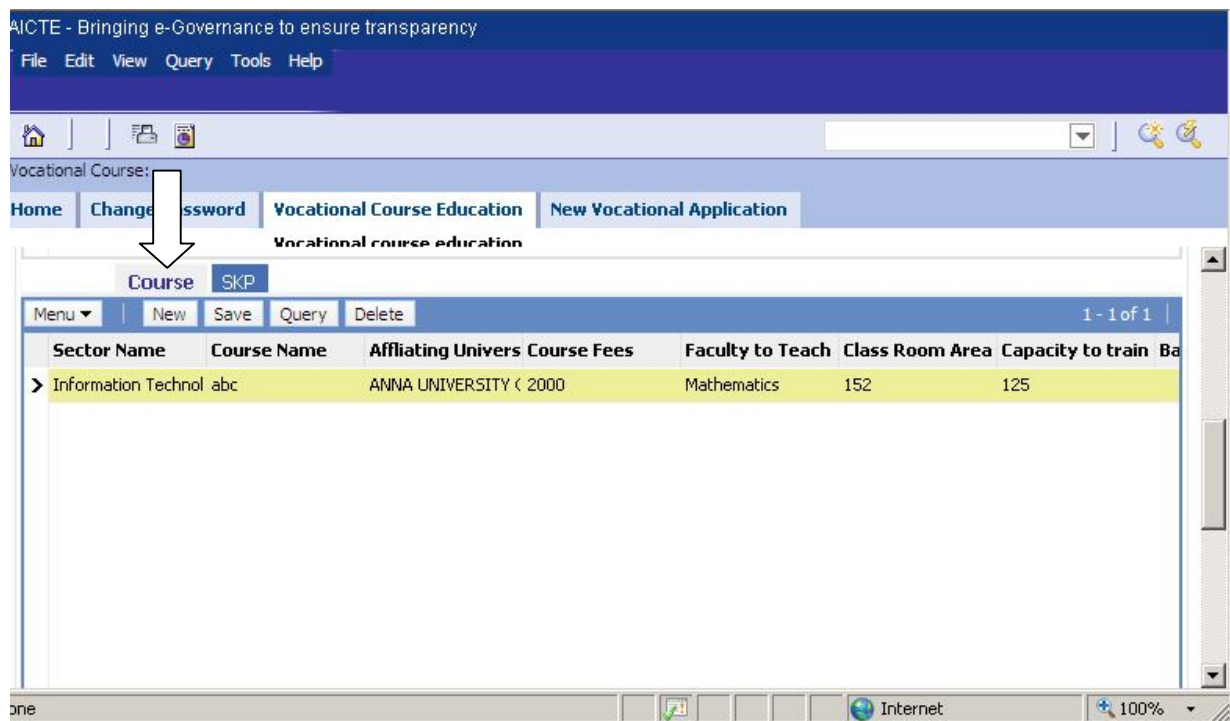
*The maximum number of Sector records that can be entered by the institute is 5 .





COURSES

→ Click on '**Course**' Tab to fill in the Course details related to the sector selected.



Enter the **Sector Name, Course Name**

Select the **Affiliating University/Technical Board** Form the Drop down Values.

Select the **Faculty** to Teach form the Drop down Values

Enter the value for the **Class room area**

The **Class Room area** if not entered will be **1000** sq ft. by default.



Faculty Details

- ➔ Go to the Faculty details
- ➔ Click on '**New**' button to enter the faculty details for the selected sector

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File Edit View Query Tools Help

Vocational Course:

Home Change Password Vocational Course Education New Vocational Application

Vocational course education

Faculty Details Menu New Query Delete Save 1 - 1 of 1

Faculty Unique IC	First Name	Last Name	Address	Mobile No.	Email id	Total Experience	Ac
> 1-942767668	abc	xyz	ahsdfh	96285464654	k@g.com	12	

Internet 100%



Enter the Details like faculty **First Name** , **Last Name**, **Address** , **Mobile number**(Valid Number of 10 digits)

Email: Enter Valid **Email Address** of the faculty Containing "@" and dot(.)

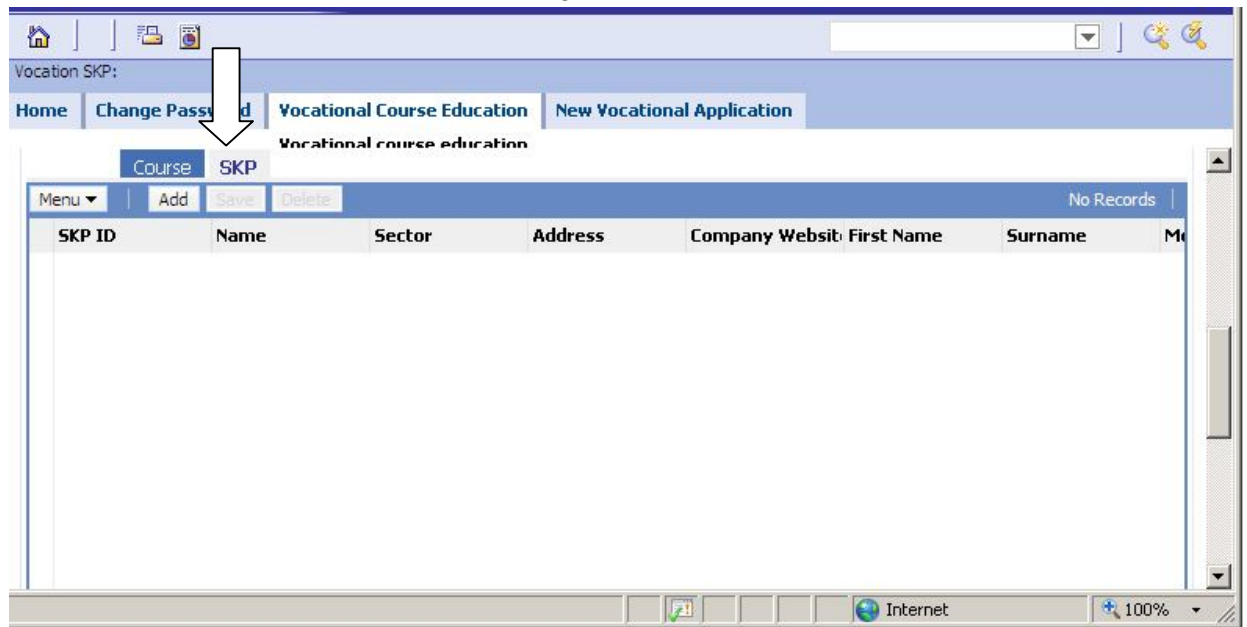
ex: name@yahoo.com

Enter the **Total Experience and the Academic Qualification**



Skill Knowledge Provider (SKP)

➔ Click on 'SKP' Tab to select from AICTE registered industries for the selected Sector





Help Manual for Vocational Education(AICTE Institutes)

- ➔ Click on '**Add**' button and select the SKP from the list of registered SKP according to the sectors specified .
- ➔ Click on '**Save**'

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar contains a menu with an 'Add' button. An arrow points from the 'Add' button to the 'Add SKP' window. The 'Add SKP' window displays a table of registered SKPs with the following data:

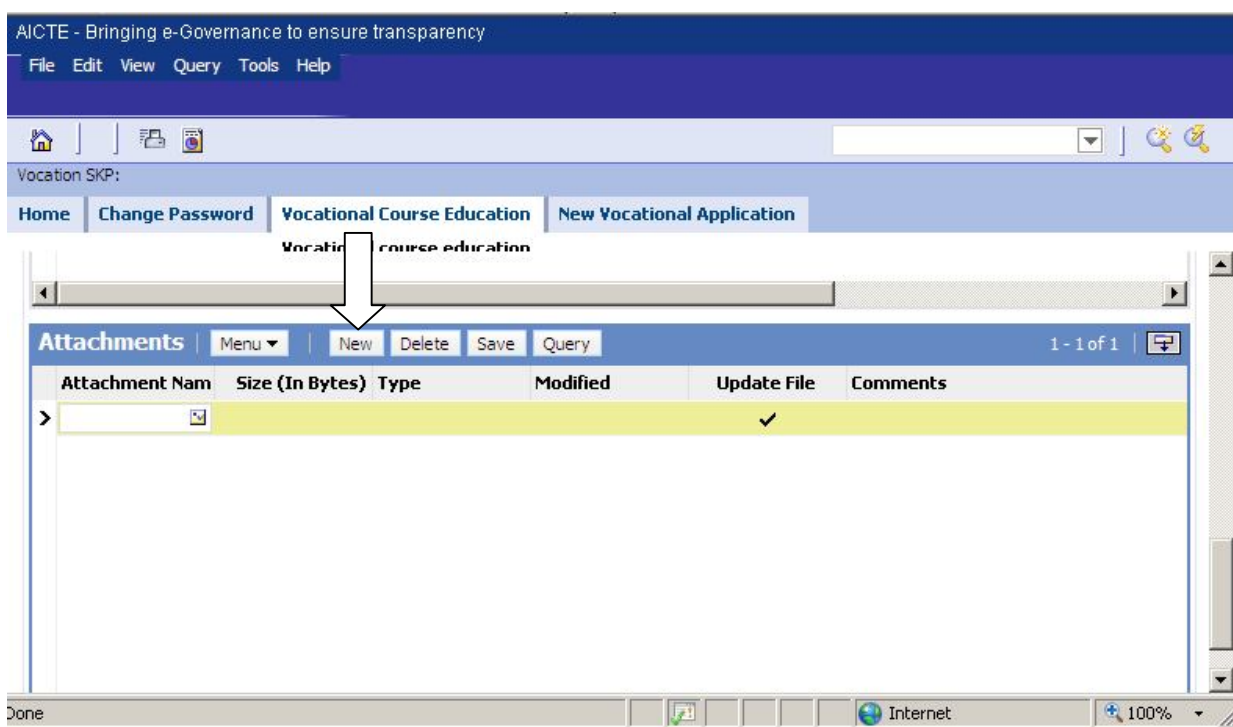
Name	Sector	Address	Website Address	First Name	Surname
> Aptech Limited	Information Technol	heri East Mumbai La	www.aptech-worldw	Deepa	N Swamy
Advanced Research	Information Technol	lege More), Damoda	www.arti.org.in	Swades Kumar	Chaulya
HMS INSTITUTE OF	Information Technol	J POST, KYTHSANDR	www.hmsit.ac.in	AHMED .S	RAFEEQ
IESITC Pvt. Ltd.	Construction	ex, Janki Nagar, Navl	www.iesitc.com	Saurabh	Samander
JJ POLYTECHNIC co	Automobiles	ITY POST, AMMAPET	www.jjcet.ac.in	SOMASUNDARM	R
Sons and Brothers L	Information Technol	ivihar Rd, Pawai, M	www.sonsandbrothe	Smital	Wani
Western College of	Marketing	ector 9, Sanpada, N	www.wccbm.ac.in	GULABCHAND	GUPTA



ATTACHMENTS

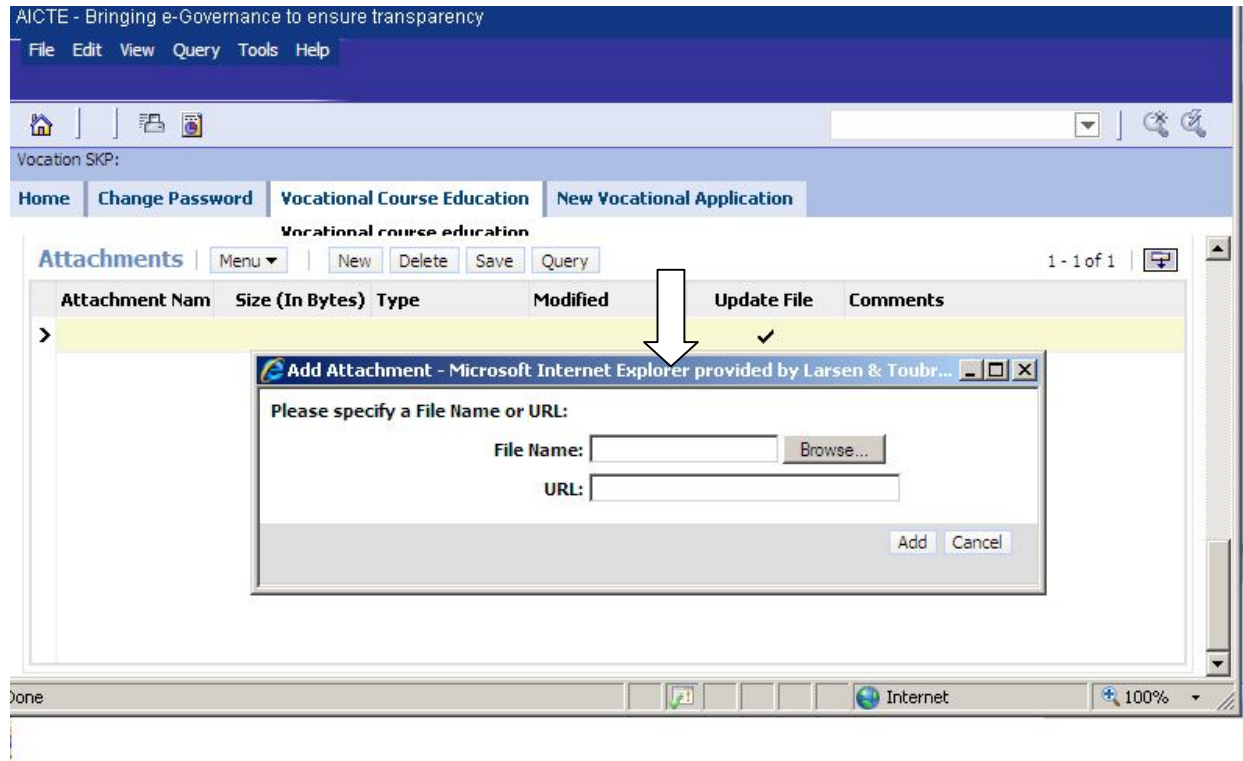
Documents related to the MoU (Memorandum of Understanding) signed by institutes with SKP can be attached here.

→ For Attaching documents click on '**New**'



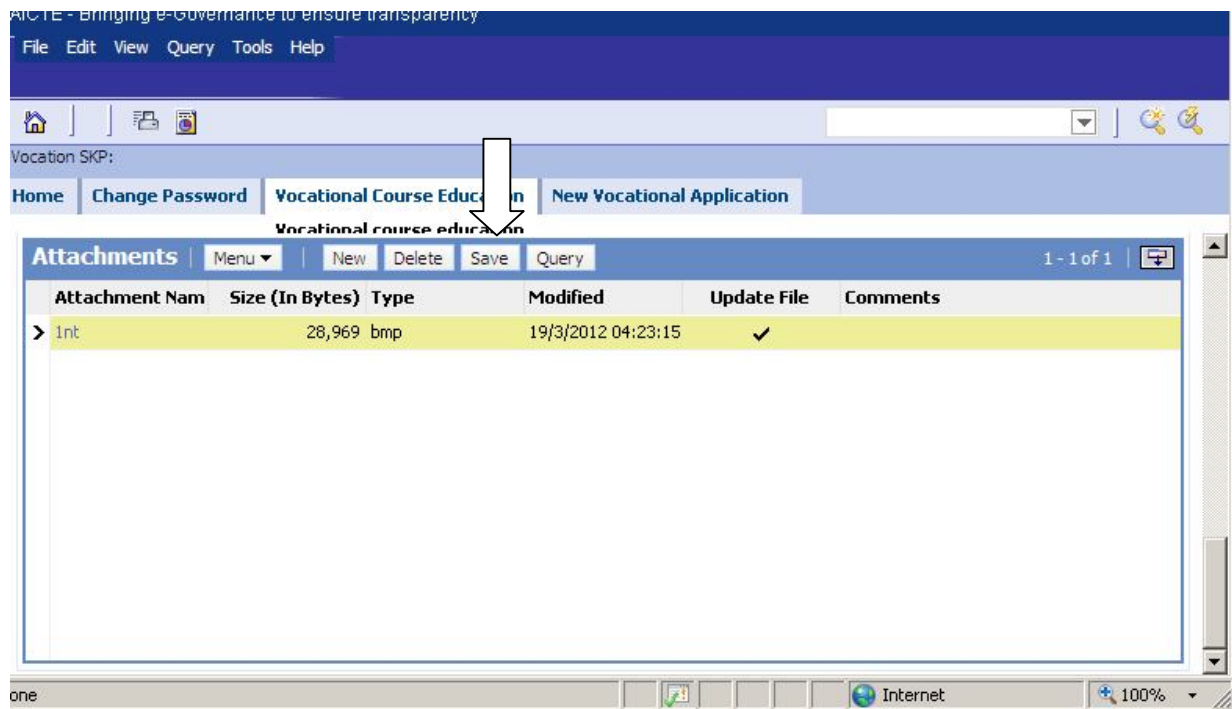


→ Browse for the file to be attached and the other details gets populated.





→ Click on 'Save' button





Help Manual for Vocational Education(AICTE Institutes)

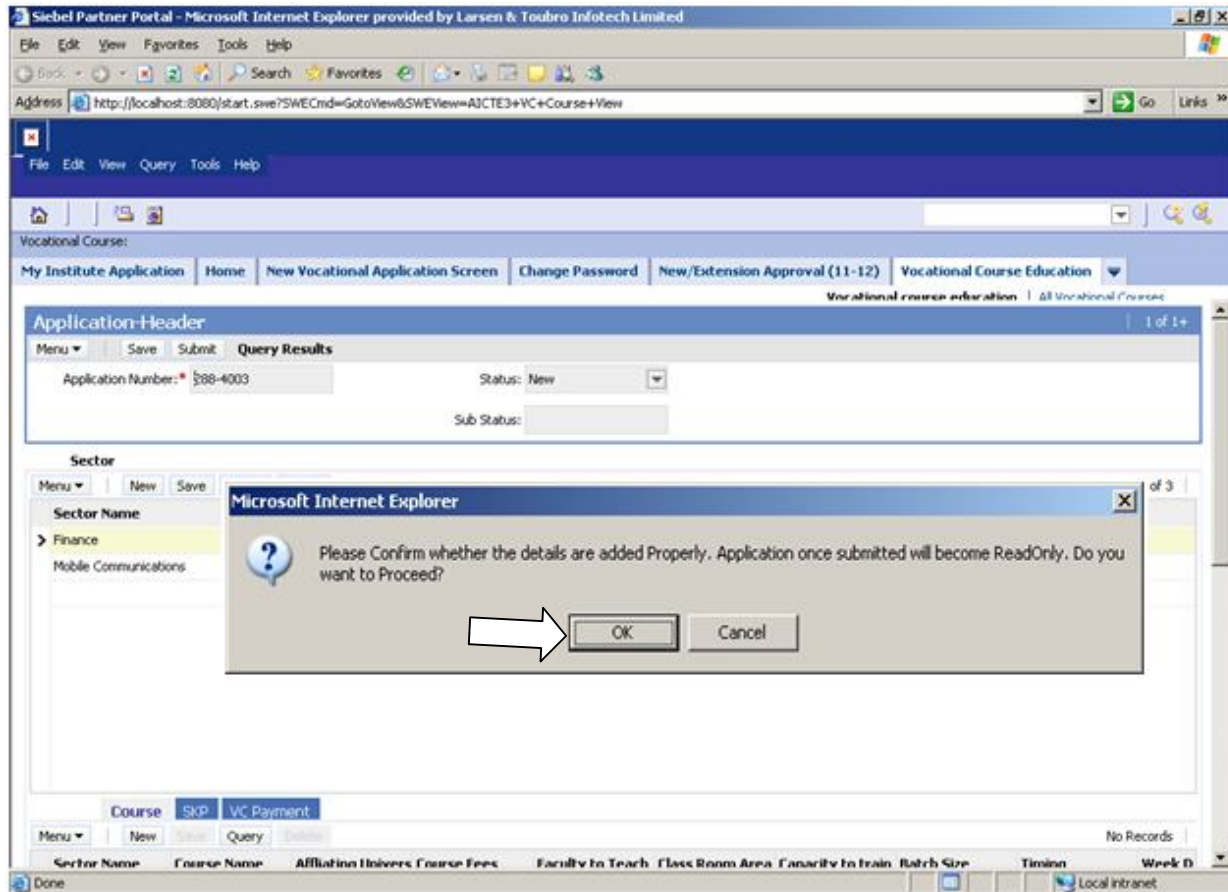
→ Click on **'Submit'** button

The screenshot displays the Siebel Partner Portal interface within a Microsoft Internet Explorer browser. The browser's address bar shows the URL: `http://localhost:8080/start.swe?SWECmd=GotoView&SWEView=AICTE3+VC+Course+View`. The portal's navigation menu includes options like 'My Institute Application', 'Home', 'New Vocational Application Screen', 'Change Password', 'New/Extension Approval (11-12)', and 'Vocational Course Education'. The main content area is titled 'Application-Header' and contains a form with the following fields: 'Application Number' (with a red asterisk and the value '888-4003'), 'Status' (set to 'New'), and 'Sub Status'. A white arrow points to the 'Submit' button in the top right corner of this form. Below the form is a 'Sector' section with a table listing 'Finance' and 'Mobile Communications'. At the bottom, there are buttons for 'Course', 'SKP', and 'VC Payment', and a table header for 'Sector Name', 'Course Name', 'Affiliation Univers', 'Course Fees', 'Faculty to Teach', 'Class Room Area', 'Capacity to train', 'Batch Size', 'Timinng', and 'Week D'.



Help Manual for Vocational Education(AICTE Institutes)

→ Click on 'OK' button in order to confirm the submit operation





Vocational Course Education Payments :

Once you have submitted the application you can proceed with Vocational Course Payments.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Application-Header

Menu Save Submit Query Results

Application Number: *1-347372 Status: Submitted

Sub Status:

Sector

Menu New Save Query Delete 1 - 3

Sector Name
> Telecommunications
Finance
Banking

Course SKP VC Payment



Click on '**VC Payment**' Tab for Online VC Payment.

The screenshot displays the AICTE web application interface. At the top, there is a header with the text "AICTE - Bringing e-Governance to ensure transparency" and a menu with options: File, Edit, View, Query, Tools, Help. Below the header, there is a navigation bar with tabs: Home, Change Password, Admin Screen, New College Application, Extension Approval, Student Details, and Vocational Course Education. The "Vocational Course Education" tab is selected, and a dropdown menu is open showing "Vocational course education".

The main content area is titled "Application-Header" and contains a form with the following fields:

- Application Number: * 1-347372
- Status: Submitted (dropdown menu)
- Sub Status: (text input field)

Below the form, there is a section titled "Sector" with a menu: Menu, New, Save, Query, Delete. The "Sector Name" section is expanded, showing a list of sectors: Telecommunications, Finance, and Banking. A large white arrow points downwards from the "VC Payment" tab in the bottom navigation bar.

At the bottom of the page, there is a navigation bar with tabs: Course, SKP, and VC Payment. The "VC Payment" tab is selected.



Help Manual for Vocational Education(AICTE Institutes)

Click on '**Select Mode of Payment**' Button to begin the Payment process.

The screenshot displays the AICTE Vocational Course Education portal. At the top, there is a navigation menu with options: Home, Change Password, Admin Screen, New College Application, Extension Approval, Student Details, and Vocational Course Education. Below this, there are tabs for 'Course' and 'VC Payment', with 'VC Payment' being the active tab. A white arrow points to the 'Select mode of Payment' button. Below the button, there is a section titled 'Before making the Payment, Please Refer below link for User Manual for Vocational Payment .' with a red link 'For User Manual of Vocational Payment. Click Here'. This is followed by 'Steps for making Payment' with four numbered instructions: 1. Select Mode of Payment. 2. Click on the Link "Click Here to Make Payment" to proceed with the Payments. 3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction. 4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received". Below the instructions, there is a dropdown menu for 'Mode of Payment' currently set to 'CIB (ICICI Only)'. At the bottom, there is a section titled 'Step 2 : Corporate Internet Banking (CIB)-ICICI' with a 'Menu' dropdown.



Help Manual for Vocational Education(AICTE Institutes)

Select the mode of payment from the options available in the list. There are two mode of Payments options available:

- **CIB (ICICI Only)** - For users who want to make payment from Corporate Internet Banking Account of ICICI Bank.

- **CIB/Retail Banking(Other Bank)** - For users who want to make payment from Retail Banking Account of other banks (including ICICI bank) and Corporate Internet Banking Account of other banks.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Course SKP VC Payment

Menu Select mode of Payment

Before making the Payment, Please Refer below link for User Manual for Vocational Payment .

For User Manual of Vocational Payment, Click Here

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link " Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment:

CIB (ICICI Only)

CIB/Retail Banking(Other Bank)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount:



List of Banks available for payment:

Below is the list of banks available for payment via **CIB/Retail Banking (Other Bank)** mode of payment.

Bank Name	Retail Banking	Corporate Internet Banking
Allahabad Bank	Available	Not Available
Axis Bank	Available	Not Available
Bank of Bahrain and Kuwait	Available	Not Available
Bank of Baroda	Available	Available
Bank of India	Available	Available
Bank of Maharashtra	Available	Available
City Union Bank	Available	Available
Corporation Bank	Available	Not Available
DCB Bank	Available	Not Available
Deutsche Bank	Available	Not Available
Dhanlaxmi Bank	Available	Not Available
Federal Bank	Available	Available
ICICI Bank	Available	Not Available
IDBI Bank	Available	Not Available
Indian Bank	Available	Not Available
Indian Overseas Bank	Available	Available
J and K Bank	Available	Available
Karnataka Bank	Available	Not Available
Karur Vysya Bank	Available	Available
Oriental Bank of Commerce	Available	Available
South Indian Bank	Available	Available
Standard Chartered Bank	Available	Not Available
State Bank of Hyderabad	Available	Not Available
State Bank of India	Available	Not Available
State Bank of Mysore	Available	Not Available
State Bank of Travencore	Available	Not Available
Tamilnad Mercantile Bank	Available	Not Available
Union Bank of India	Available	Available
United Bank of India	Available	Available
Vijaya Bank	Available	Available
Yes Bank	Available	Not Available



Corporate Internet Banking (CIB)

For making payment via Corporate Internet Banking of ICICI Bank, select the Mode of Payment '**CIB (ICICI Bank Only)**'.

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File Edit View Query Tools Help

VC Payment View:
Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000
Transaction Id:
Receipt Flag:

[For latest terms & conditions of Corporate Internet Banking \(CIB\), Click Here](#)



After selecting the mode of payment, the Amount will be calculated automatically.
The Amount needs to be paid for Vocational Course Payment is 50000.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

1. Select Mode of Payment.
2. Click on the Link " Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking

Corporate Internet Banking (CIB) Payment with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag:

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

The Amount will be calculated automatically



Click on the link '**Click Here to Make Payment (ICICI Bank Only)**' to continue with the Payment process.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag:

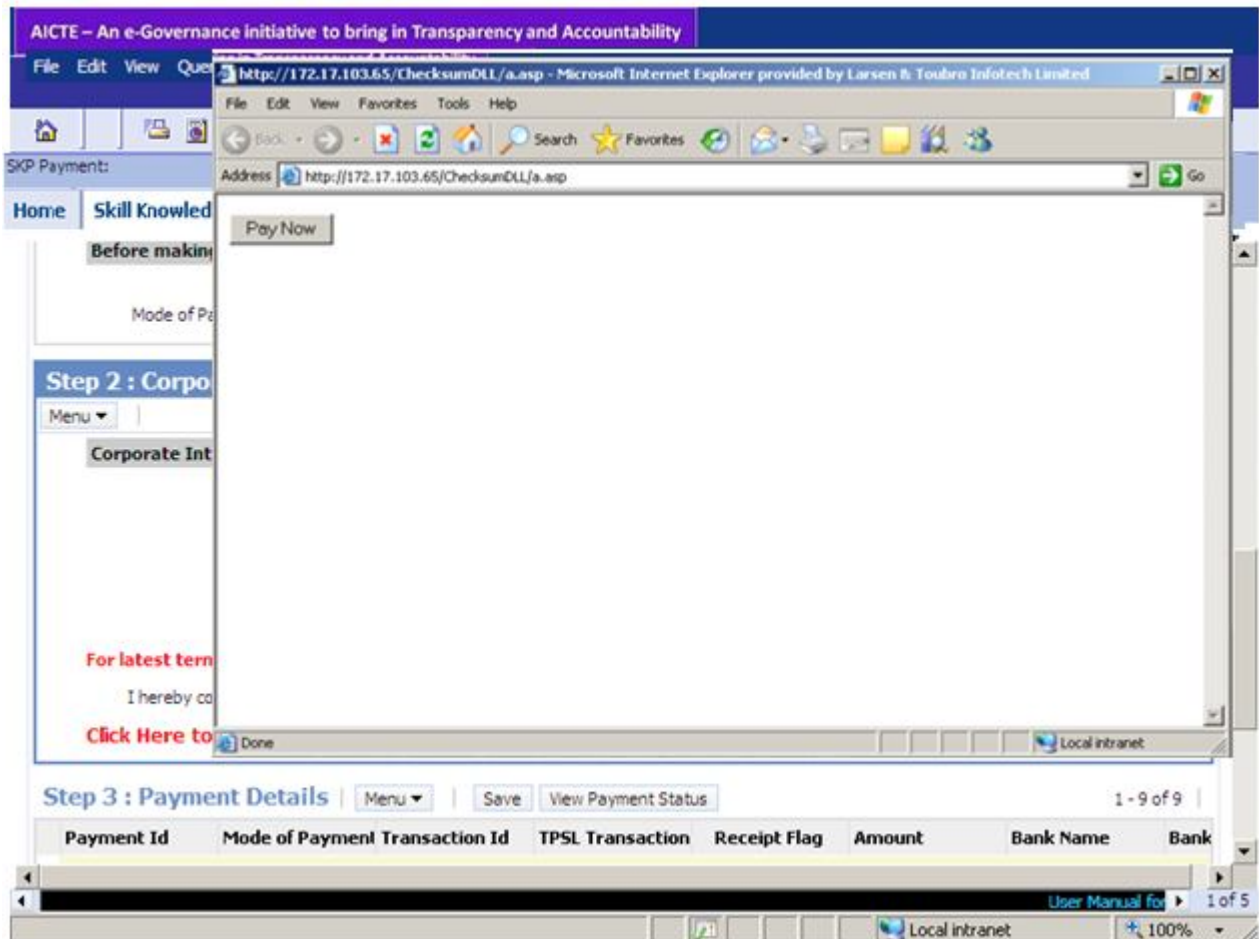
For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same:

[Click Here to Make Payment\(ICICI Bank Only\)](#)

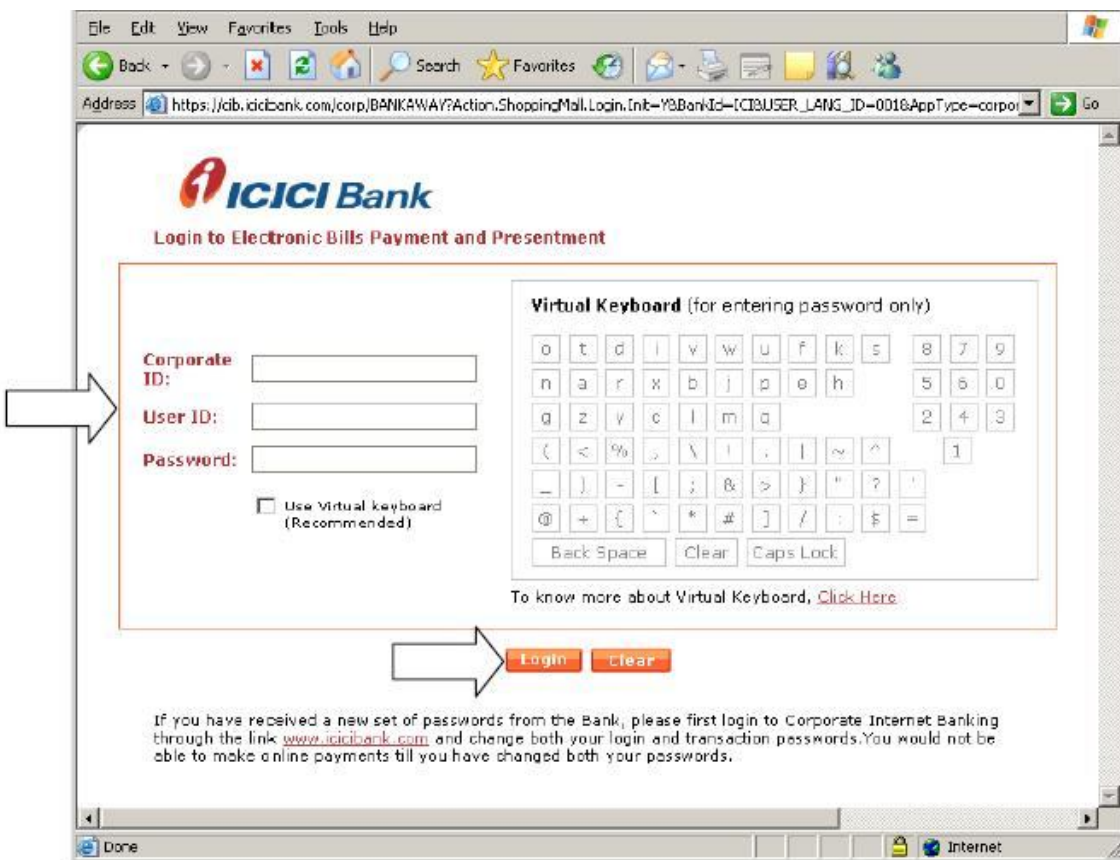


Click on '**Pay Now**' Button to Make Payment (**ICICI Bank Only**)



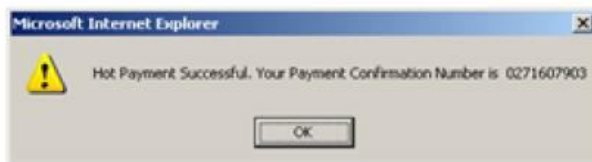


You will be redirected to **ICICI bank CIB payment Page**. Enter **Corporate ID/User ID /Password** and click on '**Login**' Button.

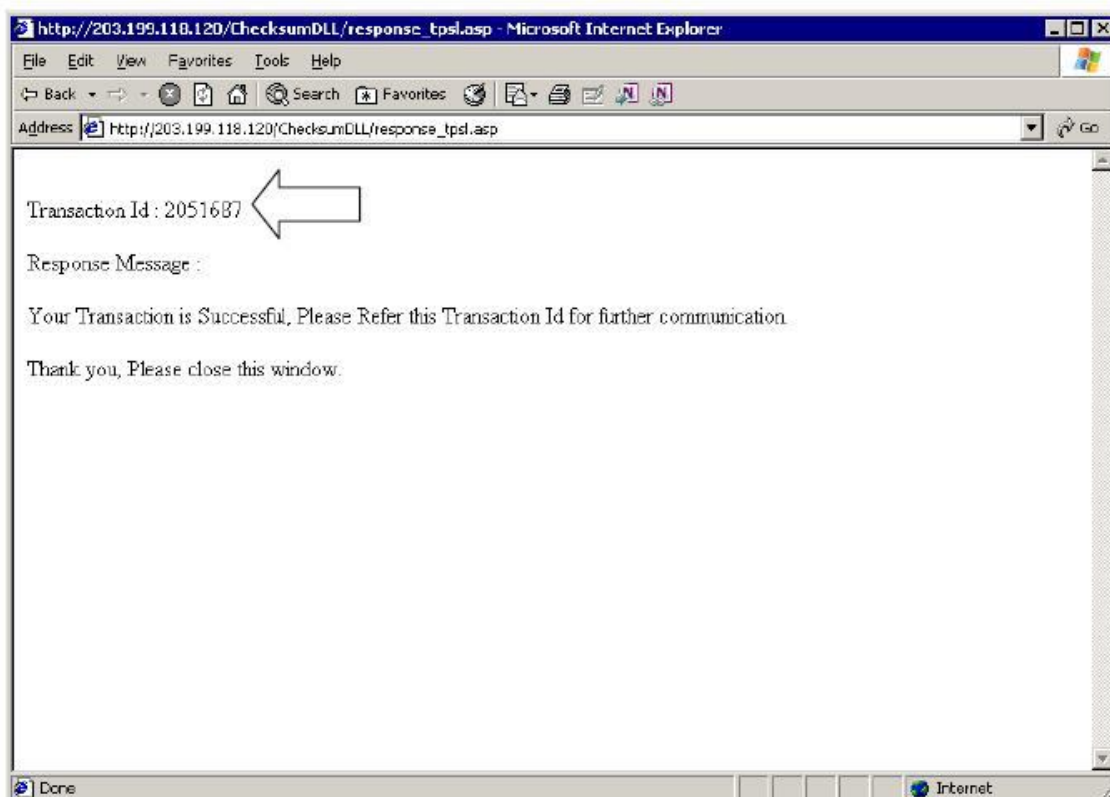




After you have successfully made the payment from your bank account, the below pop up message will be displayed. Click on OK.



Now you will be redirected to the response page, note down the Transaction Id, you can now close the window.





After Closing the Window .Do Click on **“View Transaction ID”** Button.

To Complete Your Transaction.

Now click on the View Transaction ID button to view the transaction id.

Payment Id	Payment Mode	Bank Transaction	TPSL Transaction Receipt	Amount	ICICI Cheque #	PO Number	Bank Name
756471054	CIB (ICICI Only)	2051687	Y	2,400,000			



'Transaction ID', 'Receipt Flag' and 'Transaction Date' are populated once the Payment has been successfully done.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education Vocational course education

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 1

Transaction Id: 0312684138

Receipt Flag:

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same:

Click Here to Make Payment(ICICI Bank Only)

Step 3 : Payment Details

Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results 1 - 1 of

Payment Id	Mode of Payment	Transaction Id	TPSL Transaction	Receipt Flag	Amount	Transaction Date	Comments
> 024992644	CIB (ICICI Only)	0312684138		Y	1	27/4/2012	

↑ ↑ ↑



Also, you can observe that the **Sub Status** of the application is changed to **“Payment Received”**.

The screenshot displays the AICTE web application interface. At the top, there is a header with the text "AICTE - Bringing e-Governance to ensure transparency" and a menu with options: File, Edit, View, Query, Tools, Help. Below the header, there is a navigation bar with tabs: Home, Change Password, Admin Screen, New College Application, Extension Approval, Student Details, and Vocational Course Education. The main content area is titled "Application-Header" and shows the following details:

- Application Number: 1-347372
- Status: Submitted
- Sub Status: Payment Received

Two white arrows point to the "Sub Status" field, highlighting the change to "Payment Received". Below the application details, there is a "Sector" section with a table of sector names:

Sector Name
> Telecommunications
Finance
Banking



CIB/Retail Banking(Other Bank)

For making payment via Corporate Internet Banking or Retail Banking, select the option **CIB/Retail Banking (Other Bank)**.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Course SKP VC Payment

Menu Select mode of Payment

Before making the Payment, Please Refer below link for User Manual for Vocational Payment .

For User Manual of Vocational Payment.Click Here

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link " Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment:

CIB (ICICI Only)

CIB/Retail Banking/Other Bank

Step 2 : Corporate Internet Banking (CIB)



After selecting the mode of payment, the Amount will be calculated automatically.
The Amount needs to be paid for Vocational Course is 50000.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the App will show "Payment Received".

Mode of Payment: CIB/Retail Banking()

The Amount will be calculated automatically

Amount: 50,000

Transaction Id:

Payment Plan:

Step 2 : Corporate Internet Banking

Corporate Internet Banking (CIB) Payment is available to ICICI Account Holders with Corporate ID.



Click on the link '**Click Here to Make Payment (Other Banks)**'

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Mode of Payment: CIB/Retail Banking

Step 2 : Corporate Internet Banking(CIB) / Retail Banking - All Banks

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag:

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby that I have read the terms and conditions towards payment over internet and I accept the same:

[Click Here to Make Payment\(Other Banks\)](#)

Step 3 : Payment Details

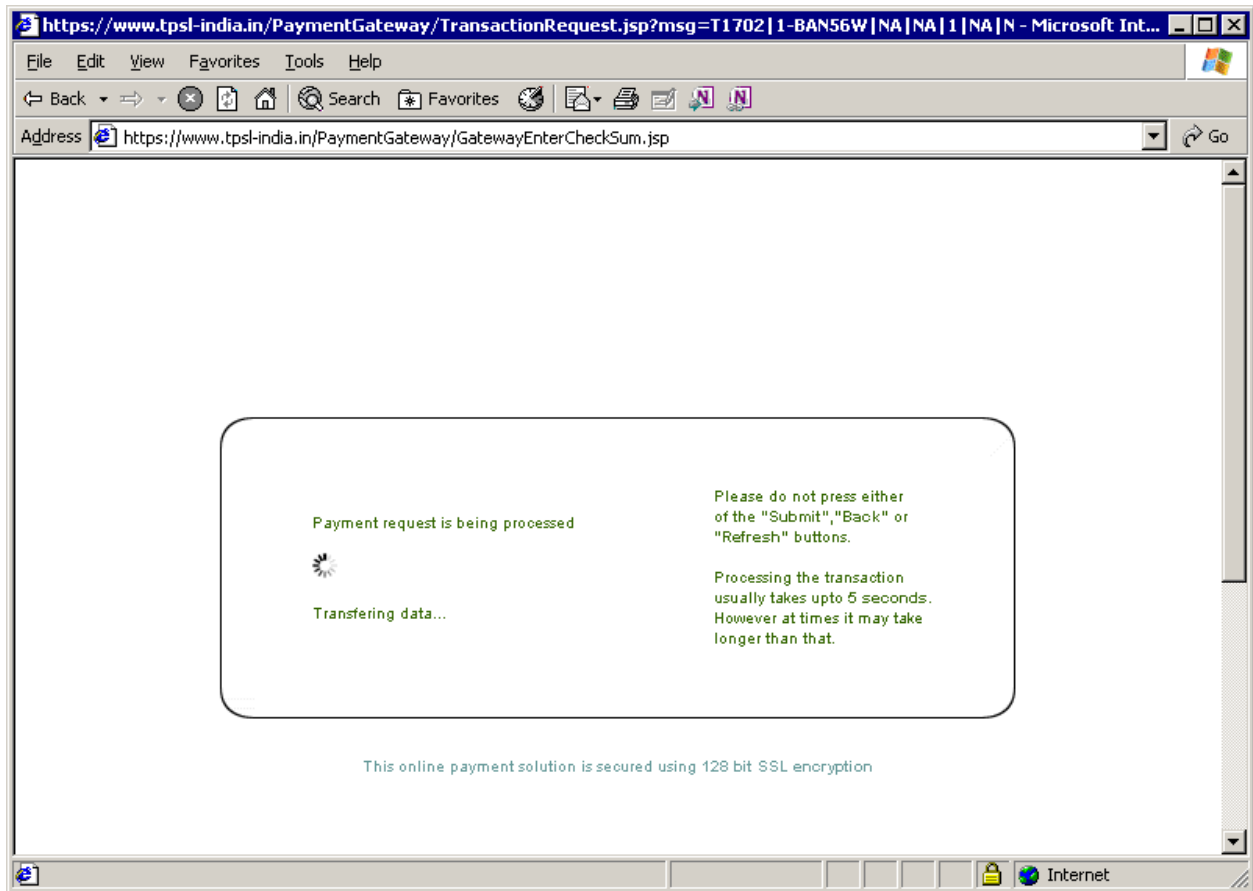
Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results

1 - 1 of



Help Manual for Vocational Education(AICTE Institutes)

You will be redirected to the TechProcess Solutions, Online Payment Services Page. Don't refresh the page.

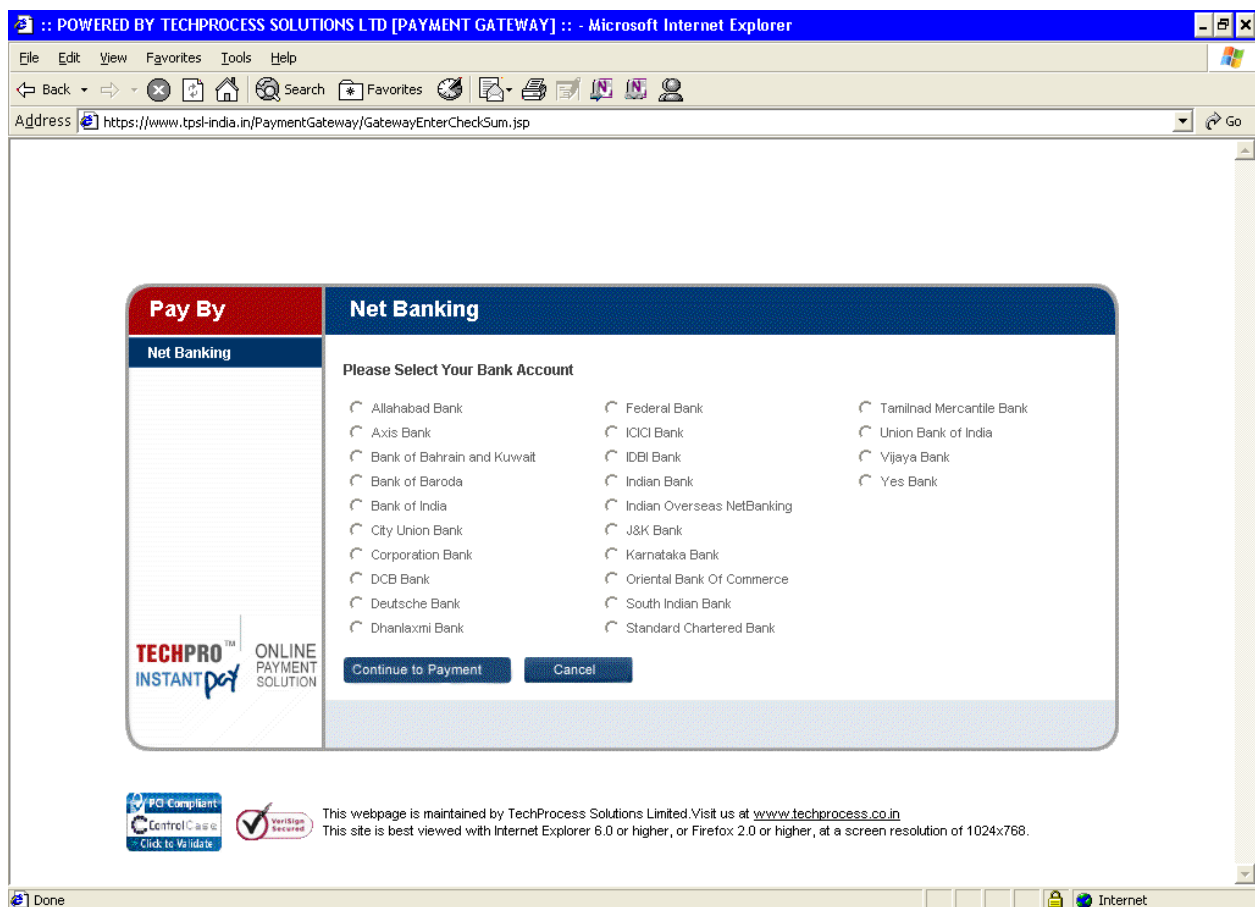




Choose the bank to make the payment and click on the button '**Continue to Payment**' button.

For Example:

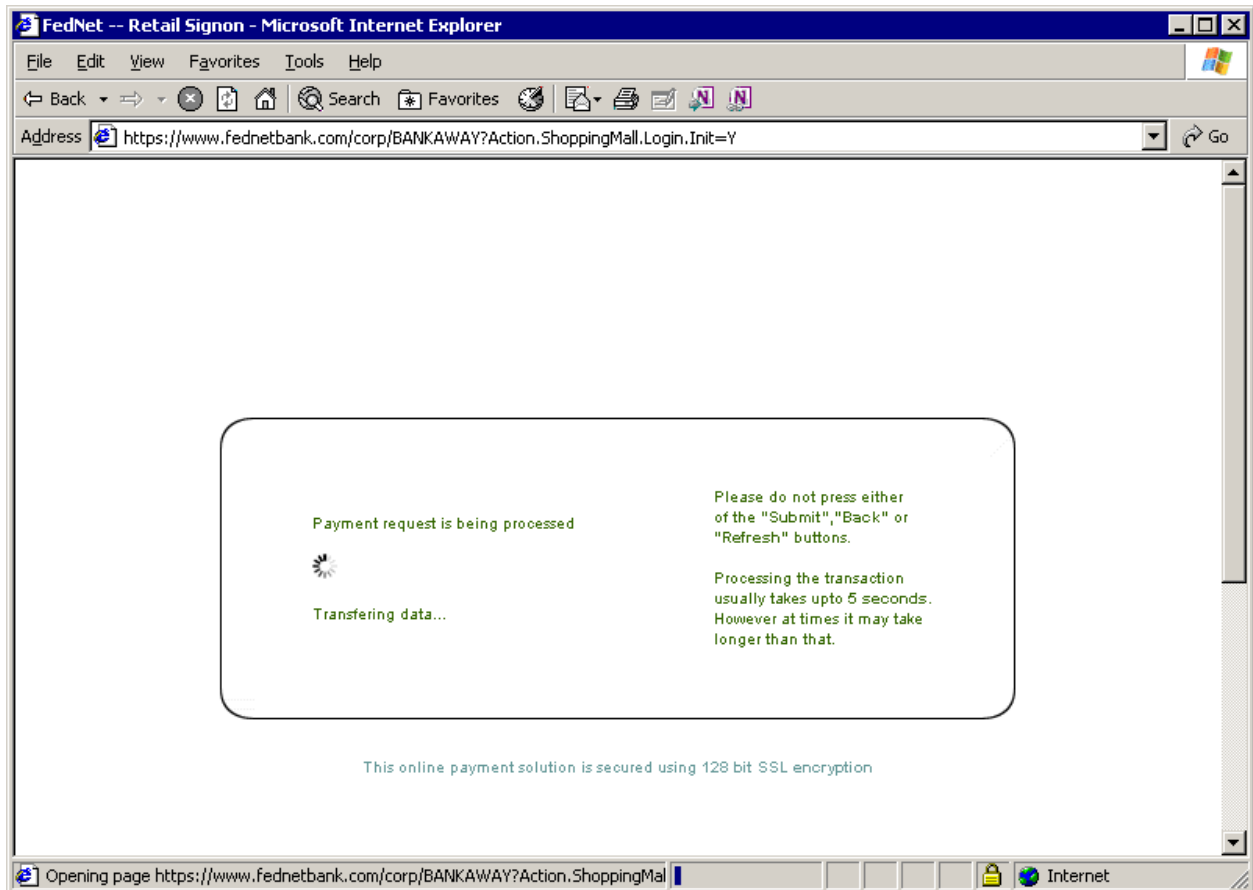
To make payment by **Federal Bank**, Choose the bank and click on the button **Continue to Payment**.





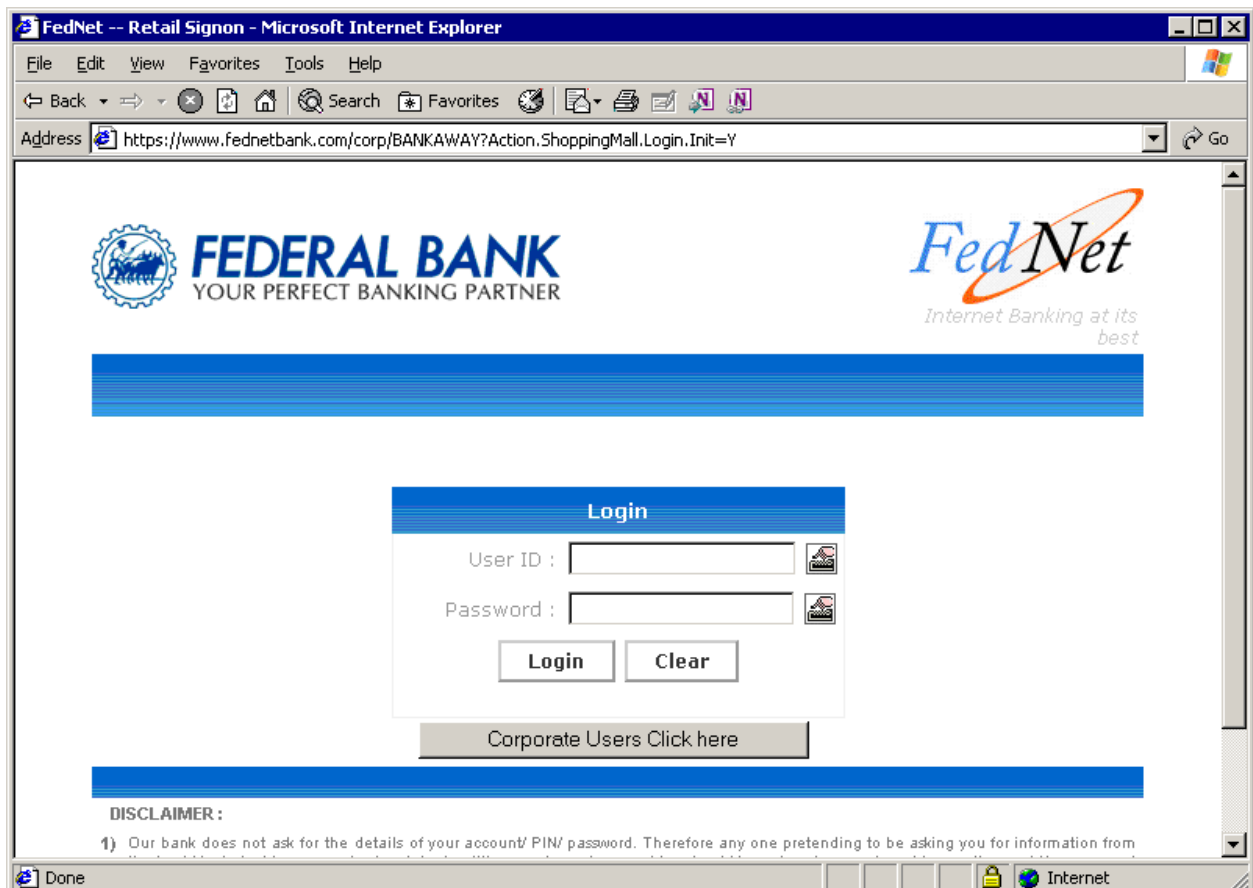
Help Manual for Vocational Education(AICTE Institutes)

You will be redirected to the Banks Payment page. Don't refresh the page.



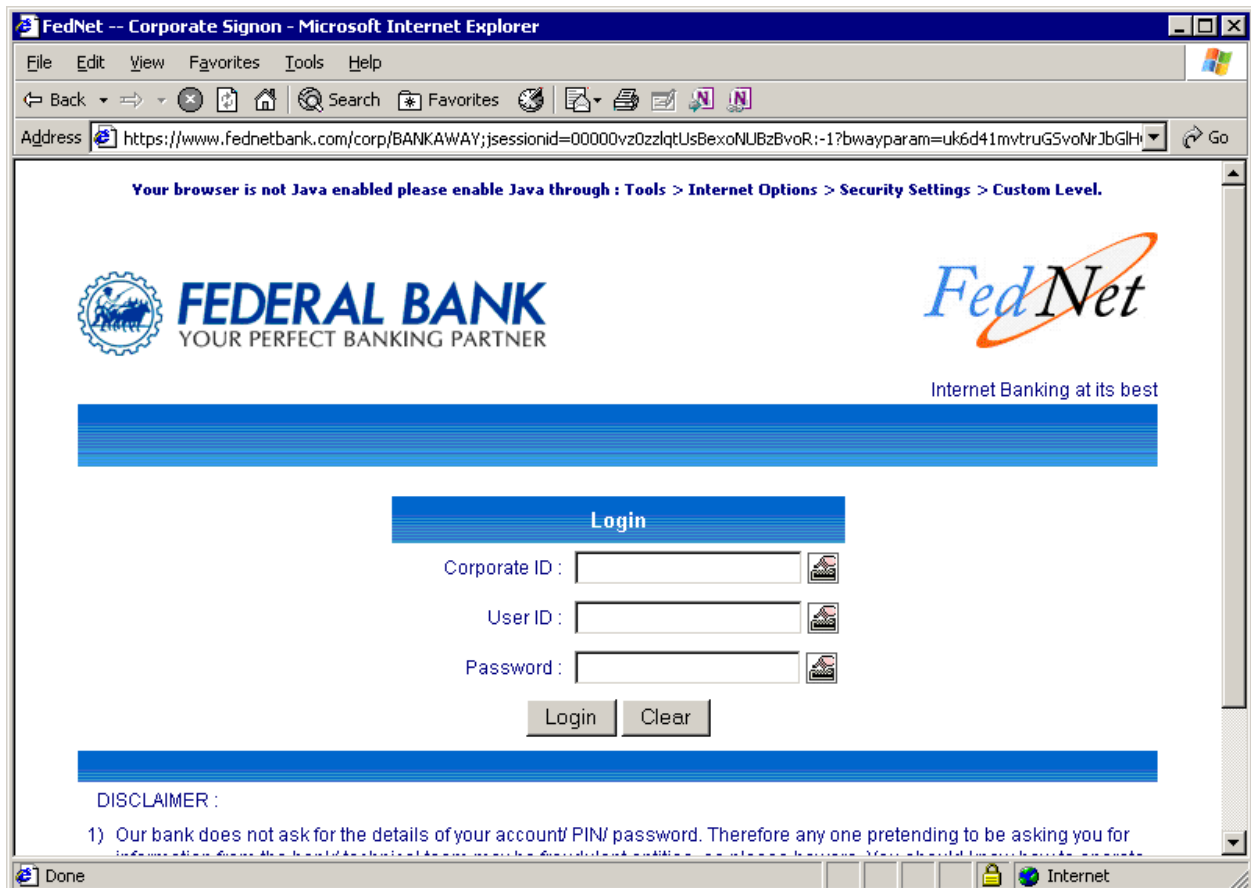


If you wish to make payment by **Retail Banking**, enter the **User ID / Password** and click on the **Login** button. If you want to make payment by **Corporate Internet Banking** click on the **Corporate Users Click here** button.

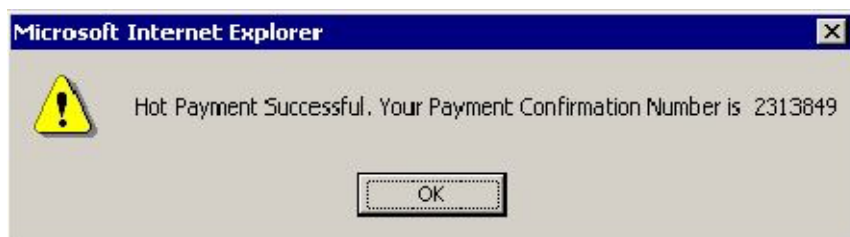




To make payment by **Corporate Internet Banking**, enter the **Corporate ID / User ID / Password** and click on the **Login** button.

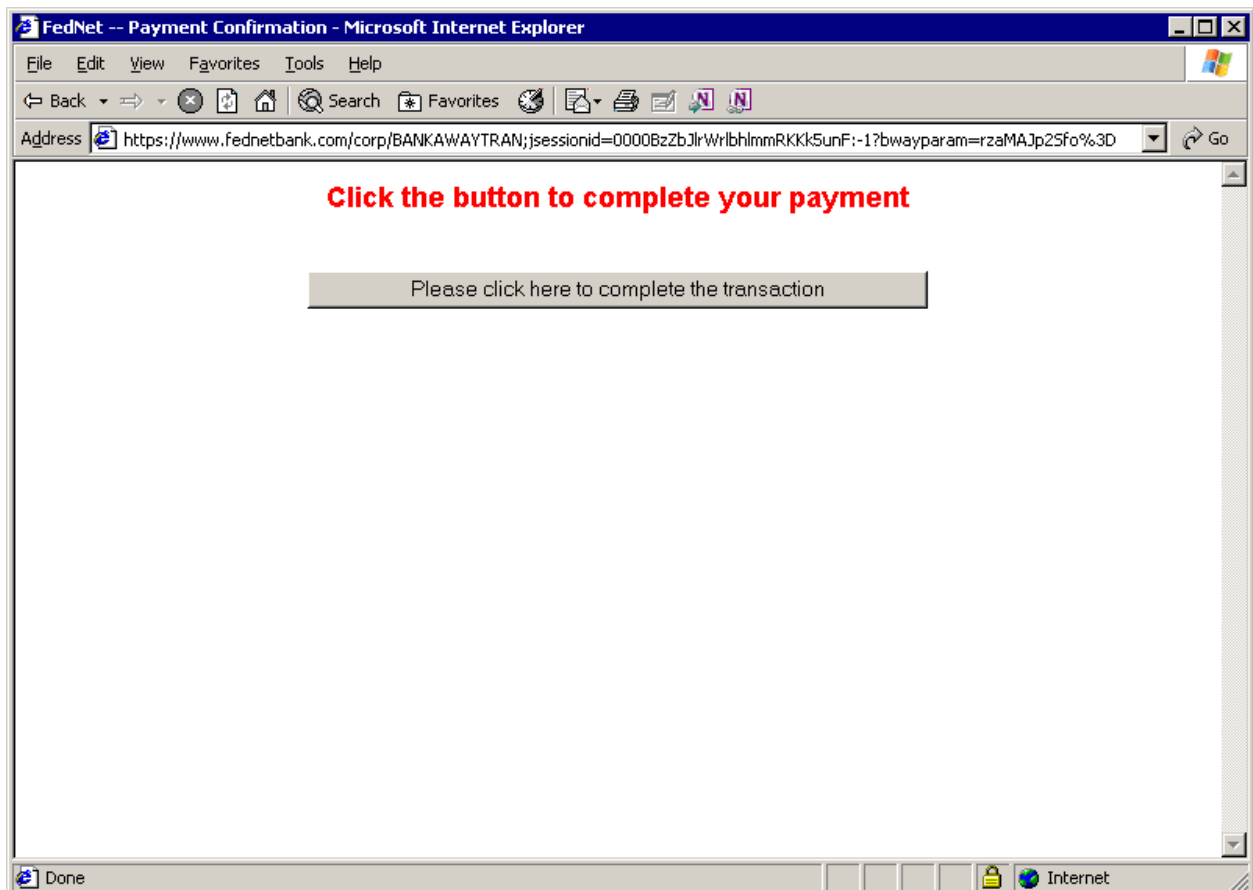


After you have successfully made the payment from your bank account, the below pop up message will be displayed. Click on **'OK'**.



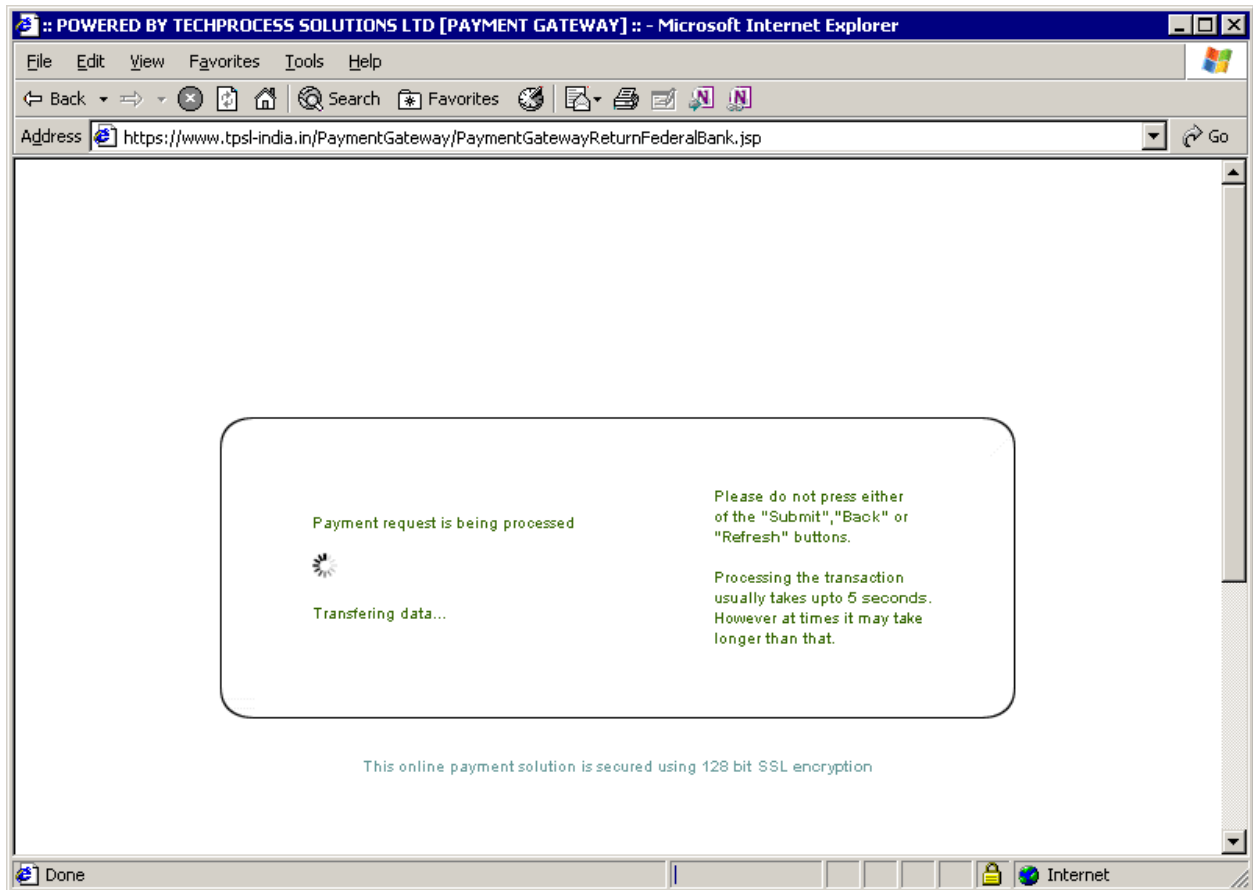


Then click on '**Please click here to complete the transaction**' button.



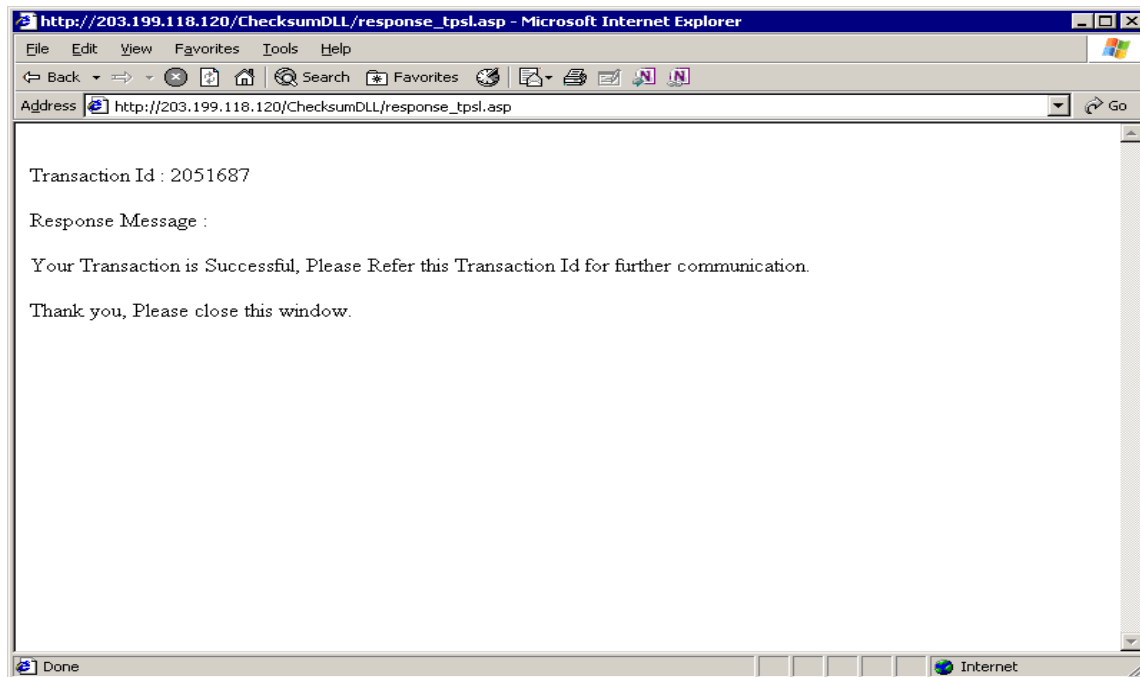


Now you will be redirected to the response page. Don't refresh the page.

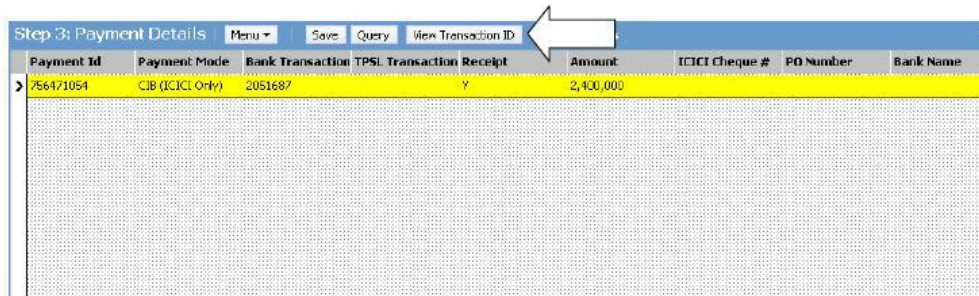




In the response page, note down the '**Transaction Id**' and '**TPSL Transaction Id**', you can now close the window.



Now click on the View Transaction ID button to view the transaction id.





'Transaction ID', 'TPSL Transaction ID', 'Receipt Flag' and 'Transaction Date' are populated once the Payment has been successfully done.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Mode of Payment: CIB/Retail Banking

Step 2 : Corporate Internet Banking(CIB) / Retail Banking - All Banks | 1 of

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 25

Transaction Id: IGA3899720

Receipt Flag:

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same:

Click Here to Make Payment(Other Banks)

Step 3 : Payment Details | Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results 1 - 1 of

Payment Id	Mode of Payment	Transaction Id	TPSL Transaction	Receipt Flag	Amount	Transaction Date	Comments
> 24992645	CIB/Retail Banking(C	IGA3899720	39528807	Y	25	27/4/2012	

↑ ↑ ↑ ↑



Once the complete payment is done then you can observe that the **Sub Status** of the application is changed to **“Payment Received”**.

The screenshot displays the AICTE Vocational Course Education application interface. At the top, there is a header with the text "AICTE - Bringing e-Governance to ensure transparency" and a menu bar with options: File, Edit, View, Query, Tools, Help. Below the header, there is a navigation bar with buttons for Home, Change Password, Admin Screen, New College Application, Extension Approval, Student Details, and Vocational Course Education. The "Vocational Course Education" button is selected, and the text "Vocational course education" is displayed below it. The main content area is titled "Application-Header" and shows the following information:

- Application Number: 1-347372
- Status: Submitted
- Sub Status: Payment Received

A white arrow points to the "Sub Status: Payment Received" field. Below the application header, there is a "Sector" section with a table of sector names:

Sector Name
> Telecommunications
Finance
Banking



Note:-

For Institutes which have Corporate Internet Banking access from respective banks having **Maker/Checker/Authorizer Levels**, care should be taken that all individuals **approve** the payment for AICTE. The above is applicable to all Corporate Internet Banking payments made **via ICICI Bank** or **via any other Bank** mentioned in List of Banks available for payment.

For queries related to issues faced in Payments, you can send mail to payment.query@aicte-india.org containing the following details:

1. **Date & Time of Payment**
2. **Name of the Bank**
3. **Name of Account Holder**
4. **Account Number**
5. **Mode of Payment (CIB or Retail Banking)**
6. **Payment Conformation Number**
7. **Amount**
8. **Bank Transaction Id**
9. **TPSL Transaction Id (applicable for payments via CIB/Retail Banking (Other Banks))**
10. **Application Number**
11. **Payment Id**